

Bretton Parish Council

Minutes of the General Purposes Meeting held on the 12th April 2021 (GP 20-06) at 7.30 p.m. held remotely via zoom.

Present: Councillors: C Burbage (presiding), M A Stanton, J Hayes, C Lee, M Horrell and J Merrill

Others: Sylvia Radouani (Clerk) Cate Harding – Good Neighbours Coordinator and Castor Parish Councillor Neil Boyce

Not Present: Jo Johnson, L Aldridge

	Open Forum
	There were no comments to be made in the open forum.
60	Apologies for absence, acceptance of Apologies
60.1	Apologies were received from J Johnson (technical), L Aldridge (work)
60.2	Resolved: the apologies were not accepted. Clerk to contact Cllr Johnson to establish and provide assistant with the technical issue.
61	Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item.
61.1	No-one declared a pecuniary interest.
62	To approve the minutes of the meeting held on Monday 8th March 2021 (20-05)
62.1	Resolved: The minutes were true and correct.
63	Good Neighbours Presentation

63.1

Cate and Neil presented an overview of the Good Neighbours scheme which is currently in operation mainly in the rural areas of Peterborough. The charity is run by Trustee's. If Bretton decides to join the scheme, then one of the Cllrs will take their seat as a Trustee. The Cllrs will nominate a Parish Councillor to take the lead, so that Cate, the coordinator can link in with them.

The Good Neighbours scheme was set up in 2019 and is designed as a non-emergency facility for people who are vulnerable. They link in with NHS and people being discharged from hospital. During the covid pandemic services were restricted. Nationally communities have stepped up – called mutual Aid Groups.

The scheme offers an array of support like, telephone befriending, shopping, social support. Basically, support with low level services. Contacting people making sure that they have support.

They take referrals from families / friends, community hub, and other services. Also request from not only rural areas. The befriending support is being extended to urban Parish across Peterborough as well, not just the rural ones. Working as a network of Parishes.

Cate & Neil explain the complexity around the scheme including Safeguarding and the costing. General running costs, including DBS checks – all volunteers have an enhance DBS check and wear ID badges. The charity pays for the DBS checks. The charity has been awarded a grant for 100 checks.

In respect of the set-up costs – It is a membership arrangement. The charity needs to be self-sufficient, but they had a start-up funding from Peterborough City Council. They need to put a structure in place for finances, as they have no track records or demand and need.

The current set up membership arrangement is £2.00 per household. This is a starting position which can be reviewed. For urban areas with large households, the charity would need to sit down with an accountant to calculate the rates. There is only one coordinator, and the contribution is towards the core costs. Costs are up to negotiation to contribution.

They currently have 36 registered volunteers over the five areas. They come from the community hub. In respect of Bretton, it was advised that the Parish would potentially need six volunteers in each area. Initially it would start off slowly. But community spirit came forward during the COIVD period. There is ongoing training, counselling, and supervision. Volunteers are not allocated to one client, they will get a buddy, so they are not critically attached to one individual. All volunteers are logged on Charity log, which Cate administers.

The need for telephone befriending, this would benefit local people that know the areas. Checking in on their neighbours. Eyes and ears in the community. Volunteers can assist with sign posting people in Social Adult Care. Also, the Home Enablement Services – provide adaptations for people to stay in their own home

The Cllrs decided that the scheme warrant more discussion within the Parish Council. It was suggested that it would go to full Council.

	<p>Also, Cate & Neil will do a presentation at the APM meeting on 27th April 2021. – discuss, what is reasonable, what can you offer. Work out costs – the residents can see the benefits in the scheme.</p> <p>In relation to the volunteering the Cllrs were advised they spend little time, as it very flexible. The referrals are spread out and they are over the age of 18.</p> <p>All of Bretton referrals are passed to the hub to action. They get referrals from people of different age groups.</p> <p>Cate agreed to send the Clerk some data statistic.</p>
64	Update on Emergency Response Plan
	64.1 No further updates - Cllrs agreed to keep this as rolling agenda item
65	To discuss Reopening the office
	65.1 Due to the Government restrictions regarding COVID-19, the office cannot be reopened at this present time. The Cllrs agreed that this will be a rolling agenda item.
66	To discuss Reopening the Pyramid Community Centre
	66.1 Due to the Government restrictions regarding COVID-19, the Pyramid Centre cannot be reopened at this present time. The Cllrs agreed that this will be a rolling agenda item. It was discussed that when it gets open the Parish would need to employ a caretaker.
67	To discuss Residents Parking Issues (surveys)
	<p>67.1 The committee discussed setting up a separate committee which would be dedicated in tackling the parking issues, as residents need to be updated. The surveys were done over a period and nothing has been sorted. They also discussed how many Cllrs needed to drive it forward – around potentially 3 to 4.</p> <p>There were various suggestions like:</p> <ul style="list-style-type: none"> • Painting white lines in an area to mark out parking bays. Identifying an area – select for trail painting and finding out the cost implication associated with this? • Would the precept need to be reviewed? • Cost of marking out the area for painting. • Putting a business case forward to full Council of what action the committee plan to do • Emailing Cllrs to ask if they would like to join the new committee. • As this item is also on P&E, Cllr Burbage will inform them what the committee has suggested.
68	Defibrillator – Update
	<p>The Clerk advised the committee that the units and cases have been delivered and an electrician has been to ascertain what needs to be done. Also, the Clerk is in the process of arranging a site visit with the electrician so that he can prepare a quotation. Crosskeys & Alpha Centre will need to be informed.</p>

69	To discuss creating a COVID 19 Memorial
	<p>The Clerk advised the committee that a meeting has been arranged with the Vicar and ministers to discuss what can be done to cement a memorial legacy for the people of Bretton. Potentially getting the school to add a collage of pictures. Also, Better Bretton could do something as well.</p> <p>There were several suggestions</p> <ul style="list-style-type: none"> • Planting cherry trees in North and South Bretton, with a little plaque. Writing on the plaques -background on what happened – description -the consequences of COVID infection. • Erecting a bench in the right location – water park • What would you like and where? • Bretton festival -etc • Potentially wait and gauge people's opinions • Source local skills • Open up to the schools – to see if they want to run a competition • Take the angle from school groups • Artwork – get the community and school, involved. • Croft Corner involved • Location around the skate park • Advertise in the gazette later in the year. • Make it more poignant – tells a story. • Provide facts and figures on what the devastation the COVID pandemic has caused.
<p>PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC: in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.</p>	
70	To discuss hiring an additional Lengthsmen to cover South Bretton
70.1	<p>The committee discussed potentially hiring a new Lengthsmen for Bretton. Potentially for around 16 hours. -This would be put forward to full Council.</p> <ul style="list-style-type: none"> • Therefore, formally advertise the role as a combined role to cover caretaking duties. • Put the advert on Facebook • Applicants to send in covering letter and CV. • Working hours 16.
71	To discuss Staff Salary Increments
71.1	<p>Both Lengthsmen salaries have been increase in line with the government guidelines. The committee advised that the same increase applied to the Lengthsman should be applied to the cleaner.</p> <p>In respect of the Clerk's increment that needs to fall in line with the guidelines with NALC. The Clerk needs to check the website for updates.</p>
<p>PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC: in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential business being concluded, the Press and the Public be invited to return to the Meeting.</p>	
72	Correspondence
	There was no correspondence to report

73	Any Other Business – Reminder by Law – Information exchange only no decisions can be made	
	73.1	Meeting finished 21.25
74	The date of the next meeting – to be held on Monday 10th May 2021 at 19.30 to be held remotely via zoom.	

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