

Bretton Parish Council

Minutes of the Planning and Environment Committee meeting held on the 8th November 2016 at 7.30 p.m. at the Parish Offices, Unit 2, Pyramid Shopping Centre, Bretton.

Present: Councillors – M Clements, A Ellis (Presiding), M Gimblett, J Merrill, C Tilling and S Warren.

Residents: None

Others: B Champness - Clerk.

Open Forum

No members of the public were present and the meeting was formally opened at 20.00

74 Apologies for Absence & Resignations

74.1 No apologies were received as all were present.

75 Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item

75.1 No one declared an interest on any matter on the agenda

76 To approve minutes of the meeting held on Tuesday 11th October 2016 (P&E16-04)

76.1 **Resolved:** The minutes of the meeting on the 11th October 2016 were confirmed as a true record and signed by the Chairperson

77 Matters to report

77.1 The work on repairing the lights on Bretton Way has started. The work was at the Heltwater end of Bretton Way.

77.1 With regard to the lighting in passageways the difficulty is not knowing the ownership of the land they are on. Councillor Clements would compile a list of a few of them to start with.

78 Items deferred from Full Council: - to discuss further the request for Christmas lights in Bretton Centre.

78.1 The Clerk explained that he had a reply from Justin Beaumont although when he replied he mentioned the Pyramid centre and not Bretton Centre. The Clerk was to clarify this with him as we are not interested in the Pyramid Centre. We would like to have lights along the stretch of road from Aldi to the Roundhead Public House. There were a number of shops and banks to contact to see if they were in agreement and Cllr Clements said that he would visit each to see if they had any objections or were in total agreement. The Clerk pointed out that as he mentioned before he had spoken to a Christmas Light company at the SLCC conference who advised it might work out cheaper to hire the lights over a three year period and they would be responsible for putting them up, taking them down and ensuring they were in working order the following year. Mention was made that if we set

aside say £3000 as a budget this would give us a very good specification. If we knew if our suggestion was agreed in principle then we could start to include this expense in the budget – was this agreed?

79 Planning Applications – to include

- 79.1 To approve – 16/01970/FUL** – alterations to include new windows and entrance canopy at 25-26 Alpha Business Park, Mallard Road, Bretton. **Response** by 17th November. **Resolved** no comment.
- 79.1.1 16/01965/TRE** – Oak tree reduce by 25% - 70/00002/TPO at open space 2 Tarrington, Bretton. The Clerk explained that after the Full Council meeting he had written to the case officer explaining our concerns and asking for an extension of time. No reply had been received although a message was left on the telephone. The Clerk was able to check on line if the matter was still an issue or if permission had been granted. It was noted that the applicant had withdrawn the application.
- 79.1.2** When looking at the Planning List received from Peterborough City Council there were a number of plans that had been received although we had not received official notification. It was **resolved** that they would be considered tonight and if not contentious the Clerk would be given delegated authority to respond. The first planning application was **16/02054/ADV** – two externally illuminated fascia signs and one non illuminated freestanding sign at 25 Alpha Business centre, Mallard Road. The supporting documents were considered after locating them on the City Council website. **Resolved** no comment.
- 79.1.3** Another application was **16/01965/HHFUL** - Single storey rear extension and conservatory at 34 Westhawe, Bretton. This plan and supporting documents were also considered after locating them on the Peterborough City Council website. **Resolved**. No comment.
- 79.2 To note permission granted – 16/01345/ADV** for one internally illuminated fascia sign, two internally illuminated individual letter signs and fourteen non illuminated hoarding sign and two lettering. For internally illuminated free standing sign No 15. The latter was to be removed. **Part permitted and part refused**.
- 79.3 To note refusal of permission/ withdrawn** – none to note.
- 79.4 To note appeal lodged** – there was none to note
- 79.5 To note appeals refused** – none to note

80 To receive an update on the employment of two people to clean the Pyramid Shopping Centre and spine path.

- 80.1** The Clerk was able to report that he had written to James Collingridge after Full Council asking if we had permission to do the work and whether he or Amey had a spare barrow we could use for the 14 week period. He had not replied. The Clerk would send A REMINDER. However we had information from the Insurance company that the two people we employed were covered by our insurance. At the finance committee it had been agreed that we could purchase a barrow if Peterborough City Council /Amey did not have one that was spare. The Clerk also said that he was hoping to get the contract of employment sorted but the one that he had was, or looked more, complicated than was necessary. They would have no pension rights and their holiday entitlement would be taken in pay. He now had the details of the two men who would do the work and he had to find out if they wanted paying by cheque, cash or BACS and whether it was weekly fortnightly or

monthly.

81 To receive an update regarding making an asset in Bretton being an Asset of Community Value.

81.1 The Clerk apologised for not being able to give an update as he had been so busy recently he had not found time to complete the forms he had started. He said that he would ensure he found time to complete the work.

82 To receive an update on the 20 mph zone in Middleton/Tyesdale/ Drayton and Cleatham.

82.1 The Clerk said that he thought that Judi Anderson had replied but he was unable to locate it. He was asked to forward that on if and when he found it or to send her a reminder.

83 To discuss future litter picks and the free bulky waste collections

83.1 The Clerk reminded the committee that there was going to be a bulky waste collection in South Bretton on Saturday 19th November. He had already asked the printer to print flyers, which he had done and they were with the distributor and being delivered.

83.2 The Clerk also reminded the committee that there was no bulky waste collection in December in either North or South Bretton. There would be two collections in January 2017. North Bretton on the 7th January and 21st January in South Bretton. Details would be in the next Bretton Gazette.

83.3 It was pointed out that no advertising had been sent out for the litter pick on the 20th November. It was suggested that perhaps this should be put back to December to allow time for this to be advertised in the Gazette. It was then agreed that the litter pick would be on Sunday 4th December starting at the Parish Office at 11 a.m. The next one would be on Sunday 22nd January 2017 starting at 11 a.m. at Bretton Centre and working through to South Bretton.

83.4 Cllr Clements asked if we had any information from Amey about the amount of rubbish that had been collected. The Clerk pointed out that he had asked for this information and had done so recently. He had written to a Michael Robb who had sent the e-mail to others in his team to provide the information. This information had not been forthcoming. It was felt that we needed this information because it would help us work out if it was a successful venture and one that we should continue and also to advise residents how much it was being used. The Clerk was to chase this up.

Feedback from phone calls about being able to use the bulky waste collection and fewer reports of fly-tipping suggest that it is helping.

84 To receive an update on the position of our request for pedestrian crossings along Bretton Way and the proposed crossing on Tyesdale

84 .1 There was no update on either crossing. The Clerk was asked to see if there was any intended further work on the crossing by Middleton School, as if you were driving you would not be aware that there was a crossing there although as a pedestrian or cyclist you would be and additional signage on the road would be helpful.

85 To receive an update on the request for the replacement of the many small number signs attached to the end of block/terraced houses for visual identification of house number

and location

85.1 There was no update to give but the Clerk said that he had spoken to the Legal Advisor to the SLCC at the recent SLCC conference about this matter. The advice given was that this was a service we could take over but felt that the Local Authority could still dictate what colour the signs should be. This caused some confusion as to why they felt this and whether they had misunderstood what actual part of the service we wished to take over. It was also pointed out that the advice given was that we might not be able to take over a service if it was not being dealt with in house but out-sourced. The Clerk was asked to write to Cate Harding of Peterborough City Council to point this out to her and to ask what services were now being dealt with in-house. The Clerk would also see if he could clarify with the legal advisor what was meant by the statement that they could still dictate the colour of the signs if we took over the service.

86 To receive an update on the Street Audit

86.1 There has been a number of complaints regarding rubbish and graffiti all of which has been reported to Jamie MacFarlane. They are in brief:

1. The Clerk reported two dead trees in the shelter belt on Linkside which if blown over they could fall onto Bretton Way. Jamie investigated and reported the matter
2. Middleton School had complained about residents allowing their bushes to be overgrown which were obstructing the footway at the rear of 20-23 Sprignall. Jamie had investigated and reported this
3. A number of lights being out along the rear of 89-107 Watergall and rear 46-84 Watergall. This had been reported
4. Waste & litter on land attached to former Roundhead Public House at the Bretton Centre, Peterborough
5. Overgrowing shrubs at the rears of properties 89-107 Watergall which are obstructing the footways at various locations particularly around rear of 101
6. A van advertising a company buying second-hand cars has been parked on the grass verge at the roundabout near the Bretton Sainsbury for weeks
7. Cllr Merrill had reported an over-hanging branch near School Lane and
8. Cleatham. Jamie could not locate it so Cllr Merrill had shown him where the branch was.
9. Un-cut bushes in Stumpacre and un-even slabs
10. An abandoned car behind the office.
- 11.

87 To receive an update on the matter of the waste and dog waste bins in Bretton Park

87.1 There was still no update with regard to the revised map so the Clerk was asked once again to try and ensure he obtained this. As without the map it was difficult to see if we could successfully ask for new bins to be provided. The Clerk would also check to see if Chris Jackson was prepared to come out for a walk around the park to see the problem for himself. He could also see the benches which needed either repairing or replacing.

88 To receive an update on the Vision for Bretton Working Party

88.1 No date had been fixed although Cllr Lee had been told of the decision for the working party to meet. As a result it was agreed that a meeting would be fixed now either to take place at the office or the home of Cllr Lee. The date was the 13th December 2016 and would start at 6.30 p.m. If it was necessary to call a Planning Meeting in December then that should take place on the same day starting at 7.30 p.m. in the office meeting room.

89 Correspondence

- 89.1 The following correspondence had been received:
1. An e-mail from Peterborough City Council with a Devolution Update
 2. Agenda for the first meeting of the Peterborough Nature Partnership (PNP) - 11th November
 3. Rural Services Survey 2016 - a personal request from ACRE to the Clerk reminding him that we had not completed the Rural Survey. It was agreed this could be completed by the Clerk.
 4. Christopher Andrews is the new Sales and Design Consultant for Jupiter Play covering the Peterborough area.
 5. Finger Post signage system from White Hill Direct Ltd
 6. Winter Waste Service requires your attention Bretton Parish Council from Direct 365
 7. SAVE THE DATE: Air Quality and Planning Masterclass - 23rd Feb
 8. Make your community safer with a Defibrillator.
 9. Community Defibrillator Special Offer
 10. CHRISTMAS COUNTDOWN ONLY 100 HANGING SOLAR CHRISTMAS TREES LEFT! From Plantscape
 11. Key sessions at Transport-Led Development in London, 17th Jan
 12. PSMA Newsletter
 13. Choose a Broxap dog waste bin
 14. News on a sustainable future from Larkfleet
 15. Steve Backshall is our new ambassador from Keep Britain Tidy campaign.
 16. I wanted to thank everybody who attended the second annual Larkfleet conference at the Park Inn, Peterborough on 12th October. From Larkfleet Homes
 17. Your October Newsletter is here...from Direct365
 18. New! Winter offer at Eco Furniture
 19. Your invitation to Transport-Led Development in the North - 1st Feb
 20. New action plan to tackle fly-tipping from Keep Britain Tidy
 21. Homeless and Inclusion Health 2017: Professor Steve Field, Professor David Nutt & Professor Dame Sue Bailey OBE DBE on 1st and 2nd March 2017
 22. Does your local park have what it takes? From Playdale

90 **Any Other Business – Reminder by Law – information exchange only no decisions can be made**

- 90.1 A question was asked if the large mobile home had been moved from the kerb at Tirrington. The Clerk said that he had taken this matter up with Jamie MacFarlane who had replied saying it was not abandoned and no one was living in there. However he had spoken to the owner who was going to move it. Consideration might be given to create a bye law to stop this type of thing happening again.

- 90.2 There being no further business the meeting was formally closed at 21.34

- 91 **The date of the next meeting** – to be held on **Tuesday 13th December 2016 at 19.30** at the Parish Office, Unit 2, Pyramid Shopping Centre, Bretton.