

Bretton Parish Council
Minutes of the Meeting of the Parish Council (Min19-03) held on
the 23rd July 2019 at 7.30 p.m. at the Unit 3, Pyramid Shopping
Centre, Bretton

Present:

Councillors: C Burbage, W Dry, A Ellis, C Fenner, A Fenner, A Gasparutti, P Gatward, M Horrell, C Lee, (presiding), J Merrill, M A Stanton, and S Warren

Others: B M Champness (Clerk) J Stanton (resident) T Reason (resident)

	Open Forum
	Although there were members of the public no one wished to address the Council. The meeting was formally opened at 19.30
44.	Apologies for absence, acceptance of Apologies & noting of resignations received.
44.1	Apologies were received from J Hayes (work) K Riddler (personal) S Martin (personal) J Johnson (health) L Aldridge (personal) R Strangward (work) J Bhatti, (work)
44.2	Resolved: Apologies be accepted
44.3	The Clerk explained that John Riddler had resigned, and a notice was placed in the noticeboard and on the website advertising the vacancy. He had been advised by Peterborough City Council that we had to go through the procedure before we could co-opt another councillor.
45.	Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item
45.1	No one declared an interest in any matter on the agenda.
46.	Minutes of the meeting held on the 25th June 2019 (19-02)
46.1	Resolved: That the minutes of the meeting held on the 25 th June 2019 be signed by the Chair as a correct record.
47.	Matters to report from those minutes – <i>restricted to items not listed elsewhere in the agenda</i>
47.1	There were no matters to report from those minutes.
48.	Reports from Committees and Representatives.
48.1	To note the Festival Committee meeting on the 1st July 2019 (BFC 18-06) and 17th July 2019 (BCF18-07). Cllr Warren went through the draft minutes of both meetings. There were no matters arising.
48.1.1	To approve the recommendation that we purchase 8 new walkie talkies. Resolved: that this was approved.

48.2	To note the Finance Committee meeting held on the 2nd July 2019 (Fin19.02). Cllr Lee went through the draft minutes. It was explained that this committee was usually every other month but if decisions were to be made regarding the Pyramid Community Centre, we would have a meeting each month. There were no matters arising.
48.3	To note the GP Committee meeting held on the 8th July 2019 (GP19-02) Cllr Burbage went through the draft minutes. A question was asked whether a date had been agreed for a meeting with Ian Bratley. The Clerk explained that this would take place in September.
48.4	To note the P&E Committee meeting held on the 9th July 2019 (P&E19-02) Cllr Ellis went through the draft minutes.
48.5	To receive a written report from any Councillor who has attended a meeting on behalf of the Parish Council. There was nothing to report
48.6	To receive a report from any Working Party. There was no report to give although Cllr Lee said that she would be happy to talk to Cllr Ellis after the meeting so the Vision for Bretton consultation could proceed.
49.	To receive a report from City Councillors on matters that relate to Bretton.
49.1	<p>Cllr Burbage reported the following:</p> <ul style="list-style-type: none"> • He had reported 43 acts of fly tipping this month. He was building up a data base of all fly tipping he reported and would be seeing someone in Peterborough City Council to enquire about cctv in certain areas. • The crisp packet recycling scheme was working well and with Cllr C Fenner they were looking to see if they could recycle plastic waste. • A • He and Cllr Warren were helping the Scouts and had a meeting with them. They were hoping they could continue to support them. • Regarding the Bee Survey - Scouts were helping out as well as the Iqra Academy. The organisers had suggested that they would like to film locally and Essendyke and Eyrescroft have been chosen. • There was an issue with youths riding motorbikes in the park. He had taken this matter up with the Police and Crime Commissioner. He was also helping a resident who was not happy with the way they were spoken to when they contacted the Commissioner's office. • Help had been given to the Health Centre to get bushes cut back at the front of the building • Someone had asked about metal detecting on Peterborough City Council farmland.
49.2	<p>Cllr Ellis reported the following:</p> <ul style="list-style-type: none"> • He had held surgeries and had gathered information about overgrown bushes in south Bretton • It was the Peterborough City Council Full Council meeting on the 24th July, and he was putting forward a proposal regarding HMO's and the problems they cause • He was also looking at other issues in Bretton. • He and Cllr Warren had been working together to get a resolution to the old Silver Jubilee building and was hopeful that this could be resolved later this year.

49.3	<p>Cllr Warren was able to report the following:</p> <ul style="list-style-type: none"> • He had had a very interesting visit to Heltwate School and saw the challenges they had to deal with. • An empty building in Watergall was now back on the market. • The play area in Adderley was not safe and he was hoping work would be carried out on it to make it safer. • He was looking into the problem of street lighting and potholes • He was also looking into having double yellow lines put in place in Sprignall and King Henry Chase • He understood Vivacity were putting an outdoor table tennis table in Bretton Park near the waterpark. The Clerk explained that Peterborough City Council had been in touch to ask if Bretton Parish Council would be prepared to look after the bats and balls for people to use. He explained that whilst we wanted to help it seemed unrealistic that people would travel to and from the waterpark to collect or return the bats and balls. Cllr Warren said that he thought there was going to be a café in place at the waterpark and once opened it would make sense for the bats and balls should be left there. • Work had been going on to try and get Bretton Court resolved. The car parking situation had been sorted and it was hoped a planning application would be made soon, When questioned Cllr Warren said that the property would be temporary accommodation for the homeless.
50. Clerks Report and to note the present income and expenditure report	
50.1	The Clerks report was circulated in advance and there were no questions asked.
51. Appointments of Committees: Festival Committee – 8 members required	
51.1	It was explained that as the festival was concluded, and we needed to form a new committee for the 2020 festival. It was agreed the following Councillors would be on this committee: Cllrs S Warren, M A Stanton, L Aldridge, K Riddler, A Fenner, C Fenner, C Lee with Craig Rudd as non-councillor.
52. Planning applications: to consider and approve the following: 19/00942/HHFUL – proposed garage extension and porch to front at 60 Tollgate. Response by 1st August 2019.	
52.1	The above plan was circulated for all Councillors to consider. Resolved: no comment.
53. To consider the Consultation on the Combined Authority's Local Transport Plan and whether we wish to comment on the same.	
53.1	<p>The link to the consultation document had been sent to Councillors to give them an opportunity of considering the same before the meeting. The Clerk explained that he was very disappointed in the plans for Peterborough as this consisted of just 2 pages of a 17-page document. What was being suggested for Peterborough was in his opinion was pure speculation and if it was going to happen it would be years before it was done. The plan was to extend the proposed tro in Cambridge from that city to Peterborough. It was not clear when the work was going to start or finish in Cambridge as it appeared that it could be by 2023 before the work started and could finish in 2029 and that was before they even thought about connecting the two cities.</p> <p>Cllr Gasparutti said that he was disappointed that there was no suggestion in the report of a new rail station being built in the north of the city. He felt very strongly about the need for such a station and if we did not press for one now, we would lose an opportunity.</p> <p>It was agreed that we would comment on the fact that there was very little in the consultation that dealt with Peterborough and that we agreed that there should be better links with Cambridge and that there should be consideration towards building another station in the north of the city.</p>

54.	To discuss if the Parish Council wish to be involved in the St John Ambulance Fun Day on the 31st August and if so in what capacity
54.1	The Clerk explained that he had received a telephone call from Paul Neaven asking if we wanted to be a part of the fun day. He did not say what he wanted us to do but just to be part of it as a presence. It was felt that more information was needed before a decision could be made. The main problem was the date of the function as a number of Councillors would be on holiday. The Clerk was asked to seek more clarification as to when the day started and finished and what they might expect the Parish Council to do on the day. Once this information was available it could be sent out by e-mail and a decision made.
55.	To receive an update on the Pyramid Community Centre.
55.1	<p>The Clerk updated the council with the following:</p> <ul style="list-style-type: none"> • An application for a grant to the Lottery had been submitted for work to be undertaken in replacing the fascia boards and the boards with asbestos in them under the canopy. It was hoped a decision would be made before the end of September. • The Chair and the Clerk both signed an agreement regarding the balance of the boiler being paid by monthly payments over the next 36 months and they also signed a Direct Debit form. • The old boiler had now been removed from the grounds. The old swings had been removed as had the see-saw and the gate by the back of the building and children's centre. The Clerk was waiting for a quote for the removal of the old wooden fence. • The Clerk was able to report that for the first 3 months of the year the income received from hiring the various rooms amounted to £4881.80. This did not include payment from the St John Ambulance and there were still some outstanding invoices that had to be paid. If we continued like this for the rest of the year the outcome looked quite healthy. • The new diary system was still being evaluated but as we were only testing the programme, we did not have the facility for it to print invoices.
56.	To confirm expenditure
56.1	To note current state of finances – the Clerk had circulated the budget spreadsheet for April and May and explained that he was still in the process of finishing off the June income and outgoings.
56.2	<p>To approve expenditure</p> <p>[£24.00 – BusinessWatch Guarding Services Ltd (monthly keyholding charge)] [£24.00 – BusinessWatch Guarding Services Ltd (monthly keyholding charge)] £276.00 – Airway Air Conditioning (annual maintenance fee) £52.97 – Mrs C Lee (gift for compere, water and sandwiches for festival) [£465.00 – BE Event Hire (hire of benches for festival)] £47.34 – Fire Safety Express (hire of firefighting equipment for festival) £8.46 – B M Champness (envelope and stamps) £15.65 – Mrs D Holmes (tee shirts for Access community radio) £13.00 – B M Champness (diesel for van at festival) £259.20 = CN Security Ltd (2 security staff at festival) £5029.12 – TMO Highways (highway management for festival) £120.00 – TLM Band (fee for performing at festival)</p>

56.3	<p>Payments for Pyramid Community Centre [£36.00 – BusinessWatch Guarding Services Ltd (lock up centre)] [£36.00 – BusinessWatch Guarding Services Ltd (lock up centre)] [£24.00 – BusinessWatch Guarding Services Ltd (monthly keyholding charge)] [£24.00 – BusinessWatch Guarding Services Ltd (monthly keyholding charge)] £45.58 – Hereward Stationers & Printers Ltd (2 boxes of heavy-duty refuse sacks) £100.00 – C S Harris (cutting grass and spraying paths) £5173.82 – Richards Property Refurbishments Ltd (supply and install fence for Centre) <i>[] denotes those payments paid between meetings, which have been approved by the Chairperson and Vice Chairperson of the Parish Council or at a previous meeting but not listed</i></p> <p>56.4 Payments made by Government Preferment Card – £11.28 – Microsoft (One Drive)</p> <p>56.5 Payments made by Direct Debit – £63.85 – BT (telephone charges) £20.40 – BT (mobile charges) £139.67 – BES (electricity charges)</p>
56.6	<p>Resolved: That the above payments be made. The Clerk explained that when there was a late night party we employed BusinessWatch to lock up and they charged £0 which we added to the hire charge to the person booking the party.</p>
<p>PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC: in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.</p>	
57.	<p>To approve the rent review. Details were given of the figures agreed with our expert and the landlord which had been approved and ratified by the Finance Committee. It was resolved that this was in order and the agreement was the best that we could get.</p> <p>There was then a discussion about the rent we would charge users of Units 2 and 3. It was pointed out that we would have Unit 3 deep cleaned, redecorated and new chairs purchased with noticeboards being put on the walls for use by the various users. It was resolved that the proposal be accepted. It was further agreed that Finance would consider the work and redecorating that was needed in Unit 3</p>
<p>PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC: in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential business being concluded, the Press and the Public be invited to return to the Meeting.</p>	
58.	<p>Any Other Business – Reminder by Law – information exchange only no decisions can be made</p>
58.1	<p>There being no further business the meeting was formally closed at 20.48</p>
59.	<p>The date of the next meeting – to be held on Tuesday 24th September 2019 at 7.30 p.m. at Unit 3, Pyramid Shopping Centre, Bretton, Peterborough</p>