

## Bretton Parish Council

### Minutes of the General Purposes Meeting held on the 12<sup>th</sup> July 2021 (GP 21-02) at Pyramid Community Centre for 7.30 p.m

**Present: Councillors: C Burbage, M A Stanton, L Aldridge, C Lee, J Merrill (presiding).  
Others: Sylvia Radouani (Clerk) Julie Wightman  
Not Present: J Hayes, a Fenner**

	<b>Open Forum</b>
	<p>Julie Wightman informed the committee when she purchased her house, she was informed that she would have allocated parking. However, this appears to not be the case as she struggles to find a parking place when returning from work.</p> <p>The committee advised initially at Stage one, when the houses were built it was one parking space per two houses. It was also reported that there are houses with garages which is not being used. It was pointed out that cars are getting so big and cannot fit in garages.</p> <p>Cllr Burbage is going to investigate Ms Wightman's query and get back to her.</p>
<b>1</b>	<b>Apologies for absence, acceptance of Apologies</b>
<b>1.1</b>	Apologies were received from J Hayes (work related), A Fenner (Personal Health)
<b>1.2</b>	<b>Resolved:</b> the apologies were accepted.
<b>2</b>	<b>Declaration of Interest</b> – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item.
<b>2.1</b>	No-one declared a pecuniary interest.
<b>3</b>	<b>Election of Chair for GP Committee</b>
<b>3.1</b>	Cllr Merrill was voted Chair of the GP Committee
<b>4</b>	<b>Chair for GP Committee</b>
<b>4.1</b>	Cllr Burbage was voted Vice Chair of GP Committee
<b>5</b>	<b>To approve the minutes of the meeting held on Monday 12<sup>th</sup> April 2021 (20-06)</b>
<b>5.1</b>	<b>Resolved:</b> The minutes were true and correct.

<b>6</b>	<b>Emergency Response Plan – rolling agenda item</b>
6.1	<p>Cllr Burbage advised the committee that he is liaising with Peterborough City Council regarding the recent incident with the torrential rain fall on Friday 9<sup>th</sup> July 2021. It was reported that several houses in Bretton had been flooded and needed urgent assistance. When they dialled the out of office number, it was not functioning. In view of this, he will be taking it up with the relevant officers at Peterborough City Council.</p> <p>With regards to the Parish Council's emergency response, it was agreed that it would be reviewed once the caretaker in place. As they will be able to open the community centre if needed. This would be necessary based on the severity of the emergency-major or minimum. Also, who would the community go to for assistance? It was suggested</p> <ul style="list-style-type: none"> <li>• That the community do not know who their Parish Councillors are. To rectify this, maybe putting pictures of themselves on the website.</li> <li>• Parish / City Councillors need to be more visible so that they can support their community.</li> </ul>
<b>7</b>	<b>To discuss the possibility of opening the Office -rolling agenda item.</b>
7.1	<p>The committee debated over the current covid restrictions being lifted by Central Government on 19<sup>th</sup> July 2021, therefore the office can be opened.</p> <p>However, as the Parish Council do not have any meeting during the month of August it was agreed that the office will be opened on 1<sup>st</sup> September 2021.</p> <p>Notice will be issued on all social media platforms to advise the community.</p>

<p><b>8</b></p> <p><b>8.1</b></p>	<p><b>To discuss Reopening the Pyramid Community Centre</b></p> <p>The committee discussed reopening the community centre and explained that the pandemic is still here, and things need to be put in place.</p> <p>The Clerk advised that the Parish Councils have hand sanitisers and masks. Although Central Government have advised that masks may not be a requirement, but it would be down to the individual.</p> <p>The Parish Council discussed implementing a track &amp; trace system by using a QR code on entry. Users would need to use their phones to scan. If they do not have phones, then they would need to complete a form and put it in a box which will be provided.</p> <p>The Clerk asked how it can be monitored / policed. It was agreed that the emphasis would be down to the group leader / booking agent responsible for policing this essential requirement. This will also be stipulated on the hirer booking form and the Covid forms will be kept for 21 days.</p> <p>Cllr Aldridge will send the Clerk a copy of her Covid questionnaire they use in the salon.</p>
<p><b>9</b></p> <p><b>9.1</b></p>	<p><b>To discuss Defibrillators</b></p> <p>The Clerk advised the committee that both units have been installed at Alpha Centre and Tyesdale and wondered if the Parish Council would look to invest in any more units. Also, where would they be best placed.</p> <p>The committee suggested the following:</p> <ul style="list-style-type: none"> <li>• At Eyrescroft near the BMX track. However, the units need to be near electricity supply.</li> <li>• Copeland community centre- it was advised that there was already one there. To enable it to be fully accessible to the public, it needed to be situated outside not inside a building.</li> <li>• Possibility of Installing one at the pavilion in North Bretton</li> <li>• Ritz shop at the side of the building in South Bretton – this would be visible to all. If not there, then at Coopers pub.</li> <li>• Potentially check out the baptise church – needs to be investigated</li> <li>• Potentially investing in two units</li> </ul> <p>It was agreed that the Clerk would investigate the locations above and get a price for the new units. Preferably use the same one as before.</p>

<b>10</b>	<b>To discuss creating a COVID 19 Memorial - rolling agenda item</b>
67.1	<p>The committee had a debate on various aspects in relation to the memorial from</p> <ul style="list-style-type: none"> <li>• Potential locations</li> <li>• What do you want to achieve / require?</li> <li>• Getting something put up inside the Cresset – like painting on the wall.</li> <li>• Creating a concrete sculpture</li> <li>• Potential wording for the sculpture</li> <li>• Collating people stories</li> <li>• Celebration of life</li> <li>• Ask the community what they would like to have?</li> <li>• Put an article in the gazette about it. Asking for suggestions.</li> <li>• Commemorative celebration of life for those who have survived Covid</li> <li>• Work together as a community</li> <li>• Enlist the NHS / anyone working in the sector to help victims.</li> </ul> <p>It was agreed to keep this as a rolling agenda as Covid has not been stabilised as yet, with a view to investigating and delivering a poignant tribute to all.</p>
<b>11</b>	<b>Update on the advertisement for an additional Lengthsmen / Caretaker &amp; Cleaning Specialist</b>
	<p>The Clerk advised the committee that there has been interest in the caretaker role and the deadline for submitting applications is on 16<sup>th</sup> July 2021. After this date application will be review and interviews will be arranged.</p> <p>Clerk to send a copy of the interview questions to the assessment panel.</p>
<b>12</b>	<b>To discuss impact / changes for the Parish Council website <a href="mailto:brettoncouncil@org.uk">brettoncouncil@org.uk</a></b>
12.1	<p>Members of the committee explained that they felt that the website was very out of date and needed to be updated. Also asked if the website technician could come to a meeting to discuss revamping the platform.</p> <p>The Clerk explained that the website is only good based on the material that is provided to the technical who looks after it.</p> <p>The Clerk asked the Cllrs to go online and review the website as several articles had been added since she joined the Parish Council, like health &amp; wellbeing, job vacancies etc. The Cllrs were advised that they did not need a password to login.</p> <p>Therefore, Cllr Stanton reviewed the website and was very impressed with the amount of information on it. She asked the Clerk to see if it can be amended to be more user friendly on phones. The Clerk said that she would investigate this.</p> <p>It was suggested that maybe some instructions can be added to the website to help residents navigate around the website.</p> <p>Other Cllrs would have a look and provide feedback.</p>

<b>13</b>	<b>To discuss the Storage Room at Unit 3</b>	
	<b>13.1</b>	The committee discussed and referred this agenda item to full Council as the Cllr who raised the agenda item was not present.
<b>14</b>	<b>To discuss Purchasing Garden Equipment for the Pyramid Community Centre</b>	
	<b>14.1</b>	<p>The committee discussed what type of lawn mower they think might be needed for the ground maintenance at the centre. There were various suggestions like cordless, electrical or petrol.</p> <p>However, there would be implications on storing petrol onsite. Insurance documents will need to be examined.</p> <p>Cllr Lee is going to going to investigate the price of a lawn mower and feedback to the committee.</p>
<b>15</b>	<b>Correspondence</b>	
		There was no correspondence to report
<b>16</b>	<b>Agenda Items for Next Meeting – <i>Reminder by Law – Information exchange only no decisions can be made</i></b>	
	<b>16.1</b>	Meeting finished 21.25
<b>17</b>	The date of the next meeting – to be held on <b>Monday 9<sup>th</sup> August 2021 at 19.30</b> - TBC.	