

Bretton Parish Council
Minutes of the Meeting of the Parish Council (Min 20-02) held on
the 26th May 2020 at 7.30pm on a virtual platform

Present:

Councillors: L Aldridge, C Burbage, J Bhatti, A Ellis, A Gasparutti, C Lee, J Merrill, C Rudd, M A Stanton and S Warren

Others: Debbie Holmes (Clerk)

Apologies: A Fenner, C Fenner, P Gatward, J Hayes, M Horrell, J Johnson and R Strangward

Open Forum	
Nothing to report.	
The meeting was formally opened at 19.35	
15. Apologies for absence, acceptance of Apologies & noting of resignations received.	
15.1	Apologies were received from A Fenner (personal), C Fenner (personal), P Gatward (work), J Hayes (technical issues), M Horrell (personal) and R Strangward (work).
	All apologies be accepted except for R Strangward. All Cllr's are to note that apologies must be submitted formally to the Clerk via email or phone. Apologies using social media platforms cannot be accepted.
16. Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item	
16.1	There was nothing to declare
17. Minutes of the meeting held on the 7th May 2020 (20-01)	
17.1	The minutes were agreed with no amendments.
18. Matters to report from those minutes– restricted to items not listed elsewhere in the agenda	
18.1	There were no matters to report from those minutes.
19. Reports from Committees and Representatives.	
19.1	To note the Planning and Environment meeting on 14th May 2020 (20-02) Cllr Ellis stated that there were amendments to be made to the minutes as R Strangward was late. Cllr Ellis wished to make more amendments and to provide an overview of P&E, however, there were some issues with sound quality throughout the meeting and this will be discussed further in the next P&E meeting. The Clerk advised that there had been ongoing discussions about dog bins and Cllr Fenner had provided quotes. Resolved: Any issues with minutes will be resolved at the next P&E meeting.
20. To consider signatories on the bank account. (update)	
20.1	It was noted that the Clerk had attended the bank to update her signatures. There have been ongoing issues with accessing the bank account since March and the Clerk noted that this should be heading to resolution. She will continue to chase the bank and will inform them that she remains a key worker. Resolved: The Clerk will continue to make sure the bank account issue is being resolved.

21.	To consider issues regarding dog bins (advisory at this stage)
21.1	The Clerk asked Cllr's to note that they had been sent the quotes for new dog bins from Cllr Fenner. In the absence of Cllr Fenner the Clerk explained that there are a lack of dog waste bins in Bretton. Given the current situation it is only an advisory project and the P&E committee had asked for full council to be aware that this will be under review and will remain an agenda item. It was further noted that there would need to be consultation with City Council to ensure that these bins would be emptied should the Parish Council want to consider buying and installing new bins.
22.	To consider Gazette
22.1	The chair discussed the possibility of making a double sided one-page Gazette that can be distributed to residents. The Clerk confirmed that the printers were working and could print this. The Gazette will have information about the cancelled festival, a note from the Chair, Cllr information and useful numbers for residents. Resolved: The Clerk will make sure the distributor is working and will then send the information to print.
23.	To consider the neighbourhood plan and working party
23.1	This item was referred from P&E. Cllr Ellis stated that there was need to work on the neighbourhood plan and to create a working party to do so. Cllr Burbage stated that the original neighbourhood plan was a good starting point but it would need modernising. Resolved: There will be a new working party to deal with this issue. Cllr's Aldridge, Burbage, Ellis, Merrill and Rudd would like to be involved. It was agreed that this item was opened to Cllr's that could not attend.
24.	To confirm Expenditure
24.1	All expenditure was confirmed and agreed.
25.	Any Other Business – Reminder by Law – information exchange only no decisions can be made
25.1	The Chair confirmed that Debbie Holmes will assume the role of the Clerk on a temporary basis. The Clerk will contact HR and payroll.
25.2	Cllr Fenner had asked for an issue with spitting around Bretton to be reported, around areas with shops. He had been contacted by a resident who asked if there could be signs placed in these areas. This will be referred to P&E.
26.	The date of the next meeting – to be held on Tuesday 23rd June 2020 at 7.30 p.m. at Unit 3, Pyramid Shopping Centre, Bretton, Peterborough