

## Bretton Parish Council

### Minutes of the General Purposes Meeting held on the 13<sup>th</sup> March 2017 (GP16-02) at 7.30 p.m. at Unit 2, Pyramid Centre Shopping, Bretton.

**Present: Councillors: J Hayes, C Lee, J Merrill and C Tilling**

**Others: Bernard Champness – Clerk,**

**Not Present:**

#### Open Forum

The meeting was formally opened at 19.33

#### **15 Apologies for absence, acceptance of Apologies**

**15.1** Apologies were received from J Johnson (personal)

**15.2 Resolved:** that the apologies be accepted.

#### **16 Declaration of Interest** – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item.

**16.1** No one declared an interest in any item on the agenda.

#### **17 To approve minutes of the meeting held on Monday 10<sup>th</sup> October 2016 (GP16-01)**

**17.1** The minutes of the 10<sup>th</sup> October 2016 were agreed as a true record and duly signed by the Chairperson

#### **18 Matters to Report** (restricted to those items not listed on the agenda)

**18.1** The Clerk reported that the Job Club started that afternoon and whilst Can Do Communities thought it would be a slow start 4 people attended which was a record for them for a first day. They were happy with the start and the Clerk had spoken to a couple of the people who attended and both were happy with the service they received

**18.2** Regarding the Pyramid Community Centre we the Parish Council were acting as landlord and taking bookings and paying the outgoings. Bookings were being made and it was looking quite promising as we had not really started marketing the premises. The Clerk had obtained a number of quotes for work to be undertaken such as painting and replacing the wooden frontage. He was waiting for a quote for re-painting the main hall as well. The quotes were separate for the various jobs so we could pick and choose what worked we could or could not do. We had to get approval from Mr & Mrs Ayres that with the money they had left over from running the Centre they would pay for the works. We were still not paying for insuring the contents as our insurers were reluctant to cover us as if a claim was made before we formally took over as landlord we would not be the beneficiaries but that would be Peterborough City Council. Contact had been made with the lady that dealt with insurance at Peterborough City Council and she was looking into the matter for us. The Clerk had also sent off a letter to Caroline Rowan asking a number of questions to which she had replied but only with a statement that she was chasing or checking the position.

**18.3** With regard to the Celebrate Youth project this was coming to an end and there was a fun day on Saturday 8<sup>th</sup> April. The Clerk reported that he had inspected the garden area and whilst the grassed area was clear of glass the areas where there was once play equipment was covered in broken glass. He had mentioned this to Can Do Communities who suggested we cleaned up the glass before the 8<sup>th</sup> April. The Clerk was happy to allow the litter pickers to carry out that work.

**19 Item deferred from Full Council** – there was nothing deferred from Full Council.

**20 To discuss how we can progress the Asset Transfer of the other assets in Breton.**

**20.1** It was agreed that P&E should be left to deal with this aspect as they were already involved

**21 To discuss and propose a date for the Annual Parish Meeting and whether we have a speaker attend and to agree a date for the Annual Meeting of the Parish Council**

**21.1** After considering the matters it was resolved that the following would be recommended to Full Council:

1. The Annual Parish Meeting should have a speaker and that this should be the Chair of the Pyramid Community Centre steering group and other members of the committee.
2. That the Annual Parish Meeting and the Annual Meeting of the Parish Council should be held on the same day which was agreed for the 23<sup>rd</sup> May 2017.
3. The Annual Parish Meeting would start at 7 p.m. and the Annual Meeting of the Parish Council to start at 8.30 with a coffee break between the meetings.
4. The meetings should take place in the Community Centre.

**22 To agree the diary of meetings for 2017/18**

**22.1** A diary of meetings had been prepared and circulated to those present. Amendments were made to remove the P&E meetings in August and December and replacing those with GP only in those months. Other than those amendments it was resolved that a recommendation be made to agree the diary of meetings for 2017/18

**23 To consider whether the Parish Council or the newly formed committee should be involved with the preparation of the Business Plan for the Pyramid community Centre.**

**23.1** The Clerk explained that this was on the agenda as he wanted to know who was to be involved with the preparation of the Business Plan. **Resolved:** it be recommended that the Committee be involved during the preparation of the Business Plan but the final draft to be sent to Council for final approval.

**24 Any other business- *Reminder by Law – information exchange only no decisions can be made***

**24.1** The Clerk explained that he would be unable to attend the meeting in April so it was agreed that unless there was anything really urgent the meeting should be held in May.

**24.2** There being no other business the meeting was closed at 20.31

**25 Date of Next Meeting**

**13.1** The date of the next meeting – to be held **on Monday 8<sup>th</sup> May 2017 at 19.30 p.m.** at Unit 2 Pyramid Shopping Centre, Bretton.