

## Bretton Parish Council

### Minutes of the Meeting of the Parish Council (Min18-09) held on the 26<sup>th</sup> March 2019 at 7.30 p.m. at the Pyramid Community Centre, Bretton.

**Present:**

**Councillors:** J Bhatti, D Defraime, A Ellis, P Gatward, C Lee, (presiding), J Merrill, M A Stanton and S Warren

**Others:** D Holmes (Assistant Clerk), J Wightman (Pyramid Pioneers) and Chris Burbage (resident)

**Not Present:**

<b>Open Forum</b>	
J Wightman reported that her hoover had been missing from her unit, this refers item 171 of the agenda, She further reported that the hoover had been taken from her storage room and as it may have been used by us she would like a replacement.	
<b>157. Apologies for absence, acceptance of Apologies &amp; noting of resignations received.</b>	
<b>157.1</b>	Apologies were received from L. Aldridge (ill health) S Martin (Council work) C Rudd (ill health) J Johnson (ill health)
<b>157.2</b>	<b>Resolved:</b> Apologies as listed above were accepted apart from S Martin
<b>158. Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item</b>	
<b>158.1</b>	No Councillors had any interest to declare
<b>159. Minutes of the Meeting of the Parish Council held on the 26<sup>th</sup> February 2019 (18-08)</b>	
<b>159.1</b>	<b>Resolved:</b> That the minutes of the Meeting of the Parish Council held on the 26 <sup>th</sup> February 2019 be signed by the Chair as a correct record
<b>160. Matters to report from those minutes– <i>restricted to items not listed elsewhere in the agenda</i></b>	
<b>160.1</b>	There were no matters arising
<b>161. Reports from Committees and Representatives.</b>	
<b>161.1</b>	<b>To note the Finance Committee meeting held on the 5<sup>th</sup> March 2019 (Fin18-07)</b> Cllr Warren went through the draft minutes. There were no matters arising.
<b>161.2</b>	<b>To note the P&amp;E Committee meeting held on the 6<sup>th</sup> March 2019 (P&amp;E18-07)</b> Cllr Ellis went through the draft minutes. There were no matters arising.
<b>161.3</b>	<b>To note the Festival Committee meeting on the 6<sup>th</sup> March 2019 (BFC 18-04)</b> Cllr Warren went through the draft minutes. Cllr Ellis raised a concern about the Bretton Bake Off. He stated that if it was a hot day somewhere cool to store the cakes would have to be provided. This is something that will be discussed by the festival committee.
<b>162. To receive a report from the City Councillors</b>	

<b>162.1</b>	Cllr Martin was not present and had not sent a report.
<b>162.2</b>	<p>Cllr Warren reported on the following:</p> <ol style="list-style-type: none"> <li>1. Essendyke – There will be repairs to the road.</li> <li>2. Eyrescroft – The footpath adjacent to 173 Eyrescroft will be repaired, there is an ongoing issue with tree roots causing problems to the path.</li> <li>3. Motorbikes – There is a problem with people being out Bretton pathways on motorbikes, there is no number plate on the bike, however, the police have been informed.</li> <li>4. A rough sleeper was reported to Cllr Warren, he met with the person and managed to put the person in touch with the correct authorities.</li> <li>5. Sainsbury's and Iceland – There have been issues with lorries loading and unloading outside of the curfew. This is causing issues for residents.</li> <li>6. Taxis – Cllr Warren has been working to ensure that Taxis are not parking illegally near the Rugby Club.</li> <li>7. Barriers into and around Bretton Park are causing issues for people using mobility scooters, Cllr Warren is looking at alternatives and solutions to these issues.</li> <li>8. Cllr Warren stated that there have been some successful prosecutions of fly tippers.</li> <li>9. The issue with trees at Heltwate is being dealt with and Cllr Warren expects there to be a positive outcome.</li> </ol>
<b>162.3</b>	<p>Cllr Ellis reported the following:</p> <ol style="list-style-type: none"> <li>1. There is an issue with barriers at Norburn, some residents would like them to be removed and some would like more barriers. The issue is ongoing.</li> </ol>
<b>163.</b>	<b>Clerks Report and to note the present income and expenditure report</b>
<b>163.1</b>	As the Clerk was on leave there was no Clerk's report and no expenditure report to consider.
<b>164.</b>	<b>Planning Applications: -</b>
<b>164.1</b>	There were no planning applications to consider.
<b>165.</b>	<b>To discuss and consider the following Waiting Restrictions and Street Parking Places in the following places with a response required for both by the 28<sup>th</sup> March 2019 :</b>
<b>165.1</b>	<b>A new disabled parking bay in Middleton</b> – This was considered, and it was resolved that we would not object to this proposal.
<b>165.2</b>	<b>A new disabled bay in Eyrescroft.</b> This was considered, and it was resolved that we would not object to this proposal.
<b>166.</b>	<b>To receive an update in relation to the Pyramid Community Centre:</b>
<b>166.1</b>	In view of the fact that the Clerk was not present no update was given and the matter would be dealt with at the next meeting
<b>167.</b>	<b>To receive an update on the Copeland Community Centre</b>
<b>167.1</b>	In view of the fact that the Clerk was not present no update was given and the matter would be dealt with at the next meeting
<b>168.</b>	<b>To receive an update on the application for a grant for the MUGA</b>

	<b>168.1</b>	In view of the fact that the Clerk was not present no update was given and the matter would be dealt with at the next meeting
<b>169. To consider any project we could spend funds on using the CIL received.</b>		
	<b>169.1</b>	It was reported that residents in Drayton and Tollgate would like a park/playground area. It was also suggested that we might consider purchasing graffiti boards. These matters to be referred to the Planning & Environment Committee.
<b>170. To consider a date and speaker for the Annual Parish Meeting</b>		
	<b>170.1</b>	It was agreed that we should try and get a community-based speaker and the Clerk was to add something on the Community Facebook page asking what residents would like to hear about. The meeting would start at 6.30 and last for an hour. Then the Annual Meeting of the Parish Council would take place. The date for both meetings would be the 21 <sup>st</sup> May 2019
<b>171. To consider a request from Pyramid Pioneers for a new hoover</b>		
	<b>171.1</b>	This item relates to the discussion in the Open Forum. In view of the fact that the hoover had not been stolen and was in good working order it was resolved that a new hoover would not be purchased. If items were going missing, then we would purchase a secure storage unit if one was required.
<b>172. Matters of Finance –</b>		
<b>172.1 To note current state of finances</b>		
<b>172.2 To approve expenditure–</b>		
£24.99 – B M Champness (hi Viz jacket for litter picker)		
£9.98 – B M Champness (hi Viz trousers for litter picker)		
£144.00 - Ian Bratley (hosting fees and e-mail support)		
£204.00 – Ian Bratley (uploading documents onto website)		
£4450.41 – Staff Salaries		
£1255.86 Pension Contributions		
£4034.17– HMRC (PAYE & NI)		
£15.08 - HMRC (Attachment Order)		
£390.50 – PCK Marketing (Distribution of the Gazette)		
£69.30 – APS (Payroll Services)		
£646.80 – Europress (Collating and printing the Gazette)		
£1350.00 – Bourne Fun (for hire at festival)		
£881.52 – Enterprise Managed Service (Bulky Waste collection)		
<b>172.3 Payments for Pyramid Community Centre</b>		
£50.00 – Debbie Holmes (set of 5 keys cut for centre)		
£1650.00 – Roger Hyde Flooring Ltd (balance of invoice for work on floor)		
£337.99 – SSE (Gas bill)		
£238.95 – SSE (electricity bill)		
<i>[ ]denotes those payments paid between meetings, which have been approved by the Chairperson and Vice Chairperson of the Parish Council or at a previous meeting but not listed</i>		
<b>172.4 Payments made by Government Preferment Card – £11.28 – Microsoft (One Drive)</b>		
<b>172.5 Payments made by Direct Debit – £392.15 - BES (Electricity charges)</b>		
£20.40 – BT (mobile charges)		
	<b>172.1</b>	<b>Resolved:</b> That the above payments be made:
<b>173. Any Other Business – Reminder by Law – information exchange only no decisions can be made</b>		

<b>173.1</b>	Cllr Merrill said that he understood a planning application had been submitted in relation to the old EMAP building in Bretton Centre. This was a revised plan. He understood that the Clerk had not yet received notification of this plan.
<b>173.2</b>	It was reported that the contractors building the development on the old Bretton Woods School site had started to dig a drainage pit. No one could remember if this was included in the original planning application as there was concern that it would not be enclosed and was a possible danger to children. The enforcement officer should be notified.
<b>173.3</b>	Cllr Stanton asked if we could provide litter pickers, bags and hi viz jackets and trousers for volunteer groups.
<b>173.4</b>	There being no further business the meeting was formally closed at 20.57
<b>174.</b>	The date of the next meeting – to be held on <b>Tuesday 23<sup>rd</sup> April 2019</b> at 7.30 p.m. at Unit 3, Pyramid Shopping Centre, Bretton, Peterborough.

DRAFT