



BRETTON PARISH COUNCIL

Chairperson

Councillor Catherine Lee
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Clerk to the Council

Sylvia Radouani
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The Meeting of Bretton Parish Council will be held on Tuesday 27th October 2020 starting at 7.30 p.m. This meeting will be held on a virtual platform.

Public and Press are invited to attend, and it is requested they are seated by 19.15 to ensure a prompt start to the meeting

	Open Forum
83	Apologies for absence, acceptance of Apologies & noting of resignations received.
84	Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item.
85	Minutes of the last meeting held on the 22nd September 2020
86	Matters to report – <i>restricted to items not listed elsewhere in the agenda</i>
87	Reports from Committees and Representatives
87.1	To note the General Purpose meeting on 12 th October 2020
87.2	To note the Planning and Environment meeting on 13 th October 2020
88	To receive written reports from City Councillors – Discussion for questions only
89	Bretton Friendship Club Hampers
90	Unit 3 Maintenance – Shutdown dates and planned works
91	Confirm Office and Community Centre Closure – during COVID Pandemic
92	Gazette – Agree proof and Better Bretton insert
93	Bulky Waste – Update on Peterborough Limited Services (Aragon)
94	Heltwate – Update
95	Festival – To arrange Committee and Meeting Dates
96	Branded Uniform for Litter Pickers and Volunteers

97.1 To note current state of finances- Reconciliation until September 2020

97.2 To approve expenditure

Unit 2 and 3**Category: Services/Renewals and Subscriptions**

Amount	Provider	Comments
£131.16	Direct 365	Trade waste
£24.00	Business Watch Guarding	Office keyholder fees
£457.23	BES	Office electricity - May – October 2020

Category: Staffing Expenditure

Amount	Provider	Comments
£3591.32	Salaries	September 23 rd – October 21 st 2020
£19.00	Amazon	Refuse sacks for litter pickers
£11.98	Amazon	Large refuse sacks for litter pickers

Category: Rent

Amount	Provider	Comments
£2,279.23	Perlow Estates	September – December 2020

Category: Office supplies and costs

Amount	Provider	Comments
£42.00	Bretton Key Cutters	Keys for Sylvia and Simon - Payable to D Holmes
£14.99	Amazon	WiFi adapter to allow Debbie to work from home - Payable to D Holmes

97.3 Payments for Pyramid Community Centre**Community Centre****Category: Services/Renewals and Subscriptions**

Amount	Provider	Comments
£24.00	BusinessWatch Guarding	Keyholder fees
£138.89	Conister Bank	Boiler finance
£170.71	SSE	Gas bill, previous bill is for £1079.91 (already authorised but unpaid due to banking issues.) Total invoice is £1250.62
£113.93	Direct 365	Trade Waste - Bins and hygiene
£58.93	Wave	Water rates for last quarter

Category: Services: Cleaning supplies and costs

Amount	Provider	Comments
£41.64	Hereward Stationers	Bleach, Antibacterial Spray, Flash

[] denotes those payments paid between meetings, which have been approved by the Chairperson and Vice Chairperson of the Parish Council or at a previous meeting but not listed

97.4 Payments made by Government Preferment Card:

Credit Card Payments

Category: Services/Renewals and Subscriptions

Amount	Provider	Comments
£11.28	Microsoft	Office package
£14.39	Zoom	Online meeting software

97.5 Payments made by Direct Debit:

Direct Debits

Category: Services/Renewals and Subscriptions

Amount	Provider	Comments
£350.60	BT	Office and Community Centre - Quarterly bill (savings of £120.00 from last quarter)
£20.40	BT	Office Mobile - Darren uses this

98 Any other business – Reminder – by law no decision can be made under this item only information exchanged.

99 The date of the next meeting – 24th November 2020

Cut off time for the meeting is 21.30. Further information can be obtained from the Clerk using the details above

Signed... *Sylvia Radouani* (Clerk) Dated 21st October 2020