

## Bretton Parish Council

### Minutes of the Planning and Environment Committee meeting held on the 12<sup>th</sup> July 2016 at 7.30 p.m. at the Parish Offices, Unit 2, Pyramid Shopping Centre, Bretton.

**Present:** Councillors – M Clements, A Ellis (Presiding), J Merrill and S Warren.

**Residents:** None

**Others:** B Champness - Clerk.

#### Open Forum

No members of the public were present and the meeting was formally opened at 19.31

#### **19 Apologies for Absence & Resignations**

**19.1** Apologies were received from Cllr Tilling (personal)

**19.2 Resolved:** that the apologies be accepted.

#### **20 Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item**

**20.1** No one declared an interest on any matter on the agenda

#### **21 To approve minutes of the meeting held on Tuesday 14<sup>th</sup> June 2016 (P&E16-01)**

**21.1 Resolved:** The minutes of the meeting on the 14<sup>th</sup> June 2016 were confirmed as a true record and signed by the Chairperson

#### **22 Matters to report**

**22.1** With regard to the synthetic cricket pitch on Bretton Park the Clerk had been in contact with the Asian cricket team who confirmed that they did use the strip but had no money. As yet no decision had been made as to what further we should do. Cllr Warren said that he had been in touch with someone that might be able to help but was waiting to have a response.

#### **23 Items deferred from Full Council: - To discuss and review the position regarding the monthly litter pick and where and when this should take place**

**23.1** It was explained that the reason why this was back on this agenda was that we might have been over ambitious trying to do the litter pick at the same time as the bulky waste collection. Likewise consideration should be given to whether or not the litter pick goes beyond the Spine path. The Clerk pointed out that residents in Essendyke had carried out a litter pick the other weekend and it seemed we should both try and work together but not to duplicate what we were both undertaking. Cllr Warren said that perhaps we could use the Community service team to do a litter pick once a month. He also said that when he had been out canvassing he noticed that there was a problem of litter in Watergall and wondered if we should concentrate on that area to start with. It was agreed that we should aim at being realistic rather than expecting to litter pick a huge area and then perhaps we could get a

good number of volunteers to help.

**23.2** The Clerk explained that before we made a decision he should explain that he had spoken to Anna Williams from the Supported Employment team. She had spoken to the college where she was based and they had come up with a temporary solution to try and get the scheme working. This would enable them to work out a proper timetable and schedule which they could put to us to then try and put in place a scheme on a permanent basis. The proposal was that we could employ 2 people for 16 hours a week, for 26 weeks and to pay them the Minimum Wage. The college were able to gain funds to enable them to refund the money we paid out on the 4<sup>th</sup>, 13<sup>th</sup> and 26<sup>th</sup> week. We would be paid back in full what we paid out. She was asked if we could pay the living wage instead and she said that was down to us but we would only get back the amount that represented the Minimum wage. It was considered that this was most certainly a possibility and one that we should try and encourage. It was agreed that the Clerk would ask for Anna to put this scheme to us in writing and we would recommend to full council that we accept the offer. We would want to pay more than the minimum wage but that decision had to be made by Full Council.

**23.3** If the above proposal was confirmed it meant that we could do as was previously suggested and work off the Spine path. **Resolved** that we would do a litter pick on Saturday 6<sup>th</sup> August starting at the Parish Office at 10 a.m. with a view to doing a litter pick in Watergall. There would then be another litter pick on Saturday 3<sup>rd</sup> September again starting at the Parish office at 10 a.m. and the litter pick would be in Norburn and Risby. We would get a flyer printed and delivered for the bulky waste collection and we would add these two litter picks on the flyer.

#### **24 Planning Applications – to include**

**24.1 To approve** – No plans had been received

**24.2 To note permission granted** – there was none to note

**24.3 To note refusal of permission/ withdrawn** – there was none to note

**24.4 To note appeal lodged - 16/00270/OUT** – construction of a single residential dwelling at 31 Westhawe.

**8.5 To note appeals refused** - there was none to note

#### **25 To receive an update regarding making an asset in Bretton being an Asset of Community Value.**

**25.1** Victoria Churchill at Peterborough City Council had previously written stating that we had included a piece of land by Heltwate School which the school used and thought we did not want to be involved with this. She has since written again saying: *I thought I had better provide another update, it appears you have not included the area of Bretton Park that the Heltwate School is using so I can progress the AOCV in the next few days. I do have to check regarding the ownership of the footpaths within the park though since these do not seem to be in Peterborough City Council's land ownership, once the owner has been established as long as there are notified of the AOCV the nomination can continue. I know this nomination has taken far longer than advised, I hope give the size and various issues the nomination of Bretton Park has raised that I have not dealt with before, especially in comparison to other assets you nominated, that you understand the reason for the delays. As it was not clear what piece of ground Victoria was talking about we would ask her to give details and if possible to send a map.*

**26 To receive an update on the 20 mph zone in Middleton/Tyesdale/ Drayton and Cleatham.**

**26.1** There was no news but the Clerk was asked to keep on top of this matter to try and bring it to a conclusion. An e-mail had been sent to Peter Tebb but so far he had not replied. However a resident had sent an e-mail which he wanted all Councillors to read. The Clerk had sent it to all on the Council and not just to those on this committee. He said that three Councillors had replied with their thoughts who were Cllrs Clements Hayes and Lee. Cllr Hayes had also sent a large document relating to the pros and cons of a 20 mph zone. It seemed from the letter sent to the resident from Judi Anderson that the order would be made soon and the consultation had closed. The Clerk was asked if he had received copies of the responses to the consultation which he had not, so he was asked if he could obtain copies.

It was suggested that if the order was made and the Police were unlikely to enforce the speed limit then we might ask that with the money we were paying for the P|CSO's doing overtime could be spent on someone attending the area and keeping an eye on whether cars were exceeding the limit or not.

Cllr Ellis was asked if this resident had completed the questionnaire that we had sent out. He said he would check to see if he did.

**27 To receive an update on the position regarding the invitation to someone from the Woodland Trust and what action we are going to take in respect of the Highlees Spinney Project.**

**27.1** An e-mail had been received from Emma Bird of the Woodland Trust which stated:  
*That does sound like you have got yourselves into a bit of a dilemma with the ancient woodlands in the Bretton area and in particular Highlees Spinney.*

*We do not offer management guidance directly ourselves as an organisation because of the issues with insurance so I can sympathise with Peterborough City Council with this and I do know they had some issues with redundancies but if you were demonstrating keen interest in the woodlands and preserving them then it would have been nice if they had included you and kept you included in the conversations and progress of the woodlands.*

*We at the Woodland Trust occasionally meet with Peterborough City Council or Forest for Peterborough to discuss the woodland creation and management so I can speak to the contacts I have and try to see if I can make any progress on your behalf. When was the most recent conversation you had with them and which contact do you have?*

*I have included a couple of attachments which may be of some help to you. We are developing a community woodland initiative but it is still in its very early stages so cannot give you any information on this as yet.*

**27.2** Cllr Clements said that he had read the attachments sent by Emma and he wondered if the correct person to write to was Shona Morton. He thought we should ask if they knew of a friendly consultant that would support what we were trying to do and was someone that Peterborough City Council would take notice of. Alternatively we could use the Consultant used by PECT or the person who had been made redundant from Peterborough City Council who was the person we used to write to regarding Tree Preservation Orders. There seemed little point in taking the matter further with regard to Highlees Spinney until we had located a Consultant but the Clerk might consider whether we should have the Spinney made an asset of community value. This could result in us taking over ownership of those woods.

**28 To receive an update on the position of our request for pedestrian crossings along Bretton**

## Way and the proposed crossing on Tyesdale

**28 .1** An e-mail had been received from a Lewis Banks at Peterborough City Council which stated:

Apologies for the delay in responding. I haven't got an update on the Bretton Way crossing as we are still busy designing this year's schemes but I've been informed that the Middleton works should be completed in the summer holidays. If I have an update on either of these schemes I'll let you know but please feel free to contact me at any time

## **29 To receive an update on the request for the replacement of the many small number signs attached to the end of block/terraced houses for visual identification of house number and location**

**29.1** Following on from the June meeting the Clerk had met with Cllr Clements and had gone through the e-mails passing between us and Peter Garnham at Peterborough City Council since 2010. It was not clear if Mr Garnham had ever come back to us requesting that we take over the service and whether we had made it clear that even if we did not take over the service we would be responsible for the cost of removing and replacing the coloured signs. As a result an e-mail was sent but to date no acknowledgement or reply had been received.

## **30 To receive an update on the Street Audit**

**30.1** There has been a number of complaints regarding rubbish and graffiti all of which has been reported to Jamie MacFarlane. They are in brief:

1. Reported fly tipping in Cleatham x 3
2. Fly tipping near the home of Cllr Merrill
3. Burnt out Car on footpath near to Tollgate/School Close subway
4. Fly Tipping in the parking bay outside 18 Outfield
5. The damaged wall in Bretton centre by Lloyds Bank has been reported to the strategic property team and they advised they were raising a job to have this repaired
6. Travellers had returned to Bretton Park
7. A resident at 107 Essendyke complained that a tree to the side of his house is overhanging into his garden. He was told a few years back that the tree would be cut back every year but it has not. Amey replied Bretton North has just had its 3 yearly Tree Survey completed & this tree has been recommended for a Crown Lift to 5.2M over highway & to have a Crown Shape away from property.  
We cannot guarantee that this will resolve the issues but it is the required work for the tree which is healthy & in good condition.
8. Fly tipping in Watergall
9. Street Lighting in Bretton Way. Darren Deadman had replied: I hope you are keeping well? It has been a long time since I contacted you. I previously dealt with bus stops/shelters etc. but am now working in the growth and regeneration department. I regarding the street lighting along Bretton Way and where we currently are.

I can confirm that three new temporary street lights were installed in February to help with the situation at the stops near to Ellindon and Risby.

A new street lighting scheme has been designed (between the A47 Jct 17 and Jct 58 Norburn) and the feasibility of this design was dependent on a ground penetrating radar survey.

I am pleased to confirm this survey has been carried out. Once we have the results of this we will be in a better position regarding the scheme.

I am sorry I don't have any further information at this moment in time but at least we

will have the results of the survey soon and we will be nearer to delivering the improvement works that we are committed to .Regarding Mowbray Road towards the crematorium a fault ticket has been raised for investigation.

If you require any further information in the meantime please do not hesitate to contact me.

**31 To receive an update on the matter of the waste and dog waste bins in Bretton Park**

**31.1** Although Cllr Tilling was not present he had handed to the Clerk a copy of the map of bins in and around the park. Copies were given to those present. He had explained that there were parts of the park where there were no bins or where bins used to be. Cllr Warren said that he had been working on the problem for many months now and had got nowhere with it. He felt that James Collingridge should be chased on this matter. Before we did we needed further clarification from Cllr Tilling what he thought needed to be done and where.,

**32 To receive an update on the Vision For Bretton Working Party**

**32.1** There was no update but it was hoped that the results would be available by September

**33 Correspondence**

**33.1** The following correspondence had been received:

1. EARLY BIRD ORDERS NOW BEING TAKEN FOR OUR SOLAR CHRISTMAS TREES! From Plantscape
2. Are you fit for summer? From Playdale
3. Planning Customer Forum - Wednesday 13 July 2016
4. Save 10% on the StarSpace range from Monster Play @Caloo
5. Get Active with our NEW Outdoor Gym Equipment from Creative Play
6. Revitalise your Parish...from Broxap Street Furniture
7. Monthly Special Offer from David Ogilvie Engineering Ltd
8. Introducing the new play Fire Engine! From Realise Futures Eco Furniture
9. Your invitation to Transport-Led Development in the Midlands 2016
10. 'Cast' your eyes over these from Broxap Litter and recycling bins.
11. Christmas Lights for 2016 - Great offers from the Seasonal group
12. Hopkins Homes - Annual Review 2015
13. Queensbury Bus Shelters for your Community
14. What does Brexit mean for Housing? A conference
15. Playground Inspiration with Creative Play
16. A Selection of Broxap's Round Litter and Recycling Bins - The Toughest Bins in the UK.

**34 Any Other Business – Reminder by Law – information exchange only no decisions can be made**

**34.2** There being no further business the meeting was formally closed at 20.53

**35 The date of the next meeting – to be held on Tuesday 13<sup>th</sup> September 2016 at 19.30** at the Parish Office, Unit 2, Pyramid Shopping Centre, Bretton. If planning applications were received we might have to call a special meeting to deal with them.