

Bretton Parish Council

Minutes of the General Purposes Meeting held on the 11th October 2021 (GP 21-03) at Parish Office, Pyramid Shopping Centre for 7.30 p.m

Present: Councillors: M A Stanton, L Aldridge, C Lee, J Merrill (presiding).

Others: Sylvia Radouani (Clerk)

Not Present:

	Open Forum
	No members of the public present
	The meeting formally started at 19.38.
18	Apologies for absence, acceptance of Apologies
18.1	Apologies were received from C Burbage (work related), A Fenner has resigned from the committee due to Personal Health
18.2	Resolved: the apologies and resignation were accepted.
19	Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item.
19.1	No-one declared a pecuniary interest.
20	To approve the minutes of the meeting held on Monday 12th July 2021 (21-02)
20.1	Resolved: The minutes were recorded as true and correct.
21	Emergency Response Plan – rolling agenda item
21.1	No further update on the Emergency Response Plan. The committee advised that Parish Councillors put pictures of themselves on their profiles on the website. This will make them more visible to support their community effectively.
22	To discuss creating a COVID 19 Memorial - rolling agenda item
22.1	The committee advised that they would need to investigate this further in great detail, as there are various factors that need to be taken into consideration. Potentially like Potential locations and what monument.

23	To discuss impact / Accessibility changes for the Parish Council website brettoncouncil@org.uk	
	23.1	The committee reviewed the previous accessibility document and a draft document which the Parish Clerk prepared. To resolve: The committee asked the Parish Clerk to liaise with other Parish Clerks to ascertain what concept they currently use and the potential cost.
24	To discuss purchasing new Defibrillators for the Bretton area – rolling agenda item	
	24.1	The Clerk advised the committee that investigations are ongoing as to establish suitable locations for new units.
25	Procedural Policies to review	
	25.1	Complaints Policy: The email address was updated, and no further changes made. Recommended it goes to full Council for ratification / adoption.
	25.2	Equality and Diversity Policy: No changes made. Recommended it goes to full Council for ratification. However, Cllr Aldridge raised a question relating to no binary. To resolve: The Parish Clerk will investigate and email the committee with the update. If there is no change to the statement, then it will be presented to full Council for approval and adoption.
26	Christmas decorations for Bretton – rolling agenda item	
	26.1	Cllr Aldridge advised the committee about the development regarding the Christmas decorations. It was agreed that Cllr Aldridge continues to collect the data and an entry will be added to next year's budget to accommodate the potential spend.
27	Correspondence	
	27.1	There was no correspondence to report
28	Agenda Items for Next Meeting – Reminder by Law – Information exchange only no decisions can be made	
	28.1	Meeting finished 20.35
29	The date of the next meeting – to be held on Monday 8th November 2021 at 19.30 – Parish offices, Unit 2 Pyramid Shopping Centre.	