

Bretton Parish Council
Minutes of the Meeting of the Parish Council (Min 16-02) held on the 28th June 2016 at 7.30 p.m. at Unit 3, Pyramid Centre, Bretton.

Present: Councillors: M Clements, A Ellis, J Johnson, J Merrill, A Richards (presiding), D Thompson, C Tilling and S Warren.

Others: B M Champness (Clerk) City Cllr Sylvester (City Councillor)

Open Forum

There being no members of the public present there was no Open Forum

The meeting was formally opened at 19.31 and in the absence of Cllr Lee Cllr Richards acted as Chair for the evening.

20. Apologies for absence, acceptance of Apologies & noting of resignations received.

20.1 Apologies were received from Cllr Lee (personal) Cllr Martin (meeting at Town Hall) Cllr Hayes (ill health) Cllr Liniovas (work) Cllr Defraime (personal)

20.2 Resolved: Apologies as listed above were accepted

21. Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item

21.1 No one declared an interest in any matter on the agenda.

22. Minutes of the Annual Meeting of the Parish Council held on the 24th May 2016 (Min 16-01)

22.1 Resolved: That the minutes of the meeting held on the 24th May 2016 be signed by the Chair as a correct record.

23. Matters to report from those minutes– *restricted to items not listed elsewhere in the agenda*

23.1 An update was given on the MUGA. The clerk met with another person from Peterborough City Council and he has now sent photographs of the MUGA at Manton and the Youth Shelter at Langley to a preferred provider asking them to give a quote for both items which would take a few weeks.

24. Reports from Committees and Representatives.

24.1 To note GP Minutes on the 13th June 2016 (GP 16-01) This meeting did not take place as insufficient business to transact

24.2 To note the P&E Committee meeting 14th June 2016 (P&E 16-01) Cllr Clements went through the draft minutes. Cllr Ellis said that he had been approached by a resident in Middleton regarding the 20 mph limit. He would bring this to the next P&E meeting.

- 24.3 To note the Festival Committee meetings on the 9th June 2016 (BCF 15-09).** Cllr Clements went through the draft minutes. Cllr Ellis said that someone had left a message on Facebook asking if they could perform at the festival. The Clerk explained that she had already been in touch with him and the committee had agreed that she was not needed this year and was told this. She had also written to Bretton Baptist Church asking if she could perform at the festival and they had forwarded that message on. The Clerk had again replied direct to this lady explaining that there was not a slot available.
- 24.4 To receive a written report from any Councillor who has attended a meeting on behalf of the Parish Council.** There was no report from any Councillor
- 24.5 To receive a report from any Working Party.** There was no report
- 25. To Co-opt a Councillor for North and South Bretton**
- 25.1** Although someone had completed an application form which had been circulated they did not attend. As a result the matter would be left until next month.
- 26. Clerks Report and to note the present income and expenditure report**
- 26.1** A report had been circulated to all Councillors as was the budget spreadsheet showing what we had spent to date and how much income we had received and what money was left. The Clerk pointed out that a few months ago we approved a grant to Bretton North End FC but we had delayed payment until they had signed the application form and sent in a report on the way that the money was spent when we last gave them a grant. .Stuart Cave had been in to sign the application but had not provided a report although he had shown the Clerk the invoice for the goods purchased. It was explained that he had not acted in a timely fashion as the health of his father was not improving. After discussing the matter it was resolved that the Clerk make payment but asks that he either sends in a report on how this money was spent or proof such a receipts or photographs.
- 27. Report from North Bretton Councillors**
- 27.1** Cllr Sylvester handed everyone a plain English copy of a summary of the Cambridgeshire and Peterborough Devolution proposal. It was thought the consultation process would start in July and end in August. Consideration was given to whether we should invite someone to discuss these proposals and Cllr Ellis said that he would see who we might invite to the July meeting. It was pointed out that if the matter proceeded there would have to be a Mayor elected and this would incur further expense.
- 27.2** Cllr Ellis explained that all three City Councillors would be holding Surgeries in Bretton Library as well as continuing with Roving Surgery street visits on Sunday mornings.
- 27.3** The Clerk asked if we should invite City Cllrs Fitzgerald and Ayres to the future meetings being the elected Councillors in West Ward which included South Bretton, as South Bretton is no longer being included in Bretton in relation to City elections. It was agreed that they should be invited.
- 28. Planning: to consider the following applications received:**
- 28.1 16/01091/FUL** proposed change of use from community rooms to sheltered accommodation at Wardens Flat, 1 Kestrel Court, Copeland, Bretton. **Response** by 29th June 2016. **Resolved:** no comment.
- 28.2** It was explained that notice had been received that application 16/00696/FUL – continuation of use of building for martial arts training centre at 8 Alpha Business Centre had been approved.

28.3 A letter had been received from Peterborough City Council showing that a resident of Pyhill had been written to stating that they wanted to consult regarding a proposed double yellow scheme in front of their house. They had until the 20th July to reply. It was pointed out that the letter was sent to us for information purposes only.

29. To receive an update regarding the Asset Transfer of the Pyramid Community Centre.

29.1 The Clerk explained that after the last meeting Cllr Lee wrote to Adrian Chapman at Peterborough City Council and Cllr Hayes had written to Cate Harding also at Peterborough City Council. Cate Harding had replied explaining that whilst she could not give a specific time frame she did say that papers were being signed and that she hoped that within 6 weeks, from the 2nd June, that the Tender process would start. The Clerk had sent a reply asking is she could be more specific and whether the present tenants had been given notice to quite. She has replied stating that the tender process was imminent. It was explained that Marvin Symes from Can Do Communities had said that he was convinced things were happening for Cate to use the word imminent despite not giving a specific date.

29.2 The Clerk further explained that there had been a meeting with Can Do Communities on Friday 24th July with interested users of the centre to talk about how we could progress in helping put together a Business Plan. They were hoping to have a stall at the festival to gather views of residents on whether they would support/use the centre if we took it over.

30. To discuss whether or not we wish to submit an expression of Interest form in relation to the Copeland Community Centre.

30.1 The Clerk explained that he had put this item on the agenda as he did not feel he had the authority to make this request himself as it had to come from Council. He had heard rumours that whilst Copeland was a thriving community centre, it was not being run by a large committee but by two people. He wanted to know if we should consider asking to take over the premises now.

There were two schools of thought. One was that if we took it over it could be seen that we were not working just for North Bretton we were also working in and for South Bretton. On the other hand would we be taking on too much work in trying to run two centres?

It was agreed that before a decision was made this matter be left on the agenda and in the meantime Cllr Merrill would check with the CAP group and Cllr Ellis would check with Peterborough City Council just where the Copeland centre was placed in the order of centres to deal with by way of an Asset Transfer.

31. To decide whether we continue with the free bulky waste collection and if so whether we advertise this and the litter pick in a leaflet to be distributed to all households.

31.1 It was explained that this was on the agenda as it was thought that a decision was going to be made by the P&E committee and they did not have authority to deal with making decisions on financial matters. Rather than a deal with a recommendation at a subsequent meeting it was felt that a decision should be made now. After discussing the issues it was **resolved** that:

1. That the free bulky waste collection continues
2. That we advertise each collection by distributing leaflets to residents and
3. That this service be reviewed once a year.

31.2 In so far as the litter pick was concerned it was felt that perhaps we were trying to do too much on the same day and that we should consider another day and different routes rather than just the spine path. The Clerk explained that he had met that afternoon with a group from Essendyke who did not want to form a resident's action group they just wanted to look after the area and were hoping to get a regular litter pick taking place in that area as well as discussions regarding car parking and other local issue. He had taken the Glutton Machine with him and had hoped this might catch the attention of the residents. Thankfully the area was quite litter free so he returned to the office on the spine path and sucked up rubbish on the way. He felt that we should work together rather than separately. It was agreed that the matter would be considered in further detail as to when the litter pick was to take place and where by the P&E Committee.

32. For any Councillors to volunteer to help at Bretton Festival on the 16th July 2016

32.1 Cllrs Ellis, Clements, Tilling, Johnson, and Warren all agreed to help on the day. City Councillor Sylvester also volunteered to help.
The Clerk explained that whilst nothing to do with volunteers he had been asked by Arney if we could advertise through our own means the fact that the Water Park would be closed on the 16th July.

33. To confirm Expenditure

- [£20.00 – Jason Merrill (expenses to meetings)]
- [£497.00 – Richards Property Refurbishments Ltd (apply anti climb paint on roof)]
- [£108.30 – Hereward Stationers & Printers Ltd (ink and paper)]
- £597.60 – Europress Litho Printers Ltd (print Gazette and Annual Report)
- £376.75 – PCK Marketing (distribute Gazette and Annual Report)
- £60.00 – Harmony Majorettes (display at Festival)
- £0.96 – B M Champness (Postage to Auditor)
- £6.14 – B M Champness – Cleaning materials)
- £1350.00 – Bourne Fun (hire of 5 rides for festival)
- £240.00- Paper Wizard (fee to attend festival)
- £1979.98 – B M Champness (salary)
- £1010.78 – Cambridgeshire County Council (pension contributions)
- £100.00 – Zoe Champness (cleaning Units 2 & 3)
- £2310.09 – HMRC (PAYE for 1st Qtr.)
- £79.99 - B M Champness Purchase of Walkie Talkies for festival
- £124.98 – Anglian Water (water charges)
- £1500.00 – Can Do Communities (delivery of sustainability review meetings)
- []denotes those payments paid between meetings, which have been approved by the Chairperson and Vice Chairperson of the Parish Council or at a previous meeting but not listed
- Payments made by Government Preferment Card** – £9.95 (Live Drive) £140.00 – Deeping Van Hire (hire van for festival)
- Payments made by Direct Debit** - £1800.00 – Peterborough City Council (rent 2nd Qtr.)
- £28.80 – BT (mobile charges)
- £111.78 – BES (electricity charges)
- £86.40 – BT (Broadband Charges)

33.1 Resolved: That the above payments be made.

34. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC: in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.

35. To discuss Staffing issues. A copy of a joint statement from NALC and the SLCC regarding the agreement reached in relation to the salaries of clerks was circulated in advance. Any increase would be back dated to April this year until March 2017 and then a further increase would take effect in April 2017. **Resolved** that the recommended wage increase be approved.

36. **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC:** in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential business being concluded, the Press and the Public be invited to return to the Meeting.
37. **Any Other Business** – Reminder by Law – information exchange only no decisions can be made
- 37.4 There being no further business the meeting was formally closed at 20.54
38. The date of the next meeting – to be held on **Tuesday 26th July 2016** at 7.30 p.m. at Unit 3, Pyramid Shopping Centre, Bretton, Peterborough.

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