

Bretton Parish Council

**Minutes of the Finance Committee Meeting held on the 3rd November 2020 at 7.30 p.m.
remotely via zoom**

Present: Councillors, A Gasparutti, P Gatward, C Lee(presiding), J Merrill

Others: S Radouani (Clerk)

Not present: J Hayes, L Aldridge, Craig Rudd

	Open Forum
	There being no members of the public present no open forum was held, and the meeting was formally opened at 19.30
92.	Apologies for absence
92.1	Lisa Aldridge (work), Craig Rudd apologies accepted
93.	Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item
93.1	All Parish Councillors live in Bretton so that they will have an interest in the precept.
94.	To Approve Minutes of the Special Meeting held on Tuesday, January 7th, 2020 (19-07)
94.1	Resolved: The minutes of the meeting on January 7th, 2020 was approved and signed by the Chair as a correct record
95.	Matters to report in respect of the meeting on the January 7th, 2020 <i>restricted to items not listed elsewhere in the agenda</i>
95.1	There were no matters to report.
96.	Items deferred from the previous meeting
96.1	There were no matters deferred from the previous meeting
97.	Items deferred from Full Council
97.1	Full Council Minutes - 20-06 – Potential funding to replace the speed watch equipment Cllrs Gatward advised that the speed watch cameras were used before lockdown. However, they can only be used in Bretton Way, but they need to function on some of the side roads. Cllr Lee advised previously other Parishes used to use it. It was agreed that this item is passed back to full Council to ascertain • Does it need replacing, how much and is it still used?

98.	To confirm Expenditure	
	98.1 To note the current state of finances and agree to the Bank Reconciliation	
	98.2 To approve the expenditure	
	Category: Staffing Expenditure	
	Amount	Provider
	£3,756.43	Salaries
		October 1 st to October 31 st 2020
	Category: Rent	
	Amount	Provider
	£712.33	Perlow Estates
		Rent increase from April 9th, 2020 to December 25th 2020
	Category: Services: Cleaning supplies and costs	
	Amount	Provider
	£8.69	Hereward Stationers
		Replacement Sweeper Head
	Category: Services: HM Revenue & Customs	
	Amount	Provider
	£3,704.00	HMRC
		PAYE contributions
	Cllrs agreed and approved all expenditure listed in point 98.2	
99.	Correspondence	
	Nothing to report	
100.	PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC: in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.	
101	To discuss the rent review	
101.1	<p>The rent Increase on Unit 2 & 3 was discussed, and the Cllrs were aware of yearly increment. However, it was highlighted that repairs still needed to be done on the units, including the Pyramid Centre. The Clerk advised the committee that she was dealing with the repairs and had highlighted them to the landlord.</p> <p>The Cllrs discussed whether they could potentially obtain any rebate due to loss of earnings at the community centre, because of the COVID pandemic.</p> <p>As a course of action, the Cllrs agreed that the Clerk should investigate to see if any rebates were feasible and feedback to the committee.</p>	

102.	A preliminary review of the precept for 2021-2022	
	102.1	Cllrs reviewed the precept calculations and made various amendments. The precept was initially set at £168,000 as a 3% increase on the previous precept and will be put to full Council at the end of November 2020 for ratification. The Cllrs also discussed reviewing the hire charges – It was agreed to include this item on the finance agenda in the new year - 2021.
103.	PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC: in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, and by reason of the confidential business being concluded, the Press and the Public be invited to return to the Meeting.	
104	Any Other Business – <u>Reminder by Law – information exchange only no decisions can be made</u>	
	104.1	There being no further business the meeting was formally closed at 20.14.
105	The date of the next meeting – to be held on Tuesday, January 5th, 2021 at 7.30 p.m. at the Parish Offices, Unit 2, Pyramid Shopping Centre, Bretton	