

RESOLUTIONS APPROVED BY EMAIL DUE TO THE PARISH COUNCIL BEING UNABLE TO MEET DUE TO  
CORONAVIRUS

RESOLUTION 1 . SAFETY STATEMENT - MEETINGS

That the Parish Council recognises and agrees that no business, meeting, service provision or service delivery of the Authority is of any importance above that of public and personal safety. As such all scheduled public meetings will be cancelled for an initial 4 month period (or as circumstances dictate).

RESOLUTION 2. SUSPENSION OF STANDING ORDERS / FINANCIAL REGULATIONS

That the Parish Council gives delegated authority to the Clerk to suspend any relevant Standing Order or Financial Regulation as necessary to ensure the smooth running and operation (wherever possible) of the Town Council for a period of no longer than 3 months (or as circumstances dictate), with the Parish Clerk to compile and maintain a list of such suspensions and reasons which will be to be presented to a future meeting of the Parish Council.

RESOLUTION 3. ANNUAL COUNCIL MEETING / ANNUAL PARISH MEETING

That as the cancellation of meetings has a direct impact on the Annual Meeting of the Parish Council (scheduled for May 2020), the roles of Chairman and Vice Chairman will remain the same until a suitable and safe public meeting is called and held.

Where any cancellation of meetings has a direct impact on the holding of the Annual Parish Meeting, the Town Council will hold such a meeting at a future date.

It is noted that whilst the above decisions are contrary to existing legislation (as of 16th March 2020) the Parish Council has made these decisions in order to place public safety at the forefront.

RESOLUTION 4. ORDERS FOR PAYMENT

That the Clerk emails information regarding all orders for payment to Councillors. Councillors are to confirm by email that they agree to the payments. Any cheques will be signed by those elected Councillors with delegated responsibility for the authorising and signing of payments. Other payments will be checked following existing procedures.

These measures are put in place with robust transparency processes to ensure effective business continuation and to minimise impact on local service delivery and local business with ratification by the Parish Council to be made at the earliest and safest opportunity.