

**Bretton Parish Council**  
**Minutes of the Meeting of the Parish Council (Min 16-11) held on the 25<sup>th</sup> April 2017 at 7.30 p.m. at Unit 3, Pyramid Centre, Bretton.**

**Present: Councillors:** M Clements, S Gair, M Gimblett, J Hayes, C Lee (presiding), J Merrill, A Richards C Rudd and S Warren.

**Others:** B M Champness (Clerk), Chris Skidmore (Resident) Katy Hawkins (Bretton Greens)

**Not Present:** A Liniovas.

### **Open Forum**

Katy Hawkins of Bretton Greens explained that throughout April she had undertaken activities from the Pyramid Community Centre. 84 children had attended the Easter Egg hunt. She had received data from many people and was happy to share this with the Parish Council. The last event was going to be this coming Saturday and she had been sponsored by a number of businesses and she had joined forces with Bretton North End who suggested that they use the field at Watergall School. She had the name of a person to discuss this with at the school to get their permission. Katy said that she would like to attend the next P&E meeting so she could share the information.

The meeting was formally opened at 19.45

#### **174. Apologies for absence, acceptance of Apologies & noting of resignations received.**

**174.1** Apologies were received from C Tilling (personal), Cllr Ellis (Personal), J Johnson(personal) S Martin (ill health) D Defraime (personal)

**174.2 Resolved:** that the apologies be accepted.

#### **175. Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item**

**175.1** No one declared an interest on any matter on the Agenda.

#### **176. Minutes of the Meeting of the Parish Council held on the 28<sup>th</sup> March 2017 (Min 16-10)**

**176.1 Resolved:** That the minutes of the meeting held on the 28<sup>th</sup> March 2017 be signed by the Chair as a correct record.

#### **177. Matters to report from the meeting on the 28<sup>th</sup> March 2017 (16-10) – restricted to items not listed elsewhere in the agenda**

**177.1** The Clerk reported that Peter Thompson had sent an e-mail of behalf of the Deanery thanking the Council for the kind donation given towards the purchase of a mower.

#### **178. Reports from Committees and Representatives.**

**178.1 To note the P&E Committee minutes of the 4<sup>th</sup> April 2017 (P&E 16-07)** Cllr Clements went through the draft minutes. The Clerk explained that the two planning applications that had been discussed had been approved. It was noted that on the application at Smiths Motors the permission said that the application was retrospective. It did not say that on the plan that we considered. It was felt that if we could we should take this matter up with planning at Peterborough City Council Cllr Hayes felt that what he wanted to say whilst not relating to a specific agenda item he noted that P&E did deal with litter picking, and the problem of fly tipping. His concern was that he had reported issues of fly tipping to the Clerk and he understood that the complaint had been reported to Jamie MacFarlane, who usually acted very quickly. However on this occasion nothing had been done and he was rather frustrated by this as he was being harassed by residents complaining that the Parish Council were ineffective. The Clerk explained that the complaint was received when he was on holiday but he had reported it but it transpired that Jamie was on holiday. Any reply received would advise that he was away and that the matter should be reported to another person and gave the e-mail address. This the Clerk had done but it seemed that the person was in fact the help desk and they were not as proactive as Jamie as they had the whole of Peterborough to deal with and not just Bretton. Cllr Hayes said that he was still unhappy with that reply as it seemed that any action was dependant on Jamie and if he was not about then nothing happened. Cllr Rudd suggested we write to Jamie's boss but the Clerk said that he did not think this a good idea as Jamie was his best asset and if we complained any good will that existed now might be lost. Now Jamie was back from holiday things hopefully will start to improve but the Clerk would take this matter up with him.

**178.2 To note the Festival Committee minutes of the 6<sup>th</sup> April 2017 (BCF 16-05)** Cllr Lee went through the draft minutes.

**178.3 To receive a report from the Pyramid Community Centre Committee.** The Clerk explained that we had now received a Surveyor's report on the state of the building. He was asked if this could be sent to all to see and he agreed to do this. When the Surveyor was working at the centre he found a 2002 asbestos report and many of the rooms had asbestos in them. His main concern was the flooring in the cupboards which were breaking up and advised that the middle cupboard in the main hall was not used. This was reported to Peterborough City Council and we received a 2015 asbestos report which the Clerk had now printed. It seemed that the reports were not the same and he would see if he could get the author of the latest report to answer why the changes had taken place. The person who wrote the report had suggested ways around the problem and the Clerk has written to Peterborough City Council asking that this work is undertaken now. They had arranged for someone to call out to give a quote.

We now had a number of regular bookings with Slimming World starting again in May. The regular bookings should pay enough for the centre to be almost self-sufficient financially.

The Steering group were meeting on a regular basis and we were looking to have work done in relation to the Business Plan. Work also needed to be done in respect of forming a CIO and Can Do Communities had come back with a revised quote to take into account work we did not require. The Clerk explained that he had a meeting with someone from PCVS and it was agreed that we would wait until we knew what their quote was before a decision was made.

**178.4 To receive a written report from any Councillor who has attended a meeting on behalf of the Parish Council.** There was no report from any Councillor

**178.5 To receive a report from any Working Party.** There was nothing to report other than Cllr Clements explaining that all the responses from the survey had been collated and was in a more manageable document but they still needed to be worked on.

**179. To co-opt one Councillor for North Bretton and four Councillors for South Bretton.**

**179.1** There was one Applicant, Chris Skidmore from Hyholmes Bretton and the completed application form was circulated in advance for all Councillors to consider. The Clerk asked him the two legal questions regarding having a criminal record and being an undischarged bankrupt, both of which he answered. He was then asked to address the Council and Councillors were invited to ask questions. He was then asked to leave the room when the matter was to be discussed. On being invited back into the room he was congratulated on being co-opted on to the Council. He was asked to sign a Notice of Acceptance of office which he did and was witnessed by the Clerk. He was handed a copy of the Code of Conduct and a Declaration of members Interest form which he was asked to complete and return to the Clerk. He was then asked to take his place around the table where everyone introduced themselves.

**180. Clerk's Report and to note the present income and expenditure report**

**180.1** The Clerk's report had been circulated in advance and there were no questions.

**181. Report from Bretton Councillors**

**181.1** No Bretton Councillor was present and no one had sent as report.

**182. Planning: to consider the following applications received:**

**182.1** **17/00724/HHFUL** levelling of existing lawn area to rear of property to include raising of soil level on sloping gradient and installation of wooden sleepers to retain raised area – retrospective at 61 Hyholmes, Bretton. **Response** by 4<sup>th</sup> May 2017. **Resolved:** No comment.

**182.2** Following the agenda being posted another plan had been **received 17/000387/HHFUL** – two storey and single storey rear extension at 68 Dunsberry, Bretton. **Response** by 27<sup>th</sup> April 2017. The Clerk pointed out that this plan must have arrived whilst he was on holiday and we could deal with it tonight if he was given delegated authority to respond. **Resolved:** the Clerk be given delegated authority to respond and on the basis if this had been on the agenda we would have no comment.

**182.3** Whilst not on the agenda the Clerk explained that Cllr Richards had written regarding the work being done on the site of Breton Woods School. Apparently all the trees from Aldi to Benland have been cut down. She was under the impression that some of the trees were going to be retained. Cllr Rudd was able to access the application on line and confirmed that the application stated that all the trees would be felled but they were going to plant some trees in their place.

**183. To receive an update on the MUGA in North Bretton**

**183.1** The Clerk explained that he had been keeping an eye on this matter as the deadline had passed and he was worried that the offer of the grant could be withdrawn. He had neither heard further from WREN or James Collingridge so he would have to chase them for an update. The positive news was that the grant had not been withdrawn.

**184. To consider articles for the next edition of Bretton Gazette.**

**184.1** Cllr Clements was asked to prepare an article on the results of the Vision for Bretton survey. He said that he was already in the process of preparing an article regarding the 20 mph zone/speed limit. Cllr Gimblett asked if an article with a photograph of the darts team from Coopers who were runners up could be included. She was told this was possible and she should get the photograph and article to us as soon as she could.

Cllr Richards asked if an article could be put in about people disposing of their garden waste and not using the bin they should pay for. It is an offence to dispose of the waste as it was the same as fly tipping. It was suggested that as we were going to advertise the bulky waste collection in South Bretton in May this would be an appropriate article to have printed on the back of the flyer.

**185. To discuss and decide what action we can take regarding anti-social behaviour (Cllr Liniovas)**

**185.1** As Cllr Liniovas was not present the matter would come off the agenda.

**186. To decide if anyone wishes to attend the Parish Conference held by the Cambridgeshire and Peterborough Police & Crime Commissioner on the 4<sup>th</sup> October at Cambridge Constabulary Headquarters, Huntingdon. (spaces limited to one representative from each Parish Council)**

**186.1** It was explained that the Police & Crime Commissioner had written to say that whilst he would love to visit every Parish Council in Cambridgeshire and Peterborough there were too many for him to do this. Instead he had decided to have a Parish Conference and invite one representative from each Council. If it was a success then it might be repeated next year. Cllr Richards said that she would like to attend if she could but in the event of not being able to Cllr Skidmore said that he would attend.

**187. To confirm Expenditure**

£75.00 – Can Do Communities (service of First Aid support at Celebrate Youth event)

[£1500.00 – Can Do Communities (hire of inflatables at Celebrate Youth event)]

[£825.00 – Can Do Communities (hire of P A System)]

[£310.00 – SLCC (fees for membership)]

[£152.29 – Hereward Stationers & Printers Ltd (stationery)]

[£341.66 – Peterborough City Council (insurance contribution)]

[£309.00 – C Rowe (salary)]

[£251.20 – P Hammond (salary)]

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£1988.29 – B M Champness (salary)

£1020.90 – Cambridgeshire County Council (pension contributions)

££257.50 – Zoe Champness (cleaning Units 2&3 and Pyramid Community Centre)

**Payments for Pyramid Community Centre**

[£96.56 – Direct365 Online (Fee for trade waste and feminine hygiene disposal)]

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[£48.22 – Anglian Water (water rates)]

[ ] denotes those payments paid between meetings, which have been approved by the Chairperson and Vice Chairperson of the Parish Council or at a previous meeting but not listed

**Payments made by Government Preferment Card – £9.95 (Live Drive)**

**Payments made by Direct Debit** £28.80 – BT (mobile charges)

£186.44 – BES (electricity charges)

£765.55 – BT (charges)

**187.1** The Clerk explained that at the time the agenda had been prepared he did not have the correct figures for his wages, the pension contributions and salary for Zoe Champness. He now had this information and the correct figures were B M Champness salary £2050.04, Zoe Champness cleaning Units 2 &3 and Pyramid centre £260.00 and Cambridgeshire County Council pension contributions £1031.12 **Resolved:** That the above payments be made.

**188. Any Other Business – Reminder by Law – information exchange only no decisions can be made**

**188.1** The Clerk what was happening about the Outdoor Gym Equipment in South Bretton. It was explained that Sport England had written to say that the fund had attracted many applicants so they could not now deal with the application within 4 weeks but would let us know once a decision had been made

**188.3** There being no further business the meeting was formally closed at 21.22

**189.** The date of the next meeting – to be held on **Tuesday 23<sup>rd</sup> May 2017** which will be the Annual Meeting of the Parish Council at 8.30 p.m. at The Pyramid Community Centre, Bretton, Peterborough.

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