

Bretton Parish Council

Minutes of the General Purposes Meeting held on the 9th November 2020 (GP 20-03) at 7.30 p.m. held remotely via zoom.

Present: Councillors: C Burbage (presiding), M A Stanton, J Merrill, J Hayes, C Lee, and M Horrell

Others: Sylvia Radouani (Clerk)

Not Present: L Aldridge, Jo Johnson,

	Open Forum
	There were no comments to be made in the open forum.
24	Apologies for absence, acceptance of Apologies
24.1	Apologies were received from Lisa Aldridge (sick), J Johnson (technical)
24.2	Resolved: That the apologies were accepted.
25	Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item.
25.1	No-one declared a pecuniary interest.
26	To approve the minutes of the meeting held on Monday 12th October 2020 (20-02)
26.1	Resolved: The minutes were true and correct, and no amendments were made.
27	To discuss Emergency Response plan.
27.1	Clerk advised the Cllrs unfortunately, the information for the emergency pan has not yet been received from the Police and Fire services. As soon as the information is available, it will be disseminated to the committee to review. Cllr Lee advised the committee of what is in place with other organisations. Detail of the emergency plan can be placed on notice boards throughout the Bretton area advising “if you have an emergency contact us” However, the logistics will need to be thoroughly discussed, in respect of the contact details etc. It was agreed that this item would be rolled over to the next General-Purpose meeting scheduled for Monday 8 th February 2021.
28	To discuss Unit 3 Refurbishment
28.1	The Clerk advised that unit 3 is now vacant, as the hirer is not operating during the current lockdown period. Based on this, it could potentially enable maintenance work to be carried out earlier in the unit. Quotes were reviewed, and recommendations made. The Councillors agreed that the Clerk would obtain a revised quotation from one of the contractors, and production timescales. Also, company credentials would need to be reviewed.

29	To discuss Employees Working from Home Expenses	
	17.1	<p>The Clerk provided the committee with the HMRC guidelines on working from home expenses, which was reviewed. The Councillors agreed that the Clerk would liaise with the Society of Local Council Clerks (SLCC), to see what they recommended employees be awarded financial support, towards the running costs for electricity, printing etc. whilst they continue to work from home through the COVID pandemic.</p> <p>Upon receipt, the Clerk agreed to disseminate the information to Cllrs to review.</p>
30	To discuss Helping Local Families at Christmas	
	30.1	<p>Cllr Hayes advised the committee over the Christmas period; BGL had decided to give shopping vouchers to families in need, instead of food parcels. Potentially this was down to the current COVID pandemic and government restrictions in place On social distancing.</p> <p>Cllr Hayes also advised that he was in discussion with Better Bretton to see if they could make a joined-up approach, as they are also looking to do an incentive through December called – “bags for the elderly.”</p> <p>Cllrs Lee informed the committee that the Parish Council could match BGL donation, and potentially this could be an annual event.</p> <p>Cllr Burbage advised that it could also be extended past Christmas – However, this would need to be discussed and ratified at a full Council meeting.</p> <p>The Councillors discussed various ideas like</p> <ul style="list-style-type: none"> • Where would the vouchers be purchased? • How to identify families/people in need? • Families identified will get a card and voucher from BGL / Bretton Parish Council. • Potentially extending the incentive. • Providing similar incentives throughout the year. • Helping to support the free school meal incentive. • Donations would need to be capped. • Look at other special events. Use this venture as a pilot. • Run an article in the gazette to identify worthy causes • Spilt the distribution in batches. <p>The committee agreed that Cllr Hayes would liaise with BGL over the logistics – solution and distribution.</p>

31	To discuss Defibrillators	
	31.1	<p>The Cllrs discussed acquiring additional defibrillators for the Bretton area and reviewed the information provided to them by the Clerk from St Johns Ambulance and Primary Care Supplies.</p> <p>Cllr Lee informed the committee of Deborah Slater's information and costings of a new defibrillator. Also, that Deborah had done a lot of research in identifying and securing the best defibrillators in Whittlesey.</p> <p>Due to various factors, it was agreed that the committee would put forward a proposal to secure two defibrillators and to go ahead with Deborah's recommendations.</p> <p>Each defibrillator will cost - £1.050 +VAT Each cabinet will cost- £420.00.</p> <p>The Councillors also discussed:</p> <ul style="list-style-type: none"> • Potential locations, for the additional defibrillators, maybe one at Tysdale and Adderley Ellindon. • Having a training stand at the Bretton Festival – recommendation would be put forward to the Festival Committee.
32	Correspondence	
	32.1	There was no correspondence to report
33	Any Other Business – Reminder by Law – Information exchange only no decisions can be made	
	33.1	<p>Cllr Burbage advised that there were a lot of leaves on the ground in Ellindon and wondered if the glutton machine had been repaired. The Clerk reported that it had been repaired. However, Cllr Lee advised that the glutton machine should not be picking up leaves as that is how it gets damaged.</p> <p>Cllr Burbage advised that he would liaise with officers at Peterborough City Council.</p> <p>Meeting finished at 20.14</p>
34	The date of the next meeting – to be held on Monday 8th February 2021 at 19.30 to be held remotely via zoom.	