

**Bretton Parish Council**  
**Minutes of the Meeting of the Parish Council (Min 21-08) held on**  
**the 25 February 2022 at 7.30 pm at Parish Offices Pyramid**  
**Shopping Centre.**

**Present:**

**Councillors:** A Gasparutti, C Lee (presiding), M A Stanton, P Gatward, A Ellis, L Aldridge, J Merrill, R wood

**Others:** Sylvia Radouani (Clerk),

**Members of the public:** S Ahmed (reporter), M Thomas, C Harwood (Better Bretton)

**Not Present:**

|            |  |
|------------|--|
|            | <b>Open Forum:</b>   |
|            | <p>C Harwood from Better Bretton asked if the room /space off the back of the small Hall in the Pyramid Community Centre could be altered and used as a kitchen so that Better Bretton can use it to make tea and coffee.</p> <p>The Clerk informed the Parish Councillors that the space was previously used by the preschool many years ago, and it's just redundant. Also, a feasibility assessment is already in hand.</p> |
|            | Meeting was formally opened at 7.40pm  |
| <b>122</b> | <b>Apologies for absence, acceptance of Apologies &amp; noting of resignations received.</b>   |
|            | <p><b>122.1</b> Apologies were received from</p> <ul style="list-style-type: none"> <li>• R Strangward -work commitments - <b>accepted</b></li> <li>• M Horrell -personal -<b>accepted</b></li> <li>• C Francis -Isolating -<b>accepted</b></li> </ul> <p><b>Resolved:</b> All apologies were accepted.</p>  |
| <b>123</b> | <b>Declaration of Interest</b> – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item.   |
|            | <b>123.1</b> There was nothing to declare  |
| <b>124</b> | <b>To approve Minutes of the meeting held on the 25 January 2022 (21.07)</b>   |
|            | <b>124.1</b> There were no amendments. Minutes were recorded as accurate.  |
| <b>125</b> | <b>Matters to report from those minutes</b> – <i>restricted to items not listed elsewhere in the agenda.</i> -   |
|            | <b>125.1</b> No matters to report  |
|            |  |

|            |  |  |
|------------|--|--|
| <b>126</b> | <b>To Co-Opt Councillor for Bretton North or South</b>   |  |
|            |  |  |
|            | <b>126.1</b>   | <b>Declaration of Acceptance of Office of Parish Councillor</b>  |
|            | <b>126 .2</b>  | <b>Declaration of Members Interest</b>   |
|            | Mr M Thomas was co-opted to the Parish Council   |  |
|            |  |  |
| <b>127</b> | <b>Reports from Committees and Representatives</b>   |  |
|            |  |  |
|            | <b>127.1</b>   | P&E meeting held on 8 <sup>th</sup> February 2022  |
|            | <b>127.2</b>   | Bretton Community Festival meeting held on 9 <sup>th</sup> February 2022   |
|            | <b>127.3</b>   | General Purpose (GP) meeting held on 14 <sup>th</sup> February 2022  |
|            |  |  |
|            | <b>127.1</b> - The Vice Chair of the P&E committee provided an overview of the meeting notes. The committee. Full details of the meeting can be found on the <a href="http://www.brettoncouncil.org.uk">www.brettoncouncil.org.uk</a>      |  |
|            | <b>127.2</b> - The Vice Chair of the festival committee provided an overview of the meeting notes. The committee. Full details of the meeting can be found on the <a href="http://www.brettoncouncil.org.uk">www.brettoncouncil.org.uk</a> |  |
|            | <b>127.3</b> - The Vice Chair of the GP committee provided an overview of the meeting notes. The committee. Full details of the meeting can be found on the <a href="http://www.brettoncouncil.org.uk">www.brettoncouncil.org.uk</a>       |  |
|            | <b>Parish Council Liaison Meeting -held on 2<sup>nd</sup> February 2022</b>  |  |
|            | There was also an update on the Parish Liaison meeting which took place on 2 <sup>nd</sup> February 2022. They debated if it would be right for Parish Councils to relinquish the link with Peterborough City Council.                     |  |
|            |  |  |
| <b>128</b> | <b>To receive written reports from City Councillors – Discussion for questions only</b>  |  |
|            |  |  |
|            | <b>128.1</b>   | No City Councillors reports received   |
|            |  |  |
| <b>129</b> | <b>Bulky Waste Evaluation of 19<sup>TH</sup> February 2022 session</b>   |  |
|            |  |  |
|            | <b>129.1</b>   | <p>The Cllrs advised that over 10 tons of rubbish were collected. Apparently, at Heltwate, the lorry was full – however, it was not the regular size one. Great response from the public.</p> <p>The Cllrs pointed out that residents are still asking for assistance to collect their bulky waste from their homes. It is impossible, as the service is not intended for house collections. Therefore, everyone must take their rubbish to the allocated sites and stay with it until the lorry /van comes. Assistance will be given at each site.</p> <p>Also, reusable furniture is discarded throughout the bulky waste collection, suitable for someone else. It was suggested maybe residents could put an article on the Bretton 24-hour gift site.</p> <p>There was a discussion about a new group that repairs kettles etc. Maybe they could turn up on Saturday to see what can be recycled.</p> |

|            |   |  |
|------------|---|--|
|            |   |  |
| <b>130</b> | <b>"Meet your Parish Councillors"-Update and way forward</b>                      |  |
|            |   |  |
|            | <b>130.1</b>  | <p>The Cllrs reevaluated the previous session and voted to continue them, as it's a good way to interact with the residents.</p> <p>The Cllrs decided that the next session will take place on 9<sup>th</sup> April 2022 in North Bretton at Unit 3 (next door to the Parish Office).</p> <p>The Cllrs agreed that only 4 Parish Councillors: Cllrs Stanton, L Aldridge, J Merrill, and R Wood. Cllr P Gatward will be back up if any of the other Cllrs are unavailable. The timings are from 11 am to 1 pm.</p>  |
|            |   |  |
| <b>131</b> | <b>To discuss Christmas Decorations in Bretton – <i>Standing agenda items</i></b> |  |
|            |   |  |
|            | <b>131.1</b>  | <p>This is ongoing as Cllr Aldridge is still collating information / prices.</p> <ul style="list-style-type: none"> <li>• The Cllrs discussed the following:</li> <li>• Who sponsors the roundabouts?</li> <li>• Trees -16ft -20FT – cannot be guaranteed not to be hazardous due to the wind</li> <li>• Getting the road blocked off to plant the tree</li> <li>• Christmas tree on BP – Bretton</li> <li>• Costing for insurance</li> <li>• Outside electrics can be put on</li> <li>• Getting external sponsorship</li> </ul> <p>Moving forward, this agenda item will be kept on Full Council and removed off GP agenda.</p> |
| <b>132</b> | <b>Increase working hours for Lengthmen</b>                                       |  |
|            |   |  |
|            | <b>132.1</b>  | <p>The Clerk informed the Cllrs that one of the Lengthsman would like to increase his daily working hours by one hour per day.</p> <p>The Cllrs had a discussion and unanimously agreed to the increase from March 2022</p>  |
|            |   |  |
| <b>133</b> | <b>To discuss and approve distribution company for Bretton Gazette</b>            |  |
|            |   |  |
|            | <b>133.1</b>  | The Cllrs discussed the quotations received for the distribution and agreed that they would give the new company a trial for six months and review it.   |
|            |   |  |
| <b>134</b> | <b>To discuss code of conduct for Parish Councillors</b>                          |  |
|            |   |  |
|            | <b>134.1</b>  | The Cllrs were advised to review and families themselves with the contents of the Code of Conduct document.  |
|            |   |  |

|       |  |  |
|-------|--|--|
| 135.1 | <b>To note current state of finances and agree the Bank Reconciliation</b> |  |
|       | 135.1  | <p><b>135.1 To note current state of finances and agree the Bank Reconciliation</b><br/> <b>To approve expenditure–</b><br/> <b>Category: Staffing Expenditure</b><br/> £5,639.23 salaries -January 2022 &amp; February 2022 fortnightly / monthly payments for Clerk, caretaker, cleaner, and lengthsman.<br/> £1,203.29 Pensions Contributions - B&amp;CE &amp; LGPS.<br/> £4,906.64 -PAYE Contributions for month 7,8, 9<br/> <b>Category: Services: Misc</b><br/> £24.00 –Business Watch - monthly key holding services<br/> £978.00 - Business Watch annual fee<br/> £10.00 -City College Culture<br/> £2,994.55 -Perlow Estates Limited -rent /Insurance (25/12/2021 to 24/03/2022)<br/> £100.00 -Peterborough City Council -two road signs for Crofts Corner<br/> £96.00 -Peterborough Heating Solutions (install new water heater in unit 3)<br/> £165.59 -Direct UK Deals -new water heater for unit 3<br/> £52.00 -Peterborough Office Supplies – stationary<br/> £39.59 -Hygiene supplies<br/> £35.00 -ICO<br/> £1,447.10 business rates<br/> £69.30 -Advance Payroll Services -October/November /December 2021<br/> £100.00-Internet Programming -12/11/20021 to 04/02/2022<br/> £76.90- stationary -computer mouse, ink cartridges, visitor book,<br/> <b>Category: Services: Utilities</b><br/> £206.15 –Haven Power /Drax Electricity -1/12/2021 to 31/12/2021<br/> £212.61 -Haven Power /Drax Electricity -1/01/2022 to 31/01/2022<br/> <b>135.2 Pyramid Community Centre</b><br/> <b>Category: Services: Misc</b><br/> £24.00 –Business Watch - monthly key holding services<br/> £654.00 -Business Watch annual fee<br/> £312.62- Lawn Mower<br/> £2.99 -Amazon -Nappy Bin sticker<br/> £5.70 -Amazon -2 General Fire Action sticker<br/> £144.95 -Baby changing unit<br/> £40.00 -Handy Man -fix baby changing facility in disabled toilet<br/> £31.63 - Hygiene supplies<br/> £1,954.42 Business rates<br/> <b>Category: Services: Utilities</b><br/> £182.96 -Haven Power / Drax - electricity -from 01/1/2022 to 31/01/2022<br/> £299.21 -Avantigas -from 1/01/2022 to 31/01/2022<br/> <b>135.3 Category: Services / Renewals and Subscriptions - Payments made by Direct Debit</b><br/> £138.89 - Conister Bank - Boiler Finance – 31<sup>st</sup> January 2022<br/> £36.66- Clerks Mobile phone. –December 2021<br/> £38.66 -Clerks Mobile phone -January 2022<br/> <i>[ ]denotes those payments paid between meetings, which have been approved by the Chairperson and Vice Chairperson of the Parish Council or at a previous meeting but not listed</i><br/> <b>135.4 Payments made by Government Preferment Card –</b> Microsoft =£11.28 / Sainsbury Gift vouchers =£20.00/ B&amp;Q 5litre white emulsion paint £13.00 / Asda cleaning material =£32.52 / Durable store – 5 litre floor cleaner for wooden floors / The total amount payable =<b>£107.99</b></p> |
|       | Cllrs agreed and approved all expenditure listed in point 135.1            |  |

|            |   |
|------------|---|
| <b>136</b> | <b>Correspondences</b>  |
|            | <b>136.1</b> There were no correspondences  |
| <b>137</b> | Agenda Items for next Meeting – <i>Reminder – by law no decision can be made under this item only information exchanged.</i>  |
|            | <p><b>137.1</b> The Cllrs asked if staff matters could be added to the next Full Council agenda.</p> <p>There was also a discussion on purchasing new bins in South Bretton. This is already a standing item on the P&amp;E agenda.</p> <p>There was also a discussion about the footpath going up to Bretton Centre is unadopted roads.</p> <p>The Clerk advised the Cllrs that help will be required to sort out the equipment for the festival. We need to establish what we have and what is needed.</p> <p>Meeting finished at 21.10</p> |
| <b>138</b> | The date of the next meeting – to be held on <b>Tuesday 22<sup>nd</sup> March 2022, 7.30pm at Unit 3 Pyramid Shopping Centre.</b>   |