

**Bretton Parish Council**  
**Minutes of the Meeting of the Parish Council (Min 20-10) held on**  
**the 23<sup>rd</sup> February 2021 at 7.30 pm on a virtual platform.**

**Present:**

**Councillors:** C Burbage, A Gasparutti, C Lee (presiding), M A Stanton, J Hayes, Jason Merrill, M Horrell (late) and J Bhatti

**Others:** Sylvia Radouani (Clerk) reporter Shariqua Ahmed – reporter for Peterborough Matters

**Not Present:** Jo Johnson, R Strangward.

	<b>Open Forum</b>
	The meeting was formally opened at 19.30
<b>128.</b>	<b>Apologies for absence, acceptance of Apologies &amp; noting of resignations received.</b>
<b>128.1</b>	Apologies were received from Jo Johnson (technical), R Strangward (no notification received). A Ellis (sick)
<b>129.</b>	<b>Declaration of Interest</b> – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item.
<b>129.1</b>	There was nothing to declare
<b>130.</b>	<b>Minutes of the meeting held on the 26<sup>th</sup> January 2021.</b>
<b>130.1</b>	There were no amendments - minutes were agreed as accurate.
<b>131.</b>	<b>Matters to report from those minutes– <i>restricted to items not listed elsewhere in the agenda.</i></b>
<b>132.</b>	<b>Reports from Committees and Representatives.</b>
<b>132.1</b>	<b>To discuss the General – Purpose meeting on 8<sup>th</sup> February 2021</b>
	Cllr Burbage provided an overview of the minutes for the recent GP meeting. He acknowledged that Cllr Hayes did an outstanding job with the Christmas food shopping voucher project. Well done James.
<b>132.2</b>	<b>To note Planning and Environment meeting on 23<sup>rd</sup> February 2021</b>

	<p>Cllr Burbage provided an overview of the planning applications that the committee had reviewed at the last P&amp;E meeting.</p> <p><b>Heltwate expansion application</b> – No further update on this yet.</p> <p><b>Resident Parking Issues:</b> Cllr Burbage explained that this was on hold due to restrictions. Also, explained that the concerns overlapped and there is no quick fix, as each area are different. The Cllrs explained that there needs to be more transparency on what the Councillors are doing, as they only did three streets. The planning committee was going to do more streets, then Covid 19 put the brakes on pursuing things.</p> <p>The Cllrs discussed various options to obtain quick wins like,</p> <ul style="list-style-type: none"> <li>• In Turrington - take away some bushes and put parking spaces</li> <li>• It was highlighted that it would cost around £3,000 minimum for one parking space.</li> <li>• Cllr Stanton raised that we should go out and advise the residents what we are doing, then take them forward. Tell them the pros and cons of the current situation.</li> <li>• Maybe form a sub committee to investigate quick fixes?</li> <li>• Reviewing the precept – it was advised that residents would not want more added to the precept. They would not want it to increase and pay for another street.</li> <li>• Suggestions that the survey project should move over to the GP committee to investigate and address. This was a big debate</li> <li>• It was agreed that the street parking project would be reviewed at the GP and P&amp;E committees.</li> <li>• The clerk to try and locate the data spreadsheet which was previously done and send it to both committees.</li> </ul>
<b>132.3</b>	<b>To note Bretton Community Festival meeting on 13<sup>th</sup> January 2021</b>
	<p>Chair provided an overview of the Bretton Community Festival (BFC) minutes of the last meeting.</p> <ul style="list-style-type: none"> <li>• The Chair advised the Cllrs that the festival will be held on 17<sup>th</sup> July 2021</li> <li>• Matt is looking into editing the videos</li> <li>• The festival will last for approximately 2 hours</li> <li>• Potential platform will be Facebook or YouTube.</li> <li>• Stringent copyrights process in place. Need to make sure that everyone is made aware of what platform their videos will be showcased on.</li> <li>• Cllrs asked if we could do a face-to-face event- this was not possible at its short notice and dependent on the government lifting the Covid -19 restrictions.</li> <li>• Probably do some sort of event for Bretton birthday.</li> </ul>
<b>133.</b>	<b>To receive written reports from City Councillors – Discussion for questions only</b>

133.1	Cllr Burbage read out his report	<p><b><u>Notice Boards for Bretton Park</u></b></p> <p>.</p> <p>As councillors are aware, as I sent a separate e mail to all councillors, I am working on a joint project between Friends of Bretton Park and Better Bretton, to install three new community noticeboards in Bretton Park. The application for installation is in with PCC who are aware of the time limitations, involved. I hope to see permission granted soon.</p> <p><b><u>Streetlights in Essendyke</u></b></p> <p>.</p> <p>I was made aware of an issue regarding streetlights in Essendyke not working, along the spine path and between Essendyle and Kirkmeadow. Working with PCC Streetlighting team, we were able to find the fault quickly and lights were repaired within a week. The fault was with a supply cable in Kirkmeadow.</p> <p><b><u>HMO in Essendyke.</u></b></p> <p>Following on from last month's councillor notes, there is no further update yet as to a decision on the planning application. I continue to watch the application and will be contacting the relevant officer for an update.</p> <p><b><u>Hoarder in Deerleap.</u></b></p> <p>As many councillors may be aware, there is an ongoing issue with a hoarder in Deerleap. I have been working with Adult Services for over a year on this issue, and there have been numerous visits to the gentleman involved. Unfortunately, none of these have been a success. We are now in a situation where all avenues to resolve this issue by working with the gentleman have been exhausted, so a section 215 notice is currently being applied for. I have been working with officers, and neighbours in the area, to collate statements, and progress this notice.</p> <p><b><u>Covid testing site in Bretton.</u></b></p> <p>We now have a permanent Covid testing site at the Peterborough Lions rugby club, which operates daily, and residents are able to walk in and obtain a test at any time. This was one of three sites I mentioned in Health scrutiny meetings and I am happy to see it now open.</p> <p>I have also been attending all PCC meetings and Scrutiny meetings, as well as all the usual street reports, flytips, etc.</p>
134.	<b>Bretton Gazette approval</b>	
134.1		The Cllrs reviewed and approved the edition of the gazette. The Clerk advised that the slight amendment will be made and will then advise the printers to proceed with the publication.
135.	<b>Defibrillator's proposal</b>	
135.1		<p>The Cllrs agreed to go ahead with the purchase of the two defibrillators. However, as course of action they asked the Clerk to</p> <ul style="list-style-type: none"> <li>• Check the timescales for delivery and installation.</li> <li>• Cost for maintenance</li> </ul> <p>Send email around for final approval</p>

<b>136.</b>	<b>Lengthsman extension in South Bretton</b>	
<b>136.1</b>	<p>The clerk advised the Cllrs that the lengthsman is now operating in South Bretton on Thursday / Friday. Also, he has advised that there is a substantial amount of litter there.</p> <p>The Cllrs advised the following regarding litter:</p> <ul style="list-style-type: none"> <li>• Bretton Centre appears to be bad with litter. Need to understand who is responsible to clear the rubbish.</li> <li>• The bushes behind Boot and Iceland are extremely bad.</li> <li>• The shops have a duty of care to keep their area clean. Therefore, it was proposed that a letter is sent to Iceland asking them to tidy up the rubbish.</li> <li>• Also send a letter to Aldi for them to also clean up the rubbish in the area</li> <li>• Understanding, as to who owns / controls Bretton Centre – who is responsible to clear the rubbish?</li> <li>• Potentially employing another lengthsman to permanently operate from South Bretton. This item will be added to the next GP agenda for the committee to discuss and cost out.</li> </ul>	
<b>137.</b>	<b>Flytipping in Bretton</b>	
<b>137.1</b>	<p>The Cllrs discussed the following points.</p> <ul style="list-style-type: none"> <li>• Shops appears to have a lack of ownership when it comes to their supermarket trolleys.</li> <li>• Shopping trollies are littering up areas of Bretton</li> <li>• Some of shops have signed up to the trolley wise app. However not all. When you see an abandoned trolley, you just report it on the app, and then it gets collected. Aldi has not signed up to this service.</li> <li>• Increased flytipping in Bretton. The bulky waste collection is still on hold due to the Covid 19 pandemic.</li> </ul>	
<b>138.</b>	<b>To confirm Expenditure</b>	
<b>125.6</b>	All expenditure was approved	
<b>138.1</b>	<b>To note current state of finances- and to agree bank Reconciliation.</b>	
<b>138.2</b>	<b>To approve expenditure. - <u>Unit 2 and 3</u></b>	
	<b>Category: Services/Renewals and Subscriptions</b>	
	<ul style="list-style-type: none"> <li>• £131.16 for <i>Direct 365</i> Trade waste (Account being queried by Clerk)</li> <li>• £24.00 for Business Watch Guarding - Office keyholder fees</li> </ul>	
	<b>Category: Staffing Expenditure</b>	
	<ul style="list-style-type: none"> <li>• £3,777.29 for Salaries - January and February 2021 (both monthly and fortnightly)</li> <li>• £1,188.62 for Pensions Contributions - For B&amp;CE &amp; LGPS (January)</li> </ul>	
	<b>Category: Services: Data Protection</b>	
	<ul style="list-style-type: none"> <li>• £35.00 for Information Commissioners Office (ICO) - Data protection – annual payment (01-02-2021 -01/02/2022)</li> </ul>	
<b>138.3</b>	<b><u>Payments for Pyramid Community Centre</u></b>	
	<b>Category: Services/Renewals and Subscriptions</b>	

	<ul style="list-style-type: none"> <li>• £24.00 for BusinessWatch Guarding - Keyholder fees</li> <li>• £138.89 for Conister Bank - Boiler finance – January 2021</li> </ul> <p><b>Category: Services / Utilities</b></p> <ul style="list-style-type: none"> <li>• £11.63 for Southern -Electric (SSE) - Gas supply for the Pyramid Centre</li> </ul> <p><b>Category: Services / Misc.</b></p> <ul style="list-style-type: none"> <li>• £53.80 for Tom Brown - Reimbursement of the purchase of 2 Rose plants (scent from heaven and big ben) In honour of Captain Moore.</li> </ul> <p><i>[ ]denotes those payments paid between meetings, which have been approved by the Chairperson and Vice Chairperson of the Parish Council or at a previous meeting but not listed</i></p> <p><b>138.4 Payments made by Government Preferment Card: - <u>Credit Card Payments</u></b></p> <p><b>Category: Services/Renewals and Subscriptions</b></p> <p>£12.36 for Microsoft - Office package £14.39 for Zoom -online meeting software</p> <p><b>138.5 Payments made by Direct Debit: <i>Category: Services/Renewals and Subscriptions</i></b></p> <ul style="list-style-type: none"> <li>• £26.40 for BT - Office mobile for February 2021. (with effect from 19<sup>th</sup> February 2021 contract has been cancelled).</li> <li>• £84.29 for O2 - Mobile for Clerk</li> <li>• £115.59 for BES – Electricity - Electricity for Unit 2 &amp; 3 for the period 08/01/2021 -08/02/2021</li> </ul>
<b>139.</b>	<b>Any other business</b>
	<p><b>139.1</b> The clerk will email a copy of the reconciliation as at 31<sup>st</sup> January 2021 to the Parish Councillors to review. Cllr Aldridge asked are the Parish Council going to do anything for anyone that has been affected by the Covid 19? This item will be added to the GP agenda.</p> <p>Cllr Gatward raised the situation about the dual carriageway closure – near Huntsmans gate. The Clerk informed the Cllrs that an email was sent to the Parish Councillors advising them.</p> <p>There was a discussion about the lorries coming through Bretton, coming off Thomas Cook roundabout. Also, if there was a weight restriction and was it flagged with highways? - Cllr Burbage is going to check with Highways.</p> <p>Cllr Lee is going to send email to the Parish Councillors. Other Cllrs asked why they were not notified of this, and when did it start?</p> <p>The meeting closed at 20.45.</p>
<b>140.</b>	<b>The date of the next meeting – This will be held on Tuesday 23<sup>rd</sup> March 2021</b>