

## Bretton Parish Council

### Minutes of the General Purposes Meeting held on the 9<sup>th</sup> May 2016 at 7.30 p.m. at Unit 2, Pyramid Centre Shopping, Bretton.

**Present: Councillors: D Defraime, J Hayes, C Lee, J Merrill (presiding) C Tilling**  
**Others: Bernard Champness – Clerk,**

#### Open Forum

As there were no residents present there was no Open Forum and the meeting was formally opened at 19.33

#### **44 Apologies for absence, acceptance of Apologies**

**44.1** There were no apologies as all were present.

**44.2** Steve Coulson had resigned from the Council so he was no longer a member of this committee.

#### **45 Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item.**

**45.1** No one declared an interest in any item on the agenda.

#### **46 To approve minutes of the meeting held on Monday 8<sup>th</sup> February 2016 (GP15-04)**

**46.1 Resolved:** The minutes were agreed as a true record and duly signed by the Chairperson

#### **47 Matters to Report (restricted to those items not listed on the agenda)**

**47.1** The Clerk reported that at Full Council it was agreed that we would have the theme of the Annual Parish Meeting relating to the Pyramid Community Centre. A Notice had been prepared and approved by Cllr Lee. This would go out next Monday. It was made clear that at the meeting we would point out that the process was not a done deal but we needed to be in a position to move forward if we receive the keys to the property. He explained that he had spoken to Cate Harding of Peterborough City Council last Friday and she said that the centre was top of the list for centres to be asset transferred and now that the election was over it should be easy to get the papers signed off. Against that was the fact that they were just in the process of getting information regarding the running costs of the centre. The Clerk pointed out that there was a meeting this Friday the 13<sup>th</sup> May with Can Do Communities when we hoped to use that as a start for getting people on board to join a steering group.

**47.2** As was reported at Finance there was no further news as nothing further had been heard from Peterborough City Council

**47.3** With regard to the forthcoming letter pick Cllr Lee said that she would not be able to help because of personal issues. Arrangements have been made for leaflets to be printed and delivered for the forthcoming bulky waste collection and litter pick on the 21<sup>st</sup> May. The Clerk also explained that another resident had come forward as a volunteer litter picker and wanted to know if we could buy a hi viz jacket, gloves and a litter picker. **Resolved:** that he could do so.

**48 Item deferred from Full Council – to consider the charges for rent for Units 2 and 3**

**48.1** The Clerk was unable to find the last recorded decision about charges but had printed off what the Copeland Centre charged. They charged £10 per hour for the smaller room and £15 per hour for the larger room. They gave preferential rates to local groups or charities and for groups making a regular booking. These charges were compared with what the Pyramid Community Centre charged. They charged £10 per hour, with a one off charge of £15 for the use of the kitchen and a one off charge of £15 for cleaning and made a request for a £50 deposit. At the moment we charged for a local group/charity £12 for a three hour booking. It mattered not if they only used the room for 2 hours they still had to pay £12. We charged £15 for business groups and £8 per hour for a children's birthday party. After considering the cost of running the 2 units it was agreed:

1. We would still charge £8 per hour for a children's birthday party and ask for a £50 deposit which was refundable if the place was left clean
2. We would increase the charge to a local group/charity to £24 for a three hour slot.
3. An evening party we would charge £100 for a booking from 7 p.m. to 12 midnight. With a £200 deposit and a £10 fee for the caretaker.
4. We would continue to charge Pyramid Pioneers the same as we do now and an additional £100 per month if they wanted to use the room on a Friday as well.
5. Businesses using either the meeting room or Unit 3 will be charged £15 per hour and a £50 deposit.
6. The charges are reviewed at the April meeting each year.

**49 Items deferred from last meeting**

**49.1** There was nothing deferred from the last meeting.

**50 To consider the advertisement prepared by Cllr Liniovas regarding the hire of Unit 3**

**50.1** The advertisement prepared by Cllr Liniovas had been circulated. It was pointed out that the photograph used was not Unit 3 and was a picture he had found to show what the advertisement would look like with a good photo of the room in Unit 3. In view of the present pricing structure we did not want to advertise that the room was £12 for a three hour slot. So it was agreed that the words £12 for 3 hours would be removed and it would simply say rooms for hire at an amazing price. It was felt that an additional language should be added as well and that was Portuguese. The Clerk pointed out that the office number was the one against the Union Jack but the mobile number was not his or the office mobile that was set against the other national flags. The Clerk was to check whether this was the number for Cllr Liniovas as if it was that should be removed from the Union Jack as people could speak direct with the Clerk. The Clerk also explained that he had taken a photograph of Unit 3 at a recent birthday party and felt that this could be used in the advertisement.

**51 To consider the rent structure for hiring rooms in the Pyramid Community Centre.**

**51.1** It was explained that this was on the agenda as it was thought we might be a little more forward than we were with regard to the Pyramid Community Centre. Until we knew what the outgoings were for the centre we were not in a position to even consider what we could

charge. It was however felt that we should have a similar pricing structure as we have for hiring out Units 2 & 3.

**52 Correspondence**

**52.1** There was no correspondence that was relevant to this committee

**53 Any other business- *Reminder by Law – information exchange only no decisions can be made***

**42.1** There being no other business the meeting was closed at 20.30

**54 Date of Next Meeting**

**43.1** The date of the next meeting – to be held **on Monday 13<sup>th</sup> June 2016 at 19.30 p.m.** at Unit 2 Pyramid Shopping Centre, Bretton.

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