

Bretton Parish Council

Minutes of the General Purposes Meeting held on the 10th October 2016 (GP16-01) at 7.30 p.m. at Unit 2, Pyramid Centre Shopping, Bretton.

Present: Councillors: J Hayes, C Lee, J Merrill and C Tilling

Others: Bernard Champness – Clerk, Marvin Symes and Graham Bird of Can Do Communities.

Not Present: J. Johnson,

Open Forum

A letter was delivered personally to Peggy Ayres at the Pyramid Community Centre inviting the existing committee of the Community Centre to this meeting. They were asked to bring with them details of the income and outgoings. The Clerk did not have the names of those on the committee so he could not send out a personal invitation to each member. No acknowledgement had been received and no communication had been received either confirming whether the committee would or would not be able to attend. He also invited Marvin Symes and Graham Bird of Can Do Communities to attend on the basis that if anyone had specific questions they could be able to help. Marvin and Graham attended but no one from the Pyramid Community Centre committee attended.

In the absence of the Pyramid Community Centre Committee a number of questions were raised with Graham and Marvin as to the way forward and whether we needed to have our own survey of the property undertaken. They advised we should but only once Peterborough City Council gave notice that they wanted us to put in a business plan as being the preferred bidder for the centre. They were also asked what would happen to the money the charity held if they disbanded. No definitive answer was given but they would investigate this for us.

Whilst Marvin and Graham were present it was explained that we had an item on the agenda regarding a Job Club and which they had sent us details. They were asked to give details of how they envisaged a Job Club would operate. They explained that the Bretton Parish Council sponsored Job Club will provide a supportive environment which will facilitate a base to give local people the real opportunity to get back into employment. Once attendees have been registered into the programme by Can Do Communities they can attend as many of the sessions to fit their needs. They will receive One to One tailored support according to the individual's needs. The areas of support given can include any or all of the following: CV preparation, Jobs-coping, Application Writing, Interview Techniques (including roleplay) and detailed feedback from any Interviews attended, both from the applicant and potential employer. Can Do will also identify Volunteering opportunities that may be suitable for them. They propose to encourage attendees by working in partnership with other Local Agencies such as the Jobcentre and YMCA in addition to our advertising and Can Do Communities will actively lead on the advertising campaign to ensure a healthy number of people attend. The aim for the project is to assist each attendee with the opportunity of getting into an employment, education or volunteering position or giving them the skills and confidence to continue their search.

They gave details of the cost and confirmed that the figure given was negotiable. We could apply for a grant of up to £10000.00 from Awards for All or if we had the funds pay from our own accounts.

The meeting was formally opened at 20.16

1 To elect a Chairperson

1.1 It was **resolved** that Cllr Merrill be nominated Chair for the forthcoming year, being the only

nomination

2 To elect a Vice Chairperson

- 2.1 It was **resolved** that Cllr Hayes be nominated Vice Chair for the forthcoming year, being the only nomination.

3 Apologies for absence, acceptance of Apologies

- 3.1 No Apologies were received.

4 Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item.

- 4.1 No one declared an interest in any item on the agenda.

5 To approve minutes of the meeting held on Monday 9th May 2016 (GP15-05)

- 5.1 The minutes of the 9th May 2016 were agreed as a true record and duly signed by the Chairperson

6 Matters to Report (restricted to those items not listed on the agenda)

- 6.1 There were no matters to report from the minutes

7 Item deferred from Full Council – there was nothing deferred from Full Council.

8 To discuss how we can progress the Asset Transfer of the Pyramid Community Centre.

- 8.1 There was no need to repeat what was said in the open forum but the Clerk handed out information he had received from Peterborough City Council last week and which projected the work that needed to be done within the next 10 years and the associated costs. It was **resolved** that the Clerk would write to Jane McDaid at Peterborough City Council to explain what we had done regarding inviting the current Pyramid Committee and asking them to let us know what they would like us to do now.

9 To discuss the matter of a organising and paying for a possible Job Club

- 9.1 Again there was no need to repeat what was said in the open forum. The clerk handed out a three page report sent by Can Do Communities setting out their vision for a Job Club, on how it would work and the cost. **Resolved** that we agree to the suggestion that we run a Job Club from Bretton but that we should apply for funding to cover the cost. The Clerk was to ask Can Do Communities to prepare a grant application with Awards For All.

10 To discuss the possible re-painting of Unit 3 by the National Citizen Service (NCS)

- 10.1** The Clerk explained that he had met with members of the Youth team who ran the Youth Club from Unit 3 on a Thursday. They explained that numbers of the youth club were dwindling and it might be that the centre needed to be re-painted and made to look more inviting. They had come up with a scheme whereby NCS would repaint Unit 3 and the inner walls of the yard at the back. If they could they would do this on the 29th and 30th October and the 5th and 6th November. They had prepared some rough sketches of what they would like and the Clerk was able to show these drawings to the committee. The Clerk explained that he had spoken to Pyramid Pioneers who were in agreement to the room being re-painted and with their designs. After considering the drawings it was agreed that they could paint the inner walls of the yard behind Unit 3. In principle they liked the idea of what was proposed but the orange colour was a concern so it was agreed that they would like to see the colours before the painting began.
- With regard to the boards it was suggested rather than having three for the main uses of the unit that we include a fourth board for Bretton Parish Council

11 To go through the responses to the recent Survey (time permitting)

- 11.1** As it was getting close to 9 p.m. it was suggested that as we needed more than 30 minutes to consider the responses that this matter be dealt with at the November meeting. This was agreed.

12 Any other business- *Reminder by Law – information exchange only no decisions can be made*

- 12.1** A letter addressed to the Chair from Gillian Beasley of Peterborough City Council had been received regarding the proposals for scrutiny of rural issues which had been considered by the Parish Council Liaison committee. The consultation was due to finish soon but they were extending that time until the end of December. They wanted to have our views on the proposals. **Resolved** that we would bring this matter to Full Council on the 25th October with Cllr Hayes and Merrill preparing a report for Council to consider.

- 12.1** There being no other business the meeting was closed at 21.07

13 Date of Next Meeting

- 13.1** The date of the next meeting – to be held **on Monday 14th November 2016 at 19.30 p.m.** at Unit 2 Pyramid Shopping Centre, Bretton.