

Bretton Parish Council

Minutes of the Bretton Community Festival Committee Meeting held on the 9th March 2022 at 19.30 held Unit 3 Pyramid Shopping Centre.

Present: Councillors: M A Stanton, C Francis, M Lee, C Rudd

Others: S Radouani (Clerk),

Resident: J Buckle

Not Present: K Wild

	Open Forum
	There were no members of the public present, and the meeting was formally opened at 19.30
34	Apologies for absence
34.1	L Aldridge – work. K Wild – work commitment - Resolved - apologies accepted
35	To formally appoint non-parish councillors onto the committee
35.1	K Wild was not available to attend the meeting, therefore she was not officially appointed to the committee.
36	Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item
36.1	No one declared an interest in any item on the agenda.
37	To approve the minutes of the meeting held on the 9th February 2022 (BCF 21-06)
37.1	Resolved: that the minutes of the 9 th February 2022 would be signed by the Chair as a correct record.
38	Matters to Report (restricted to those items not listed on the agenda)
38.1	Nothing to report
39	To discuss the booking so far
39.1	The Clerk advised the committee that various rides and amusements have been booked and the bulk of the activities have been sorted. However, still looking for additional amusements/ entertainments. The dog show has been confirmed they will be attending and raising money for the Charity Saint Sledge Dogs Rescue. Therefore, would be charging £2.00 per class for the show

40	To discuss what stalls, rides, and other attractions we should have for the festival and if appropriate to organise bookings
40.1	<p>The Clerk provided the committee with a detailed document that outlined the current position of each phase of the festival project. Also, it offered an overview of what is pending. The committee discussed various potential organisations that could be contacted for entertainment or stalls.</p> <p>Also, they reviewed the quotations for the fire safety equipment and approved the best value for money one, and it was local.</p> <p>First Aid assistance at the event -The Clerk produced a received quotation, which proved to be extremely expensive. However, still waiting on more quotes.</p> <p>Requests for stalls are being received. However, there is still space for more.</p> <p>To resolve: The Clerk with contact and confirm the booking of the Fire Safety equipment that has been approved.</p>
41	To discuss any additional requirements / resources needed
41.1	<p>There were discussions that volunteers were needed to carry out specific jobs before the festival. The tents would need to be assessed, and walkie talkies checked and all items in storage.</p> <p>The committee discussed how many volunteers are required to put up tents and dismantle them on the event—at least four people per tent.</p> <p>Requirements on the day - will need two people on the gate and six down the aisles. Bins need to be secured. I need to speak to Aragon.</p> <p>Communication –A festival Poster needs to be created. C Rudd said that he would get this sorted.</p> <p>To Resolve: The Clerk will email C Rudd a copy of the old festival poster to be adapted. Also, contact Aragon about the bins for the festival.</p>
42	To appoint working parties to carry out specific jobs
42.1	This will be discussed in more details at the next meeting to see what is needed.
43	Correspondence
43.1	There was no correspondence
44	Agenda Items for Next Meeting - <u>Reminder</u> by Law – information exchange only no decisions can be made
44.1	There being no other business the meeting was formally closed at 21.30
45	The date of the next meeting – to be held on Wednesday 13th April 2022 at 19.30 p.m. – Unit 3 Pyramid Shopping Centre, Bretton.