

Bretton Parish Council
Minutes of the Meeting of the Parish Council (Min 16-09) held on
the 28th February 2017 at 7.30 p.m. at Unit 3, Pyramid Centre,
Bretton.

Present: Councillors: M Clements, A Ellis, D Defraigne, M Gimblett, J Hayes, J Johnson, C Lee (presiding),
J Merrill, A Richards, C Tilling and S Warren.

Others: B M Champness (Clerk),

Not Present: D Thompson,

Open Forum

There was no Open Forum and the meeting was formally opened at 19.30

138. Apologies for absence, acceptance of Apologies & noting of resignations received.

138.1 Apologies were received from C Rudd (personal) A Liniovas (work) S Martin (health)

138.2 Resolved: that the apologies be accepted.

After the last meeting a letter was sent to Cllr Thompson advising her that if she failed to attend this meeting she would be excluded from being a Councillor. The letter was hand delivered. It was noted she did not attend and no apologies were received. Notice would be sent to her advising that she was no longer a Parish Councillor.

139. Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item

139.1 No one declared an interest on any matter on the Agenda.

140. Minutes of the Meeting of the Parish Council held on the 24th January 2017 (Min 16-08)

140.1 Resolved: That the minutes of the meeting held on the 24th January 2017 be signed by the Chair as a correct record after Item 134.1 was amended to include the words “was put up for auction” at the end of the first sentence.

141. Matters to report from the meeting on the 24th January 2017 (16-08) – restricted to items not listed elsewhere in the agenda

141.1 There was nothing to report from the minutes the Clerk explained that he had been asked a question from the parents who had their child with Pyramid Pioneers. They wanted to know how long we had in this unit and when and if they had to leave. The Clerk said that he had told them that he did not know the purchaser and had no idea of what was intended with the shopping centre. However we were sitting tenants and as such we were protected as our lease ran until 2023. We had a rent review in 2018 but if no agreement could be reached we might have to move into the community centre but if that happened Pyramid Pioneers could come with us. He asked if anyone on the Parish Council had a different view they should tell him now as he needed to set the parents’ minds at rest. No one felt that what they were told was wrong and that we were here for at least another 7 years.

142. Reports from Committees and Representatives.

142.1 To note GP Committee minutes of the 12th February 2017 (GP 16-02) This meeting did not take place as there was insufficient business to transact.

- 142.2 To note the P&E Committee minutes of the 14th February 2017 (P&E 16-05).** Cllr Ellis went through the draft minutes. He explained that as a City Councillor he had also been approached about the many problems of parking in Bretton. He also confirmed the 20 mph signs in Tyesdale were in place.
- 142.3 To note the Festival Committee minutes of the 16th February 2017 (BCF 16-03)** Cllr Lee went through the draft minutes. Cllr Lee explained that Justin Beaumont was very helpful and indicated that the Water Park would be closed on the 8th July and we could use the same fields as we have done in the last few years.
- 142.4 To receive a report from the Pyramid Community Centre Committee.** The Clerk explained that there was a recent meeting in which 5 more people were added to the committee so we had 13-14 people on the committee, willing to help in whatever way they could. He handed out a copy of the accounts showing what money had been received to date and what we had spent. He explained that invoices still had to be sent out for various groups who only paid on a monthly basis. The committee were giving serious consideration to becoming a Charity as there were many benefits from this, one being able to get a rate rebate and another was being able to apply for funding. We had offered help to the existing charity with winding that up. We had heard nothing further from Peterborough City Council so we had no idea if we were going to be offered a long term lease of the property freehold. At the moment we had not actively marketed the centre but based on what income we received from 20-30% usage of the centre if we managed to double to bookings we should be breaking even. A few questions were asked about the accounts.
- 142.5 To receive a written report from any Councillor who has attended a meeting on behalf of the Parish Council.** Cllr Merrill and Hayes explained that they had recently attended a Parish Liaison meeting and there were 2 items on the agenda. One was about the Peterborough City Council finances and the other was in relation to the Health & Scrutiny Committees. The three parish councillors on that committee were congratulated on the work they were doing which seemed to go down well with them. It appeared that the Amey contract was coming to an end but it was not clear what or who would take their place. There was money available in 2017-18 which was to go towards helping with dealing with anti-social behaviour.
The next meeting was in March.
- 142.6 To receive a report from any Working Party.** There was nothing to report
- 143. To co-opt one Councillor for North Bretton and four Councillors for South Bretton.**
- 143.1** No one had applied to become a Councillor and it was agreed this matter would be on the agenda until all vacancies were filled.
- 144. Clerk's Report and to note the present income and expenditure report**
- 144.1** The Clerk's report had been circulated in advance and there were no questions. The financial spreadsheet had also been circulated and there were no questions.
- 145. Report from North Bretton Councillors**

145.1 Cllr Ellis said that they had been very busy at the City Council dealing with finances. He confirmed again that he had been approached by residents complaining about the problem with parking in Bretton. He and the other Ward Councillors had been busy having surgeries on a Saturday at the Cresset. Middleton School were in the process of trying to open a Family Centre in Tyesdale and they had obtained approval from Cross Keys Homes to use the community centre there. This was a project which was only just beginning but he and Cllr Martin were using some of their funding to help pay for furniture and any other items that might be needed. He thanks the Clerk for helping him during the half term break.

146. Planning: to consider the following applications received:

146.1 **17/00290/HHFUL** – erection of ground mounted 13 metre high antenna to side elevation 2.4 metres from boundary fence at 39 School Close, Bretton. **Response** by 8th March 2017. **Resolved:** that same objections be repeated as the antenna was out of character with the rest of the surrounding area, it was still not stable and was still close to the local school field. It was felt that this antenna was unnecessary as there were other ways of achieving a good radio signal without having to have such a large antenna. We would object to this application.

147. To consider the request from Better Bretton to have exclusive use of the small office at the front of Unit 2 at the rate of £100 per month.

147.1 An e-mail had been received from Kathy Shaw of the RVS asking if there was any possibility of having exclusive use of the small room at the front of Unit 2, to store equipment and to use as an office. They would pay £100 per month by way of rent. The e-mail was circulated to all Councillors. And which was considered and discussed. **Resolved:**

1. We would not give them exclusive use of the room
2. They would not be able to store equipment in the room and
3. If they wanted use of the room then they could at a cost of £300 per month which works out at £10 per day.

148. To consider the request from one of the Lengthsman to increase his hours by 1 hour per day.

148.1 It was explained that the person making this request had another part time job which he was leaving but wanted this extra work which would not affect his benefits. **Resolved:** that we increase his work hours by 1 hour a day.

149. To receive an update on the MUGA in North Bretton

149.1 The Clerk explained that we received notice that our grant application was successful but we had 8 weeks from the 2nd February to comply with certain requirements. This involved Peterborough City Council and a response came back which was very unhelpful saying that we needed to apply for planning permission and that a proper quote had not been obtained as a tender was not sent out. They are aware of the time frame and a reminder was sent to James Collingridge who whilst on holiday had responded and asked Gareth to respond direct with the Clerk with an update. This e-mail was received on 21st February and to date there was total silence. It was agreed that the Clerk should now write to Gillian Beasley pointing out that we were trying to get equipment into Bretton for the benefit of the residents but we were being put in a difficult position because of the lack of involvement and activity by Peterborough City Council

150. To consider articles for the next edition of Bretton Gazette.

150.1 It was explained that the latest Gazette was with the printers as we had urgent matters that needed to be advertised. This would then go to everyone to approve before it was distributed. If anyone had an article for the next edition they should make sure this is sent to the Clerk in good time. The next edition would go out in June.

151. To decide the quotes received for a survey on the Pyramid Community Centre and to decide who to instruct. .

151.1 Two quotes had been received to date and which were circulated in advance. A third quote was to be received soon as the Surveyor called last week to see the building and to understand what we needed to be done. **Resolved:** that if the third quote comes in and was more than the cheapest then we would go with the cheapest. If it was lower, before a final decision could be made the quote would be circulated for it to be considered.

152. To consider the quotes received for Christmas Lights in Bretton Centre.

152.1 The Councillors were referred to the minutes of the Festival committee which dealt with Justin's visit to the council to discuss Christmas lights. In addition the e-mail he sent which set out the quote and where the lights would be installed had been circulated in advance. The various quotes were considered and it was felt that we would like to decorate the trees in front of the Norwich & Peterborough Building Society but we might not be able to afford to decorate all of the lampposts in the car park. The Clerk was to go back to Justin and ask what the cost would be for decorating the 4 trees and 20 lights.

153. To discuss and decide what action we can take regarding anti-social behaviour (Cllr Liniovas)

153.1 In view of the fact that Cllr Liniovas was not present this matter would be discussed next month.

154. Do we all still feel the Scout Hut a good venue for the bulky waste collection point as against spending extra time at the Pyramid Centre? (Cllr Hayes)

154.1 This was on the agenda as it was of some concern that the collection point at the Scout Hut was not very busy and was made more difficult the other week as there was a coach that wanted to get into and out of the rugby club car park and there was a match on as well. After considering if an alternative place could be found it was **resolved** that for the next bulky waste collection in North Bretton the first stop would be at Heltwate, then the Pyramid and finally at the Scout Hut.

155. To confirm Expenditure

[£0.64 – B M Champness (postage stamp)]
[£3.38 – B M Champness] (cleaning materials)]
[£2.00 – B M Champness (dairy for bookings)]
[£4.47 – B M Champness (refreshments for Youth Project)]
[[£251.20 – C Rowe(Salary)]
[£251.20 – P J Hammond (salary)]
[£376.75 – P C K Marketing (distribute Gazette)]
[£597.60 – Europress Litho Printers Ltd (print Gazette)]
[£1350.00 – Idream Academy (balance of fee for workshop delivery in Celebrate Youth)]
£431.47 – British Gas (gas charges for Pyramid Community Centre)
£1153.64 – Peterborough City Council (3 months rates for Pyramid Community Centre)
£58.87 – Hereward Stationers & Printers Ltd (200 refuse sacks and mopping unit for Community Centre)
£13.85 – Hereward Stationers & Printers Ltd (2 mops and handles)
£120.00 – Ian Bratley (update members section and help and support with website)
£64.24 – Peterborough City Council (balance due on rates)
£270.00 – Enterprise Managed services (hire of 9 large bins for 2016 festival)
£4864.93 – Enterprise Managed services Ltd (7 invoices from April to October for hire of waste freighter for free bulky waste collection)
£39.60 – APS (payroll services)
£145.44 – Richards Property Refurbishments Ltd (replace locks on main entrance to Community Centre)
[£251.20 – C Rowe (salary)]
[£251.20 – PJ Hammond (salary)]
£88.16 – EON (electricity charges for Community Centre)
£54.00 – Cambridgeshire Acre (membership fee)
£36.00 – CPRE (annual membership fee)
£96.56 – Direct365 (Trade waste and feminine hygiene disposal at Community Centre)
[£3389.15 – FCC Recycling (UK) Ltd (Third party contribution for MUGA)
]£1389.98 – Enterprise Managed Services Ltd (hire of waste freighters Nov and Jan)
£1988.29 – B M Champness (salary)
£1020.90 – Cambridgeshire County Council (pension contributions)
£317.50 – Zoe Champness (cleaning Units 2 & 3 and Pyramid Community Centre)
£67.16 – Hereward Stationers & Printers Ltd(mini jumbo toilet rolls, bumper paper rolls and soap)
£1.69 – B M Champness (cleaning materials)
[]denotes those payments paid between meetings, which have been approved by the Chairperson and Vice Chairperson of the Parish Council or at a previous meeting but not listed
Payments made by Government Preferment Card – £9.95 (Live Drive)
Payments made by Direct Debit : £35.00 - Information Commissioner's Office (certificate of registration)
£108.49 – BT (telephone charges)
£28.80 – BT (mobile charges)
£287.94 – BES (electricity charges)

155.1 Resolved: That the above payments be made with the exception of the Rates for the Pyramid centre as there was still a dispute over the actual date when we took over running the centre. It was pointed out that the British Gas account was for the month of January only. The Clerk had arranged for new providers at a cheaper price than what we paid now both in respect of gas and electricity.

156. Any Other Business – Reminder by Law – information exchange only no decisions can be made

156.1 Cllr Gimblett explained that she had heard that there was a spate of burglaries from Netherton to Bretton. She had been woken at 3 a.m by a young man in a hoodie and was very worried

156.2 Cllr Merrill said that he found out that the road was being resurfaced near Bretton centre. Cllr Lee confirmed that this was so and it might prove to be impossible for her to park in Benland as it was going to be cut off. The work would take 4 nights to complete.

156.3 There being no further business the meeting was formally closed at 20.55

157. The date of the next meeting – to be held on **Tuesday 28th March 2017** at 7.30 p.m. at Unit 3, Pyramid Shopping Centre, Bretton, Peterborough.

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