

## Bretton Parish Council

### Minutes of the General Purposes Meeting held on the 8<sup>th</sup> March 2021 (GP 20-05) at 7.30 p.m. held remotely via zoom.

**Present: Councillors: C Burbage, L Aldridge (presiding), M A Stanton, J Hayes, C Lee, M Horrell and J Merrill**  
**Others: Sylvia Radouani (Clerk)**  
**Not Present: Jo Johnson,**

	<b>Open Forum</b>
	There were no comments to be made in the open forum.
<b>47</b>	<b>Apologies for absence, acceptance of Apologies</b>
<b>47.1</b>	Apologies were received from J Johnson (technical),
<b>47.2</b>	<b>Resolved:</b> the apologies were not accepted. Clerk to contact Cllr Johnson to establish and provide assistant with the technical issue.
<b>48</b>	<b>Declaration of Interest</b> – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item.
<b>48.1</b>	No-one declared a pecuniary interest.
<b>49</b>	<b>To approve the minutes of the meeting held on Monday 8<sup>th</sup> February 2021 (20-04)</b>
<b>49.1</b>	<b>Resolved:</b> The minutes were true and correct.
<b>50</b>	<b>Emergency Response plan – Update</b>
<b>50.1</b>	<p>The committee discussed various aspects of the Peterborough City Council (PCC) emergency plan and Cllr Burbage explained what the procedure was, based on the previous emergency which took place in Bretton.</p> <ul style="list-style-type: none"><li>• PCC informed Bretton's Ward / City Councillors of the incident.</li><li>• Cllr Burbage was on the ground liaising with the residents and relaying messages to Cllr Hayes who was then updating the social media platform.</li><li>• The Cresset was on board providing shelter etc for the residents that had been evacuated.</li><li>• From a Parish Council perspective, Cllr Burbage advised that there were enough people to cope with the incident.</li></ul> <p>Cllr Aldridge, raised as an agreed action for the Clerk, to ask PCC if they can add Bretton Parish Councillors to their response team, so that they also get notified when there is an incident.</p> <p>It was agreed that this will be kept as a rolling agenda item.</p>

<b>51</b>	<b>To discuss Reopening the office</b>	
	<b>51.1</b>	Due to the Government restrictions regarding COVID-19, the office cannot be reopened at this present time. The Cllrs agreed that this will be a rolling agenda item.
<b>52</b>	<b>To discuss Reopening the Pyramid Community Centre</b>	
	<b>52.1</b>	Due to the Government restrictions regarding COVID-19, the Pyramid Centre cannot be reopened at this present time. The Cllrs agreed that this will be a rolling agenda item.
<b>53</b>	<b>To discuss Residents Parking Issues (surveys)</b>	
	<b>53.1</b>	<p>The committee discussed setting up a separate committee which would be dedicated in tackling the parking issues, as residents need to be updated. The surveys were done over a period and nothing has been sorted. They also discussed how many Cllrs needed to drive it forward – around potentially 3 to 4.</p> <p>There were various suggestions like:</p> <ul style="list-style-type: none"> <li>• Painting white lines in an area to mark out parking bays. Identifying an area – select for trail painting and finding out the cost implication associated with this?</li> <li>• Would the precept need to be reviewed?</li> <li>• Cost of marking out the area for painting.</li> <li>• Putting a business case forward to full Council of what action the committee plan to do</li> <li>• Emailing Cllrs to ask if they would like to join the new committee.</li> <li>• As this item is also on P&amp;E, Cllr Burbage will inform them what the committee has suggested.</li> </ul>
<b>54</b>	<b>Review of Hire charges for Community Centre</b>	
		<p>The committee discussed various scenarios in respect of individuals hiring the community centre. This was based on</p> <ul style="list-style-type: none"> <li>• Regular hirers – hiring the building for a day</li> <li>• Advised that the kitchen is not charged at an hourly rate, only per charge per use =£15.00.</li> <li>• It was suggested that the main hall is increased to £12.00 per hour.</li> <li>• If the rent was increased – need to understand the impact of what it is going to have on the residents.</li> </ul> <p>The committee agreed as a course of action that the Clerk would</p> <ul style="list-style-type: none"> <li>• Ascertain what the hire rental for the PHAB, St John's Ambulance and regular hires.</li> <li>• Review the price list set up for the community centre</li> <li>• Check the rates for casual hire</li> </ul>

<b>55</b>	<b>Defibrillators - Update</b>	<p>The Cllrs discussed acquiring additional defibrillators for the Bretton area and agreed to go ahead with the quotation recommended by Deborah Slater - Each defibrillator will cost - £1.050 +VAT, with each cabinet costing- £420.00.</p> <p>All the additional information, which was raised, was investigated by the Clerk and disseminated to the committee. like</p> <ul style="list-style-type: none"> <li>• The maintenance schedule of the units.</li> <li>• Any training sessions required to operate the system</li> <li>• Lead time for ordering and installation.</li> </ul> <p>The committee asked the Clerk to go ahead and purchase the two defibrillators units and cases. The total lead time for ordering and installation will be around two months.</p> <p>The Clerk advised the committee that both locations were secure and willing to have the units installed. One at Tyesdale and the Alpha Centre in Adderley. Cllr Burbage informed the committee that he will advise his colleague regarding the installation of the defibrillator at Alpha Centre and the Clerk will arrange the one at Tyesdale with Crosskeys.</p> <p>Clerk to obtain a quote from the Electrician to install the units.</p> <p>Once the systems have been installed, plaques would be erected.</p>
<b>56</b>	<b>Correspondence</b>	There was no correspondence to report
<b>57</b>	<b>Any Other Business – Reminder by Law – Information exchange only no decisions can be made</b>	
	<b>57.1</b>	<ul style="list-style-type: none"> <li>• Cllr Lee ask the Clerk to add pay increases for the lengthsman to the next agenda.</li> <li>• Speed watch was raised – can it be done at night. This was not feasible due to the infrared light.</li> <li>• Cllr Burbage advised that there was a lot of litter behind the houses in the woods at Mewburn. The clerk advised that the Lengthsman will investigate it in the morning.</li> <li>• Speeding bikes -they are causing havoc in Bretton. The Cllrs advised to keep reporting them to the police.</li> <li>• Lorries that are coming through Bretton. It was suggested why couldn't they come through via rail instead of road. Cllr Lee is going to email Cllr Burbage about this</li> <li>• Ask Cate &amp; Neil if they can do their presentation on 12<sup>th</sup> &amp; 27<sup>th</sup> April 2021.</li> </ul> <p>Meeting finished 8.56pm</p>
<b>58</b>		The date of the next meeting – to be held on <b>Monday 12<sup>th</sup> April 2021 at 19.30</b> to be held remotely via zoom.