

Bretton Parish Council

Minutes of the General Purposes Meeting held on the 12th October 2020 (GP 20-02) at 7.30 p.m. held remotely via zoom.

Present: Councillors: L Aldridge (presiding), M Horrell, J Merrill, J Hayes, C Lee, and Shariqua Ahmed (Reporter for Peterborough Matters)

Others: Sylvia Radouani (Clerk)

Not Present: C Burbage, M A Stanton, Jo Johnson

	Open Forum
	There were no comments to be made in the open forum.
12	Apologies for absence, acceptance of Apologies
12.1	Apologies were received from M A Stanton (personal), J Johnson (technical) and C Burbage (holiday).
12.2	Resolved: That the apologies were accepted.
13	Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item.
13.1	No-one declared a pecuniary interest.
14	To approve the minutes of the meeting held on Monday 7th September 2020 (20 -01)
14.1	Resolved: The minutes were true and correct, and no amendments were made.
15	To discuss Emergency Response plan.
15.1	Cllr Merrill asked if the Police and Fire services had been contacted to ascertain what emergency plans, they have for the area. It is a crucial piece of information as it could potentially form the basis on how the committee proceeds with creating a plan. The Clerk advised the committee upon receipt of the information; it will be emailed to the committee, preferably before the next GP committee meeting on 9 th November 2020.
16	To discuss Reopening the Community Centre.
16.1	Cllr Merrill asked if Cllr Irene Walsh at Peterborough City Council had been contacted to get their position on opening community facilities. Clerk advised that an update will be provided at the next GP meeting. The Cllrs agreed that the centre is not open for private hire until further notice, and the reopening will be referred back to the committee at the first meeting after Christmas. Cllr Merrill asked if the Clerk was aware of the faulty light outside the centre. Clerk advised that it was due to be fixed soon.

17	To discuss Reopening the Office.	
	17.1	The Councillors agreed that the office is to remain closed until further notice, and staff will continue to work from home. Employees will be awarded financial support, towards the running costs for electricity, printing etc. The agreed action was for the Clerk to investigate the monetary amount and report back to the committee at the next meeting.
18	To discuss Bretton Parish Website.	
	18.1	The Council would like to invite Ian Bratley to attend the next meeting via Zoom to discuss Bretton Parish Council website. They would like an overview of how it works and the feasibility of giving access to others to upload items.
19	To discuss Helping Local Families.	
	19.1	<p>Cllr Hayes informed the committee about the BGL food parcel scheme, where they are looking to provide food parcels for families in need over the Christmas period. All they require is the data from Bretton Parish Council. The committee advised that there could be data protection implications around this.</p> <p>Several discussions took place around the logistics this; if the Parish Council adopted the scheme idea. Discussions around the criteria, who would qualify, and how to identify people/families. Cllrs suggested once the names are defined. Cllrs Aldridge, Merrill and Hayes will review the list.</p> <p>Further discussions took place around the assembling of the food parcels. During the COVID pandemic, this would be an issue, especially the social distance aspect. Cllr Hayes advised that BGL may be able to assemble the packages.</p> <p>Cllrs Lee advised that the Parish Council could donate some money to BGL, or the Parish Council could match their contribution. Potentially this could be an annual event.</p> <p>Cllr Aldridge advised that she would contact the schools in the area to see if they could assist with making the cards for the food parcels packages. Cllr Hayes agreed to liaise with BGL.</p>
20	Unit 3 Refurbishment	
	20.1	<p>The Clerk explained that there was a window in December where maintenance work could be carried out in the unit, as it would be vacant for a week.</p> <p>Cllr Merrill asked if the Clerk could obtain dates of when the hirer plans on finishing work in December and resumes in Jan 2021.</p> <p>The Clerk advised the committee that quotes for the maintenance work are being obtained and upon receipt, they will be emailed to the committee to review.</p>
21	Correspondence	
	21.1	There was no correspondence to report
22	Any Other Business – Reminder by Law – Information exchange only no decisions can be made	

22.1	<p>Defibrillators:</p> <p>The Cllrs discussed acquiring additional defibrillators for Bretton, and the offer they received from a charity. Although the Cllrs agreed that it was a great idea to purchase more defibrillators, they expressed the proposal from the charity was too expensive.</p> <p>The Councillors discussed:</p> <ul style="list-style-type: none"> • Potential locations for the additional defibrillators, maybe one at the Medical Centre as it is open until 6 pm. • All locations needed to be safe and secured – potentially asking Sainsbury to assist. • Potentially they could place the defibrillators where the notice boards are around Bretton. • Need to obtain prices for new defibrillators. • Cllr Lee to contact Debra Slater to ascertain how much they paid for their defibrillators in Whittlesey. • Defibrillators cases need to be lockable. <p>Councillors agreed that the Clerk would contact St Johns Ambulance to</p> <ul style="list-style-type: none"> • Obtain the cost per unit of a defibrillator. • Any potential discount. • Ideas on locations • Where did they obtain the one outside the Pyramid Centre? <p>Meeting finished at 20.08</p>
23	<p>The date of the next meeting – to be held on Monday 9th November 2020 at 19.30 to be held remotely via zoom.</p>