

**Bretton Parish Council**  
**Minutes of the Meeting of the Parish Council (Min 21-04) held on**  
**the 28<sup>th</sup> September 2021 at 7.30 pm at Parish Offices Pyramid**  
**Shopping Centre.**

**Present:**

**Councillors:** A Gasparutti, P Gatward, C Lee (presiding), M A Stanton, J Merrill, L Aldridge, R Strangward,

**Others:** Sylvia Radouani (Clerk), C Francis and R Wood

**Members of the public:**

**Not Present:**

	<b>Open Forum:</b>
	There were no members of the public present
	Meeting was formally opened at 7.30
<b>46.</b>	<b>Apologies for absence, acceptance of Apologies &amp; noting of resignations received.</b>
<b>46.1</b>	Apologies were received from <ul style="list-style-type: none"> <li>• Junaid Bhatti – Ill health</li> <li>• M Horrell – personal</li> <li>• A Ellis – Holiday</li> <li>• C Fenner – PCC full Council meeting</li> <li>• A Fenner – Personal</li> <li>• C Burbage – work commitments</li> <li>• J Hayes – resigned from Parish Council -moved to Scotland</li> </ul> <b>All apologies were accepted.</b>
<b>47.</b>	<b>Declaration of Interest</b> – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item.
<b>47.1</b>	There was nothing to declare
<b>48.</b>	<b>To approve Minutes of the meeting held on the 27<sup>th</sup> July 2021 (21.03)</b>
<b>48.1</b>	There were no amendments. Minutes were recorded as accurate.
<b>49.</b>	<b>Matters to report from those minutes</b> – <i>restricted to items not listed elsewhere in the agenda.</i> -
<b>49.1</b>	<b>No matters to report</b>
<b>50</b>	<b>To appoint a new Vice Chair</b>
<b>50.1</b>	Cllr Merrill was voted Vice Chair for Bretton Parish Council

<b>51</b>	<b>To Co-Opt two Councillors for Bretton North / South?</b>	
<b>51.1</b>	<b>Declaration of Acceptance of Office of Parish Councillor</b>	C Francis and R Wood were elected to the Parish Council. The Declaration of Acceptance form was completed by both new Parish Councillors.
<b>51.2</b>	<b>Declaration of Members Interest.</b>	The Parish Clerk gave the new Parish Cllrs a copy of the declaration of members interest form to review and complete.
<b>52</b>	<b>Reports from Committees and Representatives</b>	
<b>52.1</b>	To note the Finance meeting on 7 <sup>th</sup> September 2021	
<b>52.2</b>	To note the Planning and Environment meeting on 14 <sup>th</sup> September 2021	
	<b>52.1</b> – The chair of the finance committee provided an overview of the meeting notes. The committee wanted it noted that the Parish Clerk should not be using personal postal stamps for work purposes. Also, a paper shredder should be purchased. Full details of the meeting can be found on the <a href="http://www.brettoncouncil.org.uk">www.brettoncouncil.org.uk</a>	
	<b>52.2</b> – The chair of the P&E committee provided an overview of the notes. The Cllrs reviewed and approved the recommendation from the P&E committee to install two road signs for Crofts Corner. This will provide directions for visitors to Croft's corner. Full details of the meeting can be found on the <a href="http://www.brettoncouncil.org.uk">www.brettoncouncil.org.uk</a>	
<b>53</b>	<b>To receive written reports from City Councillors – Discussion for questions only</b>	
	53.1	No City Councillors reports received
<b>54</b>	<b>To receive written report from Parish Liaison Meeting held on 15<sup>th</sup> September 2021</b>	
	54.1	The Cllrs reviewed the report, and no questions were raised
<b>55</b>	<b>Bulky Waste Evaluation of 18<sup>th</sup> September 2021 session</b>	

	<b>55.1</b>	<p>The Clerk thanked everyone for volunteering to assist with the bulky waste collections.</p> <p>The Cllrs evaluated the session and advised that the Tollgate site was busy. It was advised that it could be down to the issues with the waste collections – bins not being emptied.</p> <p>The Cllrs highlighted that Cllr Gatward should not participate in the collection services this time around, as he should not continue doing all six sites.</p> <p>The Clerk will email the bulky waste schedule to Cllr Francis and Wood asking if they wish to participate on 16th October 2021.</p> <p>There were several discussions / suggestions on</p> <ul style="list-style-type: none"> <li>• What items can be disposed of, as paint/ car parts are not permitted?</li> <li>• Some of the items that were being dumped maybe suitable for someone else.</li> <li>• Potentially taking a picture of usable items and placing them on Facebook, thus explaining that they will be kept on the lorry until the last tip site – Heltwater. If not claimed, then it would be disposed of. It appears that this service is already in place, but it will be pushed more.</li> <li>• Each site area – put an item up, give it a time limit. Items cannot be stored on the lorry. People see if they can use it, then help themselves.</li> <li>• 24-hour gifting page – item will add to the page for all to view.</li> <li>• Cllrs and volunteers should not go to houses to collect items for the bulky waste collection service.</li> </ul> <p>Cllr Gatward also informed the Cllrs how many tons were collected.</p>
<b>56</b>	<b>Bretton Gazette – September edition</b>	
	<b>56.1</b>	<p>The Cllrs reviewed the copy of the proof and recommended a few alterations like:</p> <ul style="list-style-type: none"> <li>• First page, bulky waste – amend the number of tons collected in total to 70 tons.</li> <li>• Underline – DON'T FLY TIP – USE THE COLLECTION</li> <li>• Page 4 -remove the poster about the Dementia walk as the event has passed. However, leave the Go funding details.</li> <li>• Page 6 – amend the spacing on opening hours of the office.</li> <li>• Page 8 – add the new Cllrs details and update any missing Cllrs contact details</li> </ul> <p>Once the amendments have been done the gazette can go into production.</p>
<b>57</b>	<b>To discuss / Approve Grant Application for Better Bretton</b>	
	<b>57.1</b>	<p>The Cllrs reviewed the additional data provided by Better Bretton and requested that a new Grant application is completed with the exact details of how much grant is required.</p> <p><b>To resolve:</b> The Parish Clerk to ask the group to get complete another grant form detailing their requirements.</p>

<b>58</b>	<b>To discuss creating a Task Force in Bretton</b>
<b>58.1</b>	<p>Cllr Aldridge outlined a proposal for creating a task force in Bretton, where a group of Cllrs to be assigned to take forward this venture. The task force can go ahead and do various tasks around Bretton to assist residents.</p> <p>One of the scenarios suggested raised that, as a Parish Councillor, you could not go around and cut back bushes, especially not during the nesting period.</p> <p>There are other tasks like dropping off shopping. Providing monthly updates to residents on potential issues discussed at full Council. Bullet pointing both negative and positive things. Also, 3 or 4 Parish Cllrs to conduct a meet and greet sessions. (Potential 2-hour slots)</p> <p>Cllrs Aldridge will put forward her proposal to the GP committee agenda for further discussion.</p>
<b>59</b>	<b>To discuss Social Media platforms</b>
<b>59.1</b>	<p>The Clerk provided an overview of the situation with the social media platform where individuals were personally attacked, which causes discomfort. It was also highlighted that the previous Parish Clerk was not subjected to abuse, so why is the current Clerk being given special treatment?</p> <p>The Clerk advised the Cllrs that growing up as an ethnic minority and having been subjected to this behaviour all too often, this is not acceptable and will not be subjected to passive, aggressive behaviour with racist undertones. They are not my judge, jury, or executioner. Just not having it.</p> <p>The opening times for the office have not changed, the hours have stayed the same. Therefore, under my work, there can only be 1 of 2 reasons for this widespread abuse. Either I'm a woman, or my ethnicity as a black woman. Nothing has changed, only that the previous Clerk was a man and white.</p> <p>The Clerk explained that there had been articles on Facebook saying that there's a spy in the camp using someone else profile. This is not the case, as the Clerk has tried amending the name on Facebook, but the details have been verified by the person who set it up.</p> <p>So, therefore, based on the statement above, the Clerk proposed closing the page and creating a new one under the Clerks' details.</p> <p>The Cllrs voted to close the page down and create a new one., under the banner of the Clerk.</p>

<b>60</b>	<b>To discuss Christmas Decorations in Bretton - standing agenda item</b>	
	<b>60.1</b>	<p>Cllr Aldridge updated the Parish Cllrs on the progress of her idea regarding Christmas decorations for Bretton. Various companies have been approached and she is just waiting for prices.</p> <p>An entry will be added to the 2022 -2023 budget for this venture. Cllr Aldridge will investigate further re prices and options.</p>
<b>61</b>	<b>Clerks Updates / deposit payments for booking hires</b>	
	<b>61.1</b>	<p>The Clerk gave the Cllrs an update on the bookings for the Pyramid Community Centre since it was reopened on 2<sup>nd</sup> August 2021. Also, all the bookings in the pipeline leading up to Christmas.</p> <p>In respect of the deposit payments for functions. The Cllrs agreed that the monetary amount which was previously agreed stands. No alterations made.</p>
<b>62</b>	<b>Nominees for the 2020 Bretton Festival Committee</b>	
	<b>62.1</b>	<p>The Clerk asked the Cllrs if they would like to put their names forward for the next Bretton Festival. Based on this, we have Cllrs Aldridge, Stanton, Lee. Residents – C Rudd, J Lee, and M Lee.</p> <p>Please note that the Festival Committee will also discuss and arrange any celebrations for the Queens Jubilee.</p> <p>To resolve: The Parish Clerk will send a request to all Parish Cllrs asking if they would like to be part of the festival committee for 2022.</p>
<b>63</b>	<b>To note current state of finances and agree the Bank Reconciliation</b>	
	<b>63.1</b>	<p><b>63.1 To note current state of finances and agree the Bank Reconciliation To approve expenditure–</b></p> <p><b>Category: Staffing Expenditure</b>  £4,929.95 salaries –August 2021 &amp; September 2021- (monthly &amp; fortnightly payments)  £1,054.58 Pensions Contributions - B&amp;CE &amp; LGPS -August 2021</p> <p><b>Category: Services: Misc</b>  £480.00 -PKF External auditor  £59.40 -APV services payroll for April to June 2021  £24.00 –Business Watch - monthly key holding services  £32.96 -safety jacket / clothing for Lengthman  £40.13 -Stationery  £50.00 – Giffen’s cleaning</p> <p><b>Category: Services: Rent /service charge /bulky waste</b>  £2,375.00 – Perlow Estates Limited – Unit 2&amp;3 Parish Offices for 29/09/2021- 24/12/2021</p>

	<p>£1,159.21 – bulky waste payment for July 2021  <b>Category: Services: Utilities</b>  £87.28 -BES – Electricity -08/07/2021 to 08/08/2021  <b>63.2 Pyramid Community Centre</b>  <b>Category: Services: Misc</b>  £50.00 -Electrician adjusted the sensors at the centre  £105.00 -Peterborough Pest Control – Wasp’s nests  £24.00 –Business Watch - monthly key holding services  £41.39- Amazon -Pack of 5 white polishing pads for puffing machine  £24.45 – Amazon -pack of 5 blue floor maintenance pads for scrubbing machine  £46.89 -Amazon -Large colour coded recycled ECO mop water winger / cleaning 4 wheels.  £85.03 -Cleaning materials  £63.47 -Amazon -cordless combi drill and metal screw assortment, set of 285 pieces, extension lead for glutton machine. Also 14-inch tool bag organiser – multi purpose  £26.99 -pack of 100 strong clear bags for glutton machine &amp; barrow  £10.98 -Amazon -work clothes for caretaker  £649.39 -SSE Final bill  <b>Category: Services: Utilities</b>  £239.13 – Haven Power - electricity -from 01/07/2021 to 31/07/2021 and 01/08/2021 to 31/08/2021.  <b>63.3 Category: Services / Renewals and Subscriptions - Payments made by Direct Debit</b>  £277.78 - Conister Bank - Boiler Finance – July 2021 &amp; August 2021  £31.63 - O2 - Clerks Mobile phone. - August 2021  £64.81 -O2 -Clerks Mobile phone – September 2021  £20.18 – Avantigas -Gas bill for July 2021 &amp; August 2021  [ ]denotes those payments paid between meetings, which have been approved by the Chairperson and Vice Chairperson of the Parish Council or at a previous meeting but not listed  <b>63.4 Payments made by Government Preferment Card</b> -£29.42 - Microsoft subscription =£11.28/ Zoom = £14.39 and key cutting £3.75 = £29.42 – £63.78 / Microsoft subscription =£11.28 / key cutting £52.50= total <b>£63.78</b></p>
	Cllrs agreed and approved all expenditure listed in point 63.1
<b>64</b>	<b>Correspondences</b>
<b>64.1</b>	There were no correspondences
<b>65</b>	Agenda Items for next Meeting – <i>Reminder – by law no decision can be made under this item only information exchanged.</i>
65.1	<p>The Cllrs discussed</p> <ul style="list-style-type: none"> <li>• Arranging a Christmas market in Bretton</li> <li>• Do away with North &amp; South which potentially divides Bretton</li> </ul> <p>Meeting finished at 21.30</p>
<b>66</b>	The date of the next meeting – to be held on <b>Tuesday 26<sup>th</sup> October 2021</b> at 7.30 p.m. at Unit 3, Pyramid Shopping Centre.