

**Bretton Parish Council**  
**Minutes of the Meeting of the Parish Council (Min 21-01) held on**  
**the 25<sup>th</sup> May 2021 at 7.30 pm on a virtual platform.**

**Present:**

**Councillors:** C Burbage, A Ellis, A Gasparutti, P Gatward, C Lee (presiding), M A Stanton, J Hayes, C Fenner, A Fenner, J Merrill and L Aldridge

**Others:** Sylvia Radouani (Clerk)

**Members of the public:** Ann Howard, Rob Fisher and Stuart Cave

**Not Present:** R Strangward, M Horrell and J Bhatti

	<b>Open Forum:</b>
	The meeting was formally opened at 19.30
	<p><b>Ann Howard</b> raised various concerns with the Parish Council about CCTV. She would like to have it installed in Adderley; North Bretton due to flytipping / ASB. Ann was informed by the Parish Council that only the City Councillors have the remit to take this forward.</p> <p>Ann also had issues with the pavements in her area. Cllr Burbage advised that he already had a discussion with Cllr Hiller regarding this and will talk to Lewis Banks at PCC. Potential to assess each pathway in Bretton -to set plans for a 5 -10-year project.</p> <p>Ann asked for an update on the Silver Jubilee pub demolition, as there were rats in the place. Cllr Burbage explained that new plans have gone through for the demolition of the building, and there is currently a consultation in place which will finish at the beginning of June 2021. After this hopefully, contractors will be put in place soon.</p>
	<p><b>Rob Fisher &amp; Stuart Cave</b> asked about any potential funding, as they raised issues that there is nothing for the youth, like discos and youth clubs, also stuff for the younger kids. They explained that they were part of the youth board -Connections, to help to stop drug /violence and getting kids out and about. Cllr Lee advised that a grant application could be submitted for funding events.</p> <p>Rob asked what Crofts Corner did – He was advised that it was run by Families First and Cllr Burbage explained what they offered there.</p> <p><b>Social Media</b> -they advised the Parish Council that using social media was the way forward as a lot gets discussed on it and everyone uses it. Also, it was stated that the Parish Council do nothing to answer questions.</p> <p>Cllr Lee advised everyone on the rules surrounding the social media policy from a Parish Council perspective. We cannot comment and say that we are representing the Parish Council unless it comes from a collective -or nominated person. To obtain information, they need to go through the Clerk, even for the grant application form.</p> <p>It was raised that the Parish Council need to ensure that they advertise all meetings so that the community are aware. Not just in North Bretton.</p>
<b>1.</b>	<b>Apologies for absence, acceptance of Apologies &amp; noting of resignations received.</b>

1.1	Apologies were received from <ul style="list-style-type: none"> <li>• Marcus Horrell – has another two commitments on Tuesday night.</li> <li>• Richard Strangward -work commitments</li> <li>• Jaunid Bhatti -sick /ill health</li> </ul> <b>All apologies were accepted.</b>
2.	<b>Declaration of Interest</b> – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item.
2.1	There was nothing to declare
3.	<b>To approve Minutes of the meeting held on the 27<sup>th</sup> April 2021</b>
3.1	There were no amendments - minutes were agreed as accurate.
4.	<b>Matters to report from those minutes</b> – <i>restricted to items not listed elsewhere in the agenda.</i> -
4.1	<b>No matters to report</b>
5	<b>Internal Audit Review</b>
5.1	<b>To review, discuss and approve - Annual Internal Audit Report 2020 /21</b>
	The Parish Cllrs reviewed and unanimously approved the Annual Internal Audit Report 2020 /21 document.
5.2	<b>To review, discuss and approve – Section 1 – Annual Governance Statement 2020/21</b>
	The Parish Cllrs reviewed and unanimously approved Section 1 – Annual Governance Statement 2020/21 document.
5.3	<b>To review, discuss and approve – Section 2 – Accounting Statements 2020/21</b>
	The Parish Cllrs reviewed and unanimously approved Section 2 – Accounting Statements 2020/21 document.
6	<b>Pyramid Community Centre Refurbishment Work</b> - Review and approve quotation for the refurbishment work at the community centre. Painting / maintenance work.
6.1	The Cllrs reviewed the quote and voted unanimously to accept the quotation from 90 Degrees to go ahead with the initial stage of the refurbishment work at the Pyramid Community Centre.
7	<b>Bretton Gazette – June edition</b> - To Review and Approve Draft Proof prior to production
7.1	Due to last minutes adjustments to the Bretton Gazette. The proof copy was not available for the meeting. The Clerk advised the Cllr's upon receipt of the proof copy, it will be emailed to all to review.
8	<b>To note current state of finances and agree the Bank Reconciliation</b>

8.1	<p><b>To approve expenditure–</b></p> <p><b>Category: Staffing Expenditure</b></p> <p>£3,825.14 salaries –30<sup>th</sup> April 2021 to 19<sup>th</sup> May 2021  £1,088.86 Pensions Contributions - B&amp;CE &amp; LGPS -March /April 2021</p> <p><b>Category: Services: Misc</b></p> <p>£7.14 – Amazon – cleaning products for the community centre  £6.03 -Amazon -stationery badge pouches for laminator  £9.95 -Amazon -stationery -laminating pouches (120 sheets)  £29.99 -Amazon- laminating machine  £9.89 -Amazon – Extendable feather duster with telescopic pole -extra long  £7.99 -Amazon -Nylon lanyards for ID badges (pack of 12)  £9.39 -Amazon -key tags (pack of 40)  £7.39 -Amazon -mini ring hooks ½ inches (100pcs)  £18.99 -Amazon -kettle -for office  £14.99 -Amazon -hand sanitizer 80% liquid hand rub -5 litre with pump dispenser  £15.99 -Amazon -pack of 10 pump dispenser bottles  £24.00 –Business Watch - monthly key holding services  £340.80 – Europress -Printing for the Festival leaflets  £404.25 -PCK -distribution of the festival leaflets  £210.24 - Old Court electrical -PAT Testing</p> <p><b>Category: Services: Utilities</b></p> <p>£115.72 -BES – Electricity</p> <p><b><u>8.2 Pyramid Community Centre</u></b></p> <p><b>Category: Services: Misc</b></p> <p>£24.00 – Business Watch - monthly key holding services  £117.00 -Old Court electrical -PAT Testing  £14.76 -Tom Brown -gardening material -weedkiller and grass seed  £12.09 -payment for works trousers for Simon Hayes</p> <p><b>8.3 Category: Services / Renewals and Subscriptions - Payments made by Direct Debit</b></p> <p>£138.89 - Conister Bank - Boiler Finance – May 2021  £38.26 - O2 - Clerks Mobile phone.</p> <p><i>[ ]denotes those payments paid between meetings, which have been approved by the Chairperson and Vice Chairperson of the Parish Council or at a previous meeting but not listed</i></p> <p><b>8.4 Payments made by Government Preferment Card – £118.89 - Keys cut &amp; padlock for gate =£39.50 / zoom monthly bill -£14.39 / Brown bin subscription for community centre = £65.00</b></p>
	Cllrs agreed and approved all expenditure listed in point 8.1
9	<b>Correspondences</b>
9.1	The Chair advised that the Parish Council had received a letter from a resident asking for various information via the Freedom of Information. Data was provided.
10	Items for Future Agenda – <i>Reminder – by law no decision can be made under this item only information exchanged.</i>

10.1	<p>The Cllrs discussed the Parish Council's website and stated that</p> <ul style="list-style-type: none"> <li>• Work needed to be done to make it more appealing to the community.</li> <li>• Maybe it could be brought in house so that the Parish Council have more control.</li> <li>• After various discussions it was agreed that it should be added to the GP agenda.</li> </ul> <p>For the next Full Council meeting – normal protocol will resume regarding City Councillors reports etc.</p> <p><b>Secondary school in Bretton</b> - There was a discussion on getting a secondary school built in Bretton.</p> <ul style="list-style-type: none"> <li>• Cllr Burbage is going to speak to Cllr Ayres about the legislations surrounding the criteria for new schools. Also, to check where children are going outside the Bretton area.</li> <li>• It was suggested we use the information from the recent Census. This may not be possible as the information may not be available until next year.</li> <li>• Cllr Stanton advised that she had done a petition to gauge resident's perspective. It has been circulated via social media.</li> <li>• Cllr Gasparutti stated that the Parish Council should have a full debate about getting a secondary school as Hampton has two.</li> <li>• The item will be added to future agendas</li> </ul> <p><b>Speed watch</b> – It was highlighted that the Police are not doing this due to road signs needing cleaning.</p> <p>Ice Rink at Sterling Way. Lorries 2-4 inches of soil. They are not using the wheel wash. The Clerk to contact the contractors Morgan and Sindel about this.</p> <p>Cllr Gatward advised that there were no streetlights under the bridge. He will send the details to the Clerk.</p> <p><b>Water Park</b> –The Cllrs were advised it is opening on 23rd June 2021. Disabled play equipment.</p> <p>Unadopted Road from the Scout hut to the water park – going back to Bretton Park- School access – Cllr Fenner to investigate and update.</p> <p>Cllr Gatward asked if there was any update from the landlord on the refurbishments to the Pyramid Shopping Centre. – No further update. The clerk will continue to chase Landlord.</p> <p>Cllr Aldridge advised that there have been some dog thefts / attempted dog thefts in the area. Therefore, we need to be vigilant. All incidents need to be reported to the Police.</p> <p>Footpaths – Eyssendyke, main road - sharp bend. Cars appear to be driving very erratically down this stretch of road. Need to put in traffic humps / or road calming. Cllr Fenner / Cllr Burbage to investigate and update.</p> <p>In respect of the bulky waste collection – A resident insisted on giving a Cllr Gatward £20.00 for his assistance with the removal of some items. The Cllr informed the Clerk and was advised to give the money to charity.</p> <p>Meeting finished at 20.25</p>
11	The date of the next meeting – to be held on <b>Tuesday 22<sup>nd</sup> June 2021</b> at 7.30 p.m. Pyramid Community Centre