

Bretton Parish Council
Minutes of the Meeting of the Parish Council (Min 20-08) held on
the 24th November 2020 at 7.30 pm on a virtual platform.

Present:

Councillors:L Aldridge, C Burbage, A Ellis, A Gasparutti, P Gatward,C Lee (presiding), M A Stanton, J Hayes, R Strangward, M Horrell

Others:Sylvia Radouani(Clerk)

Not Present:Jo Johnson, C Rudd,A Fenner, C Fenner, Jason Merrill and J Bhatli

	Open Forum
	The meeting was formally opened at 19.33
100.	Apologies for absence, acceptance of Apologies & noting of resignations received.
100.1	Apologies were received fromC Rudd (sick), Jason Merrill (sick) A Fenner, C Fenner (personal) and J Bhatli (work commitments). Jo Johnson
101.	Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item.
101.1	There was nothing to declare
102.	Minutes of the meeting held on the 27th October 2020
102.1	There were no amendments - minutes were agreed as accurate.
103.	Matters to report from those minutes – <i>restricted to items not listed elsewhere in the agenda.</i>
104.	Reports from Committees and Representatives.
104.1	To note General Purpose meeting on 9th November 2020
	Cllr Burbage provided an overview of the GP minutes of the last meeting. Emergency plans –Information from the Fire services was emailed to the Cllrs to review. However, the logistics will need to be thoroughly discussed, in respect of the contact details etc. It was agreed that this item would be rolled over to the next General-Purpose meeting scheduled for Monday 8 th February 2021. Helping Local Families at Christmas –Cllr Hayes is liaising with BGL and coordinating the project. Further updates will be given at the next GP meeting in February 2021.
104.2	To note the Planning and Environment meeting on 2nd November 2020

	<p>Cllr Ellis provided an overview of the P&E minutes of the last meeting.</p> <p>Planning applications – Cllr Ellis provided an update on the recent planning applications they had reviewed at the last P&E meeting. There was a discussion about the disabled parking spaces for Trillington. The Parish Council referred their comments back to Peterborough City Council to review.</p> <p>Helwate expansion application– This would be discussed in detail later, as it is an item on the agenda.</p>
104.3	<p>To note the Finance meeting on 3rd November 2020</p>
	<p>The Chair provided an overview of the Finance minutes of the last meeting.</p> <p>Speed watch camera – The main questions raised was in relation to this item, was that we needed clarification as to, does it need replacing, how much and is it still used? This would be discussed in detail later, as it is an item on the agenda.</p> <p>2021/ 2022 Precept -the finance committee decided on a preliminary proposal which will be discussed in detail later as the item is on the agenda.</p> <p>The Cllrs also discussed reviewing the hire charges – It was agreed to include this item on the finance agenda in the new year - 2021.</p> <p>The rent increase on Unit 2 & 3 was discussed, and the Cllrs were aware of yearly increment. However, it was highlighted that repairs still needed to be done on the units, including the Pyramid Centre. It was advised that the Clerk was dealing with the repairs and had highlighted them to the landlord.</p> <p>A point was raised whether the Parish Council could potentially obtain any rebate due to loss of earnings at the community centre, because of the COVID pandemic. This is currently being investigated by the Clerk.</p>
105.	<p>To receive written reports from City Councillors – Discussion for questions only</p>

105.1

Cllr Ellis read out his report

Towns Fund

He advised that he has been working with Cllr Burbage and Cllr Warren on this. Cllr Burbage and Cllr Ellis put together an email on behalf of all 3 City Councillors for Bretton asking lots of questions to the Project Officer.

The Towns Fund Board have decided what equipment and work is being done in each of the park locations. It appears that there has been no consultation with City Council Ward Councillors apart from a report on what has initially been decided. Our email included some small ideas including benches, bins, marked out running track and cycle racks. The ward Councillors queried the consultation asking that Bretton Parish Council are included.

Cllr Ellis would like to invite Parish Council Chair Catherine Lee to join Cllrs Burbage, Warren and myself to the next Zoom Meeting to involve the Parish Council more on what little we have influence over.

Street Visits

These continued in Bretton South part of my Ward until Lockdown 2, reporting issues we find that need action as well as some litter picking. Reporting issues I find on fly tipping etc of course continue in the meantime.

Meetings at the City Council

I have had many of these lately on Zoom and Microsoft Teams including Joint Scrutiny of the Budget where my recommendation to take out a proposal to switch off streetlights between 12-5am was only just defeated by 2 votes. Other Meetings include Cycling and Walking Group, Growth and Environment Scrutiny, Communities Scrutiny, and others. These are not just useful for the whole of Peterborough but Bretton too.

Climate Change

I am working up long term plans at the City Council to try to meet Zero Carbon Emissions by 2030. This will be very difficult, and we probably will not hit it unless the City Council sets itself and its residents and businesses stretching targets on many aspects, especially Transport, I am working cross party on this and leading on this as Shadow cabinet member for Environment.

Fireworks

Whilst I am not against sensible and thoughtful limited use of fireworks to celebrate religious and other events especially around Guy Fawkes night and New Year I am concerned of misuse and the indiscriminate letting off fireworks at inconsiderable times.

I am also concerned for the many pet owners, especially dogs for which noisy fireworks can really upset animals. In February I supported a motion calling for measures to include silent fireworks and more controls on use which built upon a similar motion in 2017 about fireworks which was passed but little or no action was taken. The Motion in February which I spoke at City council Meeting to support was not carried.

I would also like to see legislation requiring licensing of firework use at specified times by the licence holder/firework display organiser. So that it would be clear when fireworks are being let off without consideration. This would of course need legislation and enforcement, but I think this would be a sensible way forward

Neighbourhood Watch.

106.	Unit 3 Maintenance – Planned works / quotes	
	106.1	<p>The Clerk advised the committee that a meeting the contractors is scheduled to go over the materials needed for the refurbishments, as the work is due to commence in the coming week.</p> <p>The hirer has been advised of the refurbishments and will be using alternative premises until the work has been completed.</p>
107.	Helwate Expansion - update	
	107.1	<p>– Cllr Ellis provided an overview of the meeting he attended where he addressed all the issues relating to the new building including the Basketball Court.</p> <p>He spoke at length that whilst he's pleased that plans for the demolition of the Old Silver Jubilee Building would happen if the application were passed and also, he agreed with the need for Helwate School to expand. However, objected to:</p> <ul style="list-style-type: none"> • Loss of Basketball Court – This was confirmed in Condition 14 to be replaced locally • The Application being too big with loss of open public space – He argued that the school did not need all the playing field area and that part of it could be given back in revised plans and perhaps the MUGA could be shared with the public outside of school hours. • Loss of Trees – Out of the 102 Trees to be lost the applicant is only agreeing to replace 40, 30 on site 10 off site. So, a loss of 62 Trees. This was a concern, as they cited financial reasons. • Pedestrian Access – There is going to be a new footpath between Jubilee Court and the school linking Helwate to Bretton Park, but concerns were raised that this needs to be dual for cycling too and needs to be well lit, safe, and accessible for all. • Traffic – Whilst there is more on-site parking for cars and minibuses, the concern is that there could be traffic problems with pupils being dropped off near the entrance. Cllr Ellis has asked for Traffic measures to be put in place including no parking at entrance and a 20MPH speed limit <p>Cllr Ellis also asked for revised plans and additional conditions to be put on. The Application was carried with no additional conditions by 9 votes to 2. The whole meeting is available to view on the Peterborough City Council You Tube Channel.</p> <p>The Cllrs thanked Cllr Ellis for attending the meeting and getting his points across.</p>
108.	Bank Signatories - proposal to add Clerk as a bank signatory	
	108.1	<p>The chair proposed that the Clerk should be added to the list of signatories for the Bretton Parish Council bank account, including online access. All the Parish Cllrs voted unanimously to the proposal. Therefore, it was agreed that the Parish Clerk should be added as a signatory to the Bretton Parish Council bank accounts, including online access.</p>
109.	Speed watch – Potential funding to replace equipment	

Speed watch camera – The Cllrs had a deep discussion about the relevant issues with the speed watch camera. They wanted to ascertain the effectiveness and the overall impact in various locations. Cllr Burbage set up the speed camera and advised that he is trying to do his best to reduce the speed on Bretton way.

Various scenarios were discussed as to operations of the cameras, the timings, locations. It was also suggested that the Parish Council may investigate the possibility of purchasing another camera.

As a cause of action, it was agreed that the Clerk would investigate:

1. How much a new speed watch equipment would cost
2. Cost of servicing the existing speed watch camera.

110. To discuss the 2021 /2022 precept

110.1 The Chair outlined the proposal which was set at the finance committee meeting on 3rd November 2020 and would be put to full Council for ratification.

The Finance committee reviewed the precept calculations and made various amendments. The precept was initially set at £168,000 as a 3% increase on the previous precept.

At full Council, the Cllrs discussed the current climate and the impact on residents. Also, the COVID-19 pandemic and rejected the original proposal of an increase of 3% for the 2021 /2022 precept.

The precept calculations were scrutinised, and suggestions made, and the current position of the reserves were also highlighted to all Cllrs.

After a long debate, the Cllrs took a vote and voted to increase the previous year's precept which was £163,000.00 by 1.5%, thus making the 2021 / 2022 precept to **£165,445.00**

111. To discuss staffing matters

111.1 The Clerk praised the efforts of the staff for their commitment over the last few months. The Cllrs were also advised that

- A report will be compiled based on the regular bookings at the community centre, which will enable the Parish Council to potentially decide a way forward based on the current Government guidelines regarding the COVID19 pandemic.
 - Both lengths men are wearing uniforms when conducting Parish Council work, which is fantastic as it makes them more visible to the public.
 - Since the caretaker left, the Clerk has been opening the community centre for comfort breaks for the NHS mobile testing unit. Parish Councillors are not now required.
- Cllrs were also advised of the Christmas shutdown for the staff..

112. To confirm Expenditure

112.1

Unit 2 and 3

Category: Services/Renewals and Subscriptions

Amount	Provider	Comments
£131.16	Direct 365	Trade waste
£24.00	Business Watch Guarding	Office keyholder fees

Category: Staffing Expenditure

Amount	Provider	Comments
£923.67	Salaries	5 th November 2020 (fortnightly payment)
£1,115.86	Pensions Contributions	Pensions Contributions from December 2019 – November 2020

Category: Payroll / Audit

Amount	Provider	Comments
£89.10	Advance Payroll Services	Producing monthly and fortnightly payroll from July 2020 -September 2020
£680.10	GP Internal Audit Services	Provision of Accountancy and Internal Audit services to the Parish Council for the six months of financial year 2020 - 2021

Category: Office supplies and costs

Amount	Provider	Comments
£109.40	Hereward Stationers	5 tier trays, printer ink, diary, printer paper and mini jumbo toilet paper for pyramid centre

112.3 Payments for Pyramid Community Centre

Community Centre

Category: Services/Renewals and Subscriptions

Amount	Provider	Comments
£24.00	BusinessWatch Guarding	Keyholder fees
£138.89	Conister Bank	Boiler finance
£113.93	Direct 365	Trade Waste - Bins and hygiene
£1,592.34	Business Watch	Annual renewal for Guarding - Fire & Security

Category: Services: Gazette production and distribution

Amount	Provider	Comments
£485.10	PCK	Newsletter distribution including extra insert
£694.80	Europress Printers	Produced the Bretton Gazette

[]denotes those payments paid between meetings, which have been approved by the Chairperson and Vice Chairperson of the Parish Council or at a previous meeting but not listed

112.4 Payments made by Government Preferment Card:**Credit Card Payments****Category: Services/Renewals and Subscriptions**

Amount	Provider	Comments
£11.28	Microsoft	Office package
£14.39	Zoom	Online meeting software

112.5 Payments made by Direct Debit:**Direct Debits****Category: Services/Renewals and Subscriptions**

Amount	Provider	Comments
£350.60	BT	Office and Community Centre - Quarterly bill (savings of £120.00 from last quarter)
£20.40	BT	Office Mobile - Darren uses this
£26.00	O2	Clerks mobile phone

112.6 All expenditure was approved. – However, the Business Watch invoice for £1,592.34 is currently being queried with the company by the Clerk.

113. Any other business

113.1 The NHS mobile testing unit was discussed, as the Cllrs had received complaints about them using the carpark near the school at the Pyramid Centre. Some of the Cllrs initial thought that they were using the other carpark at the back of the shops.

The Cllrs advised that residents were complaining due to the lack of car parking spaces available when the mobile testing unit is in operation as it took over the entire carpark. The Clerk informed the Cllrs that the complaints / comments have been passed onto the NHS coordinators to investigate

The meeting closed at 21.26.

114 **The date of the next meeting** – This will be held on Tuesday 26th January 2021