

**Bretton Parish Council**  
**Minutes of the Meeting of the Parish Council (Min18-05) held on**  
**the 27<sup>th</sup> November 2018 at 7.30 p.m. at the Pyramid Community**  
**Centre, Bretton.**

**Present:**

**Councillors:** A Ellis, P Gatward, J Hayes, C Lee, (presiding), J Merrill, M A Stanton and S Warren

**Others:** B M Champness (Clerk) Paul Neaven (St John Ambulance)

**Not Present:**

	<b>Open Forum</b>
	Paul Neaven from St John's Ambulance was present and wanted to know if he could have a few members of the Parish Council to be in a photograph which will go into their magazine as we gave them a grant. He also wanted to know if he could use part of the grant money that was for jackets for cadets to be used on purchasing more training equipment as most of the cadets had purchased their own jackets. It was agreed that that the money set aside for jackets could be used for the purchase of training equipment.
	The meeting was formally opened at 19.42
<b>103.</b>	<b>Apologies for absence, acceptance of Apologies &amp; noting of resignations received.</b>
<b>103.1</b>	Apologies were received L Aldridge (personal) M Clements (personal) D Defraime (personal) C Rudd (personal) J Bhatti (work) J Johnson (personal) S Martin (personal)
<b>103.2</b>	<b>Resolved:</b> Apologies as listed above were accepted
<b>104.</b>	<b>Declaration of Interest</b> – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item
<b>104.1</b>	There were no declarations of interest.
<b>105.</b>	<b>Minutes of the Meeting of the Parish Council held on the 23<sup>rd</sup> October 2018 (18-05)</b>
<b>105.1</b>	<b>Resolved:</b> That the minutes of the Meeting of the Parish Council held on the 23 <sup>rd</sup> October 2018 be signed by the Chair as a correct record
<b>106.</b>	<b>Matters to report from those minutes</b> – <i>restricted to items not listed elsewhere in the agenda</i>
<b>106.1</b>	There were no matters to report
<b>107.</b>	<b>Reports from Committees and Representatives.</b>
<b>107.1</b>	<b>To note the Finance Committee meeting held on the 6<sup>th</sup> November 2018 (Fin18-04).</b> Cllr Warren went through the draft minutes. There were no matters to report.

107.1.1	<p><b>To approve the recommendation that we purchase a new orderly barrow for a litter picker at a cost of £838.95 plus VAT and for those funds to be used from the CIL we have received.</b> Details of the barrow were circulated, and the Clerk explained that he had spoken to Mike Freeman of Peterborough City Council who said that to use CIL for this project was acceptable. After a discussion it was resolved that the orderly barrow be purchased. The Clerk asked if it was felt appropriate for our logo to be printed and placed on the side of the barrow. It was agreed that this was a good idea and the Clerk would investigate the possible cost.</p>
107.1.2	<p><b>To approve the recommendation that we purchase and install a 2.4 m high fence around the Pyramid Community Centre, subject to planning permission being granted, and to use funds from CIL to purchase and install the same.</b> The Clerk circulated two quotations he had received for a fence to be erected around the grounds of the Pyramid Community Centre. One quote was from New Image Office design which was for £5800 plus VAT and the other quote was from Richardson Refurbishments Ltd which was for £4311.52 plus VAT. The Clerk explained that the last quote was from a company in Bretton and it would be seen from the quote that they included a gate to be installed. In the event of a fire, people would leave the building through the back fire escapes into the garden, with the only way out being past the kitchen. If the fire was there people would not be able to get out and would have to stay in the garden until the fire had been put out. The Clerk explained that it was now necessary for a fence to be installed as since the bushes were cut back they exposed the large holes in the fence where children got through into the grounds. He showed the Council photographs of the existing fence. He explained that he had again spoken to Mike Freeman who confirmed that money for the fence could be used from CIL. <b>Resolved</b> that the fence be erected and the quote from Richardson be accepted. The Clerk was to apply for planning permission first.</p>
107.1.3	<p><b>To consider the request for financial assistant running the Chips &amp; Chat club.</b> The clerk circulated a recent e-mail from Can Do Communities which showed the cost of them running the club, the cost of hiring the hall and the projected cost of food. What it did not show was whether they had applied for or successfully applied for funding from another local source other than the Parish Council. The Clerk explained that he was aware that they had approached Better Bretton for a grant and were told that they would have to consider the request at their meeting on the 27<sup>th</sup> but in the past when grants have been given, they were no more than £200. The Clerk was unaware of whether a decision had been made by Better Bretton. After considering the information that had been provided it was <b>resolved</b> that we would pay what they were requesting subject to as reduction if they received funding from another source, and that the payments be made in three tranches. This would mean that if the grant application to Awards for All was dealt with before the next 14-18 weeks, we would not have to ask for funds back and they in turn would have to keep us fully advised how the application was progressing.</p>
107.2	<p><b>To note the P&amp;E Committee meeting held on the 9<sup>th</sup> October 2018 (P&amp;E18-04)</b> This was not held as the meeting was not quorate</p>
107.3	<p><b>To note the Festival Committee meeting on the 11<sup>th</sup> November 2018 (BFC 18-02)</b> This was not held as the meeting was not quorate</p>
107.4	<p><b>To receive a written report from any Councillor who has attended a meeting on behalf of the Parish Council.</b> There was no written report, but Cllr Hayes and Merrill explained that they had recently attended the Parish Council Conference run by Peterborough City Council. There was no written report but once copies of the minutes were available, they would be circulated.</p>

	<b>107.5</b>	<b>To receive a report from any Working Party.</b> There was no report to give.
<b>108.</b>	<b>To consider the recommendation from the Finance committee that the budget for 2019-20 be agreed and the Precept set at £160,000.00</b>	
	<b>108.1</b>	The Clerk had circulated the 3 <sup>rd</sup> attempt of setting the budget to all Councillors. He explained that following on from the Finance meeting he had amended the last attempt at setting the budget by including all staff members salary under one heading and thus reducing the amount of expenditure in Project with Powers, cleaning the offices and cleaning the Community Centre. This did not affect the actual figures but simply made it easier to understand just how much was paid in salaries each month. The Clerk also pointed out the calculations as shown in the minutes of the Finance meeting and although this was based on the base figure set by Peterborough City Council last year, there might be an increase in the base line this year. The cost to a Band A house owner was 67p per week if the Precept was set at £160,000.00. There were then a number of questions which were answered, but the important one was how we justify to the residents the increase to £160,000. It had to be remembered that last year we had quite a large sum of money left over as we had set aside £25,000.00 for running the Pyramid Community Centre, whereas we had not in fact spent that money having made a small surplus. The budget showed that we were likely to spend in this financial year £145,496.25 but because of the surplus we were able to reduce the actual amount required as the Precept to £90,000.00. In the last two years we received payment from the Shaw Trust to help towards the wages of the litter pickers but in this next financial year we were responsible for the full amount and one of the litter pickers had increased his hours to 6 hours a day 5 days a week, helping to cover South Bretton. We had increased the budget for the festival, we now employ a part time assistant Clerk, we continue to provide a free bulky waste collection each month, continue to run the Community Centre and had been approached by Peterborough City Council to take over the Copeland Community Centre. Talking all these matters into account it was <b>resolved</b> that we set the Precept for 2019-20 at £160,000.00.
<b>109.</b>	<b>Planning Applications: To Approve</b>	
	<b>109.1</b>	<b>18/01784/FUL</b> – two smoking shelters at The Cresset, Rightwell East. <b>Response:</b> 4 <sup>th</sup> December 2018. <b>Resolved:</b> No comments
	<b>109.2</b>	<b>18/01823/FUL</b> – removal of a raised stepped central external area and trees, replacement canopy and installation of cladding to north elevation, new canopy and 1m high fencing, installation of area of soft landscaping, improved pedestrian walkways and external lighting at Community Centre, Tyesdale. <b>Response</b> by 4 <sup>th</sup> December 2018. <b>Resolved:</b> No comments
	<b>109.3</b>	<b>18/01890/HHFUL</b> – proposed ground floor wrap around extension, roof terrace, 2 storey side extension and all associated works at 98 Linkside. <b>Resolved:</b> No comments
	<b>109.4</b>	<b>18/01970/FUL</b> installation of height restriction barrier to car park entrance at Bretton Baptist Church, Copeland. <b>Resolved:</b> No comments
<b>110.</b>	<b>To receive a report from the City Councillors</b>	

<p>110.1</p>	<p><b>Cllr Scott Warren reported the following:</b></p> <p>Peterborough City Council  Currently the City Council is going through the review of tranche 2 of the budget process and is meeting very difficult challenges. The City Council should have trimmed all the bushes around Bretton last week. The main topic of discussion is around homelessness with ways to help people to get off the street into somewhere safe and warm with the donation board near argo proving very successful.</p> <p>Policing  Had a meeting with police about issues around Bretton and what is being done to tackle the problem in the area. The police would like to say thank you for highlighting three people that are under surveillance due to intelligence from the public. The dirt bike riding around Bretton park has been located to an address in Bretton. The police would like more intelligence even though sometimes it seems that nothing is happening.</p> <p>North Bretton Issues  The consistent thorn that is the Silver Jubilee, Peterborough City Council have made changes to the planning arrangements with a covenant that the new building cannot begin until the old building is demolished. Police and PCC are fully aware of the drugs dens by the side of the building near the basketball courts. We are currently work on a parking plan in Benland. Then look at ways and measures to tackle the fly tipping in Barnstock.I have put a no verge parking order on the corner to entrance to Watergall</p> <p>South Bretton  We are currently working with the police and PCC around the inconsiderate parking on pavements blocking access for pedestrians in King Henrys Chase.  The illegal path by Tyesdale centre is to be blocked off by a fence and hopefully stop the drug deals going on in the woods. The lighting in the underpass near Tyesdale has been repaired. Working on improving the junction in School Close to slow traffic down. Continue to work with housing ombudsman with the complaints around Hyde Housing with regards the way the properties are being maintained .We are currently looking at the parking problem in Middleton and Cleatham.</p> <p>Projects  I am still working on the defibrillator with a slight hitch with St Johns, so currently looking for a work around. The bee sanctuary application for the gravel and flowers has been submitted. Meeting Peterborough Presents about doing an open air cinema in Bretton park next year. Looking at a Friends of Bretton Park meeting to gauge interest from local residents for viability in the project. I have arranged to have two rooms in February to talk to youths about what they would like to see happen in Bretton for 2019. If you would like to volunteer for the Speedwatch next year please could you let me know and will arrange a training session.</p>
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<b>110.2</b>	<p>Cllr Angus Ellis reported the following:</p> <ol style="list-style-type: none"> <li>1. There was a problem with leaves falling from trees and it was difficult them all cleaned up, but he was assured that PCC were doing what they could. The Clerk explained that when you enter Linkside from Watergall there are double yellow lines which have been recently painted on the road, but leaves have fallen from the trees and were now covering the lines. He had seen cars parking there as they would not have seen the double lines and he asked if clearing this area could be a priority.</li> <li>2. There was a problem in South Bretton of hospital staff parking in various roads and leaving their car there all day. He said that this was being looked into.</li> <li>3. There was a problem of housing needs and Peterborough City Council were doing what they could to help resolve this problem.</li> <li>4. The budget was now being considered and he was aware that £150,000.00 was being cut from bus services which were being supported by Peterborough City Council. He was unhappy about this as it could impact on the residents of Bretton.</li> <li>5. There were also going to be cuts on the money spent on anti-social teenagers but more work was being done in correctiveness.</li> </ol>
<b>111. Clerks Report and to note the present income and expenditure report</b>	
<b>111.1</b>	A report had been circulated as had the financial spreadsheet showing income received to date and the money spent.
<b>112. For any Councillors to be appointed onto the Festival Committee</b>	
<b>112.1</b>	It was agreed that this matter be left on the agenda for consideration in January.
<b>113. To consider a request by Andrius Liniovas for a Peterborough, Bretton soup kitchen project.</b>	
<b>113.1</b>	<p>Andrius Liniovas had contacted the Clerk and had spoken to Cllr Lee about the possible running of a soup kitchen in Bretton. He had sent a proposal for this and this was circulated to the Councillors. Cllr Hayes was able to address the Council about his involvement with the homeless and rough sleepers in Peterborough and his advice was that if it was to be a success, we needed many volunteers and the capacity to deal with the problem. It was agreed that Cllr Hayes would contact Andrius and explain to him what could or could not be done but also to see if he was willing to help at the existing soup kitchens in Peterborough.</p>
<b>114. To receive an update on the Pyramid Community Centre</b>	
<b>114.1</b>	<p>The Clerk explained that there were a few matters he needed to deal with and to update the Councillors on what was happening. The first matter related to a possible blocked toilet in the ladies' toilet block. He had done what was necessary to clear the blockage but it seemed to be that a more serious solution was needed and he had contacted Dalrod to come out and inspect. This they did, and they did what they needed to do but although there was not a blockage there appeared to be a possible air lock which was preventing the water from flushing away. They had suggested some remedial work to try and resolve this problem and had sent an estimate of what it would cost to do the work. In view of the urgency the Clerk had spoken to Cllr Lee and the quote accepted.</p> <p>The other update was in relation to bookings and whilst we were breaking even with income and expenditure, we still needed to market the building to see if more bookings could be obtained. Now we had agreed the new fence it was hoped that people would find the centre a safe environment to be in and to use the gardens without fear of youths coming in and interfering with their activities.</p>
<b>115. To consider whether we can pay the various deposits for the hire of Porta Loos, Soundstage, the Climbing Wall and Laser Tag for the 2019 festival.</b>	



	<b>118.1</b>	Members of the public were asked to leave, which they did and the Clerk explained what was going to be discussed and why it was felt necessary to exclude the public. An agreement was reached on the matter.
<b>PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC:</b> in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential business being concluded, the Press and the Public be invited to return to the Meeting.		
<b>119. Any Other Business – Reminder by Law – information exchange only no decisions can be made</b>		
	<b>119.1</b>	The Clerk pointed out that he was still chasing Businesswatch to sort out the fire alarm testing on a weekly basis in the Community Centre.
	<b>119.2</b>	The Clerk was asked to see if he could update the Parish Council website relating to parish councillors and make the information on the website up to date as well. He gave a quick update on the position regarding the possibility of having Christmas lights at Bretton Centre. If it was not going to happen this year then we need to ensure it happened next year.
	<b>119.3</b>	There being no further business the meeting was formally closed at 21.30
	<b>120.</b> The date of the next meeting – to be held on <b>Tuesday 22<sup>nd</sup> January 2019</b> at 7.30 p.m. at Unit 3, Pyramid Shopping Centre, Bretton, Peterborough.	

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