

Bretton Parish Council

Minutes of the Bretton Community Festival Committee Meeting held on the 9th February 2022 at 19.30 held Unit 3 Pyramid Shopping Centre.

Present: Councillors: M A Stanton, C Francis,

Others: S Radouani (Clerk),

Resident: K Wild

Not Present: M Lee

	Open Forum
	There were no members of the public present, and the meeting was formally opened at 19.30
22.	Apologies for absence
22.1	M Lee -sick, C Rudd -work, C Lee -sick and L Aldridge – personal. Resolved - apologies accepted
23	To appoint non - parish councillors onto the committee
23.1	K Wild was welcome onto the committee; however, the committee would need to officially appoint her at the next meeting as it wasn't quorate.
24	Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item
24.1	No one declared an interest in any item on the agenda.
25	To approve the minutes of the meeting held on the 12th July 2021 (BCF 21-05)
25.1	Resolved: that the minutes of the 12 th January 2022 and would need to be signed by the Chair as a correct record at the next meeting.
26	Matters to Report (restricted to those items not listed on the agenda)
26.1	The Clerk advised the committee that it wasn't quorate but decided to continue with the meeting to review the current position of the festival preparations.
27	To discuss the booking so far
27.1	The Clerk advised the committee that various rides and amusements have been booked like Highway's traffic controls, Bretton Park, Catering, Soft Play Equipment, Circus Entertainment, Portable loos, Fairground, Laser Tag, etc. The stage /sounding equipment has also been booked.

28	To discuss what stalls, rides and other attractions we should have for the festival and if appropriate to organise bookings
28.1	The Clerk provided the committee with a detailed document which outlined the current position of each phase of the festival project. Also, provided an overview of what communication had been designed and what is pending. The committee discussed various potential organisations which can be approached to book.
29.	To discuss and approve the bookings of the Porta Loos, the Climbing Wall and Laser Tag, Licensed Bar, and potentially the deposit payments for various equipment's
29.1	All items that have been provisionally booked would need to be approved at the next meeting and via emails as the committee was not quorate.
30	To appoint working parties to carry out specific jobs
30.1	This will be discussed at the next meeting
31	Correspondence
31.1	There was no correspondence at this stage relevant to this meeting.
32	Agenda Items for Next Meeting - <u>Reminder</u> by Law – information exchange only no decisions can be made
32.1	There being no other business the meeting was formally closed at 21.05
33	The date of the next meeting – to be held on Wednesday 9th March 2022 at 19.30 p.m – Unit 3 Pyramid Shopping Centre, Bretton.