



# BRETTON PARISH COUNCIL

**Chairperson**  
 Councillor Catherine Lee  
 46 Benland  
 Bretton  
 Peterborough  
 PE3 8EB  
 Tel: 01733 263019

**Clerk to the Council**  
 Sylvia Radouani  
 Unit 2, Parish Offices  
 Bretton  
 Peterborough  
 PE3 8NY  
 Tel: 01733 263019

[parishoffice@brettonparishcouncil.onmicrosoft.com](mailto:parishoffice@brettonparishcouncil.onmicrosoft.com)

## **Agenda for Parish Council Meeting to be held on Tuesday 26<sup>th</sup> October 2021 starting at 19.30**

### **Please note that this will be held at Unit 3 Pyramid Shopping Centre**

Public and Press are invited to attend, and request them to be seated by 19.25 to ensure a prompt start to the meeting

	<b>Open Forum</b>
<b>67</b>	<b>Apologies for absence, acceptance of Apologies &amp; noting of resignations received.</b>
<b>68</b>	<b>Declaration of Interest</b> – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item
<b>69</b>	<b>To Approve Minutes of the last meeting held on 28<sup>th</sup> September 2021 (21-04)</b>
<b>70</b>	<b>Matters to report</b> – <i>restricted to items not listed elsewhere in the agenda</i>
<b>71</b>	<b>Reports from Committees and Representatives</b>
	<b>71.1</b> To note the GP meeting on 11 <sup>th</sup> October 2021
	<b>71.2</b> To note the Planning and Environment meeting on 12 <sup>th</sup> October 2021
<b>72</b>	<b>To receive written reports from City Councillors</b> – Discussion for questions only
<b>73</b>	<b>Bulky Waste Evaluation of 16<sup>th</sup> October 2021 session</b>
<b>74</b>	<b>Procedural Policies to Review and Adopt</b>
	<b>74.1</b> To Review and Adopt Complaint Policy
	<b>74.2</b> To review and Adopt Equality and Diversity Policy
<b>75</b>	<b>To discuss / Approve Grant Application for Better Bretton</b>
<b>76</b>	<b>To discuss the potential impact of future COVID restrictions.</b>
<b>77</b>	<b>"Meet your Parish Councillors"</b>
<b>78</b>	<b>To discuss Christmas Decorations in Bretton</b> – <i>standing agenda item</i>
<b>79</b>	<b>Fly Tipping in Bretton</b>
<b>80</b>	<b>To discuss the bin issues at Goffsmill, Greenham and Artindale</b>
<b>81</b>	<b>To discuss Local Markets / Farm Markets in Bretton</b>

82	<p><b>82.1 To note current state of finances and agree the Bank Reconciliation To approve expenditure–</b></p> <p><b>Category: Staffing Expenditure</b>  £4,902.53 salaries –September 2021&amp; October 2021- (monthly &amp; fortnightly payments)  £1,110.47 Pensions Contributions - B&amp;CE &amp; LGPS -September 2021</p> <p><b>Category: Services: Misc</b>  26.09 -Amazon – first aid supplies  £8.00 -Amazon -cleaning supplies  £1,242.00-Printers for gazette  £35.99- internal solid-state drive 2.5” sata rev 3.0 480GB  £3.47 -Amazon computer / lenses wipe pack of 100  £169.99 -Heavy duty paper shredder  £24.00 –Business Watch - monthly key holding services</p> <p><b>Category: Services: Rent /service charge /bulky waste</b></p> <p><b>Category: Services: Utilities</b>  £187.30 -BES – Electricity -08/09/2021 to 08/10/2021  £40.02 – water bill from 02/07/2021 -01/10/2021</p> <p><b><u>82.2 Pyramid Community Centre</u></b></p> <p><b>Category: Services: Misc</b>  24.00 –Business Watch - monthly key holding services  £102.93 -B&amp;Q -DIY materials  £224.75 -PPL PRS – music licence  £24.86 -Asda / premier Bretton -Tea coffee, biscuits for event.  £3.81 – Yellow warning paint for steps  £7.76 – sign for cleaning cupboard  £19.98 Amazon-100 refuse bags for lengthsman  £25.19 -First aid supplies  £16.45 -clips brackets for stair rail front of building  £1.99 -Amazon pack of 3 no smoking signs  £72.00 – business rates</p> <p><b>Category: Services: Utilities</b>  £129.52 – Haven Power - electricity -from 01/09/2021 to 30/09/2021.  £168.13 -water bill from 02/07/2021 to 01/10/2021</p> <p><b>83.3 Category: Services / Renewals and Subscriptions - Payments made by Direct Debit</b>  £138.89 - Conister Bank - Boiler Finance – September 2021  £33.55 - Clerks Mobile phone. - August 2021  £9.76– Avantigas -Gas bill for September 2021  [ ]denotes those payments paid between meetings, which have been approved by the Chairperson and Vice Chairperson of the Parish Council or at a previous meeting but not listed</p> <p><b>82.4 Payments made by Government Preferment Card - Microsoft subscription =£22.56 / Zoom = £28.78 and key cutting £27.65. Asda -£15.00. Brown bins service - £75.00 total amount payable =£168.99</b></p>
83	<b>Correspondences</b>
84	Agenda Items for next Meeting – <i>Reminder – by law no decision can be made under this item only information exchanged.</i>
85	The date of the next meeting – to be held on <b>Tuesday 23<sup>rd</sup> November 2021</b> at 7.30 p.m. Venue to be confirmed.