

Bretton Parish Council

Minutes of the Bretton Community Festival Committee Meeting held on the 19th February 2020 at 17.45 at the Parish Offices, Unit 2, Pyramid Shopping Centre, Bretton

Present: Councillors: L Aldridge, C Rudd, M A Stanton, S Warren

Others: D Holmes (Clerk)

Not Present: D Butler, A Fenner, C Fenner, C Lee and J Stone

	Open Forum
	There were no members of the public present and the meeting was formally opened at 17.45
	39. Apologies for absence
	39.1 Apologies were received from D Butler (Health) A Fenner (Personal), C Fenner (work) C Lee (work), J Stone (resigned) Resolved that the apologies be accepted. It was noted that Keely Mills will be replacing Josie Stone on the committee on behalf of Peterborough Presents.
	40. Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item
	40.1 No one declared an interest in any item on the agenda.
	41. To appoint non-parish councillors onto the committee
	41.1 The committee co opted D Holmes.
	42. To approve the minutes of the meeting on the 13th November 2019 (20-03)
	42.1 Resolved: that the minutes of the 13 th November 2019 be signed by the Chair as a correct record.
	43. To agree the further bookings made to date and approve the cost, if any, of each
	43.1 The Clerk explained that she was unable to ascertain what had and had not been booked for the festival to date. Resolved: It was discussed with Cllr's and agreed that Cllr Rudd and Cllr Warren would attend the office on Saturday 7 th March with the Clerk to ensure all paperwork is collated so that a full update can be given at the next meeting.
	44. To discuss the Bretton Bake Off and what further arrangements were needed to be undertaken.
	44.1 Cllr Aldridge states that she had sent emails about the bake off. She will resend these emails and asked if she should prepare certificates for winning cakes. This is to be discussed further. It was noted that it needs to be clear to entrants that all cakes will need to be cut and can not be left intact.

45.	To discuss what stalls, rides and other attractions we should have for the festival and if appropriate to organise bookings
45.1	In accordance with item 43 the Clerk and Cllrs will review this paperwork prior to the next meeting.
46.	To discuss any arrangements/ bookings proposed by Peterborough Presents.
46.1	Josie Stone was not in attendance therefore no update was given.
47.	To appoint working parties to carry out specific jobs
47.1	It was agreed that a Rota for attendance and help of the Parish Councilors for the day will be drawn up. This will be done at a later date. Cllr Aldridge will recirculate her emails.
48.	Correspondence
48.1	There was no correspondence at this stage relevant to this meeting.
49.	Any Other Business - <u>Reminder</u> by Law – information exchange only no decisions can be made
49.1	There being no other business the meeting was formally closed at 18.35
50.	The date of the next meeting – to be held on Wednesday 11th March 2020 at 17.45 p.m. at the Parish Offices, Unit 2 Pyramid Shopping Centre, Bretton