



BRETTON PARISH COUNCIL

Chairperson
Councillor Catherine Lee
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Clerk to the Council
Bernard Champness
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Agenda for the Finance Committee Meeting to be held on Tuesday 5th November 2019 starting at 19.30 at the Parish Offices, Unit 2, Pyramid Shopping Centre,

Bretton

Public and Press are invited to attend, and it is requested they are seated by 19.25 to ensure a prompt start to the meeting.

	Open Forum – A period of 15 minutes will be allowed for the public to address the Council
	AGENDA
65.	Apologies for absence
66.	Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item
67.	To Approve Minutes of the special meeting held on Monday 28th October 2019 (Fin19-05)
68.	Matters to report in respect of meetings on 1 st October 2019 and 28 th October 2019– <i>restricted to items not listed elsewhere in the agenda</i>
69.	Items deferred from previous meetings – there was nothing
70.	Items deferred from Full Council - there was nothing deferred from Full Council
71.	To receive an update on the Pyramid Community Centre.
72.	To consider and then approve a draft budget for the 2020-21 Precept.
73.	Matters of Finance – 73.1 To note current state of finances and agree the Bank Reconciliation. 73.2 To approve expenditure– £646.80 – Europress Litho Printers (print Gazette & artwork) £4926.69 – Staff Salaries (October) £1421.39 – Pension Contributions (October)
	73.3 Payments for Pyramid Community Centre £125.11 – Hereward Stationers & printer Ltd (Cleaning material and toilet rolls) <i>[] denotes those payments paid between meetings, which have been approved by the Chairperson and Vice Chairperson of the Parish Council or at a previous meeting but not listed</i> 73.4 Payments made by Debit Card Payments or made by Direct Debit – £138.89 – Conister Bank (instalment for boiler) £92.55 - £11.28 x 2 (Microsoft) £69.99 – Digital River (security for website)
74.	Correspondence.
75.	Any Other Business – <u>Reminder by Law – information exchange only no decisions can be made</u>
76.	The date of the next meeting – to be held on Tuesday 7th January 2020 at 7.30 p.m. at the Parish Offices, Unit 2, Pyramid Shopping Centre, Bretton

Cut off time for the meeting is 21.30.

Further information can be obtained from the Clerk using the details above

Signed *B M Champness* (Clerk) Dated 30th October 2019