

BRETTON PARISH COUNCIL



Chairperson
Councillor Catherine Lee
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Clerk to the Council
Bernard Champness
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The Annual Meeting of Bretton Parish Council will be held on Tuesday 14th May 2019 starting at 7.30 p.m. at Unit 3, Pyramid Shopping Centre, Bretton,

Public and Press are invited to attend, and it is requested they are seated by 19.25 to ensure a prompt start to the meeting

	Open Forum
1.	Election of Chairperson
2.	Declaration of Acceptance of Office for Chairperson
3.	Election of Vice Chairperson
4.	Appointments of Committees, Working Parties and Representatives Planning & Environment Committee – 8 representatives Finance Committee – 8 representatives General Purposes Committee – 8 representatives Festival Committee – new representatives needed but usually representatives are nominated in September Press Officer Newsletter Editor Parish Council representatives (and deputies) – <ul style="list-style-type: none"> • PCC Parish Liaison • Police Panel Meeting
5.	Cheque signatories and banking arrangements
6.	To adopt and/or amend the Standing Orders, Financial Regulations, the standing orders for the various committees, the Complaints Policy and Risk Assessment.
7.	Apologies for absence, acceptance of Apologies & noting of resignations received.
8.	Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item.
9.	Minutes of the last meeting held on the 26th March 2019 (18-09)
10.	Matters to report – <i>restricted to items not listed elsewhere in the agenda</i>
11.	Reports from Committees and Representatives
	11.1 To note the Finance Committee meeting held on the 15 th April 2019 (Fin18-08)
	11.2 To note the P&E Committee meeting held on the 9 th April 2019 (P&E18-08) This meeting did not take place
	11.3 To note the Festival Committee meeting on the 10 th April 2019 (BFC 18-04)
	11.4 To receive a written report from any Councillor who has attended a meeting on behalf of the Parish Council.
	11.5 To receive a report from any Working Party.
12.	To consider the Training Policy and what training councillors can or must attend.
13.	To consider whether we re-join CAPALC and pay the yearly subscription of £1099.50
14.	To consider whether or not we adopt the General Power of Competence and if so to agree that the Clerk undertake the additional module in CiLCA
15.	To consider if any of the policies we have in force need to be updated and or amended.
16.	Clerks Report and to note the present income and expenditure report
17.	To receive a report from City Councillors on matters that relate to Bretton.
18.	Planning applications: 19/00672/FUL – proposed replacement plant compound in courtyard of existing building at Fitzwilliam Hospital, Milton Way. Response by 23 rd May 2019
19.	To receive an update on the Copeland Community Centre and to decide if we are prepared to take the discussion further with Peterborough City Council regarding ownership of the premises.

20.	To receive an update on the application for a grant for the MUGA
21.	To consider the request for a grant from The Hackspace CIC
22.	<p>To confirm Expenditure</p> <p>22.1 To note current state of finances</p> <p>22.2 To approve expenditure–</p> <p>£4981.25 – Staff Salaries £1327.47 - Pension Contributions £16.32 - HMRC (Attachment Order) £576.00 – Scribe (Accounts and Planning software licence) £71.30 – BT (Telephone charges in March) £139.20 – Business Watch Guarding (install police key safe) £24.00 – BusinessWatch Guarding (monthly key holding charges April) £24.00 – BusinessWatch Guarding (monthly key holding charges May) £400.00 - Pension Regulator [£4.49 – Simon Hayes (yard broom)] £30.00 – Hereward Stationers & Printers (paper for printing) £131.16 – Direct365 (waste collection charges) £71.40 – B M Champness (6 litter pickers) £5526.12 – FCC Recycling UK (3rd party costs for MUGA) £881.52 – Enterprise Managed Services Ltd (freighter for North Bretton) £347.24 – Enterprise Managed Services Ltd (inspection of gym equipment) £1.49 – B M Champness (refuse sacks for Copeland) £10.50 – B M Champness (tea towels for Copeland) £30.99 – Dickies Store (new boots for litter picker) £30.00 – Europress Litho Printers Ltd (Artwork for Councillor booklets) £178.80 – Europress Litho Printers Ltd (printing & collating 20 councillor booklets)</p> <p>22.3 Payments for Pyramid Community Centre</p> <p>£ 7.19 – Hereward Stationers & Printers Ltd (mop handle) £49.76 – Hereward Stationers & Printers Ltd (floor pads and cleaning tool) £427.00 – Peterborough City Council (Rates for May) £6.80 – Debbie Holmes (keys cut for thrift shop) £24.00 – BusinessWatch Guarding (monthly key holding charges) £24.00 – BusinessWatch Guarding (monthly key holding charges) £36.00 – BusinessWatch Guarding (locking up centre) £22.79 – Hereward Stationers & Printers (waste sacks) £107.99 – Direct 365 (waste collection charges – April) £107.99 – Direct 365 (waste collection charges – May) £61.02 – Old Court Electrical (replace broken defuser) £36.00 – B M Champness (3 combination locks for fire doors) £15.59 – Hereward Stationers & Printers (bleach) £53.27 – WAVE (water rates) £50.00 – C S Harris (cut grass) £36.00 – BusinessWatch Guarding (locking up centre)</p> <p><i>[] denotes those payments paid between meetings, which have been approved by the Chairperson and Vice Chairperson of the Parish Council or at a previous meeting but not listed</i></p> <p>22.4 Payments made by Government Preferment Card – £11.28 – Microsoft (One Drive)</p> <p>22.5 Payments made by Direct Debit – £66.60 – BT (telephone charges – April) £66.60 – BT (telephone charges – May) £20.40 – BT (mobile charges) £239.16 – BT (telephone and Broadband charges) £169.81 – BES (electricity charges April)</p>
23.	Any other business – <i>Reminder – by law no decision can be made under this item only information exchanged.</i>
24.	The date of the next meeting – to be held on Tuesday 25th June 2019 at 7.30 p.m. at Unit 3, Pyramid Shopping Centre, Bretton, Peterborough.

Cut off time for the meeting is 21.30. Further information can be obtained from the Clerk using the details above

Signed... *B M Champness* (Clerk) Dated 8th May 2019