

Bretton Parish Council

Minutes of the Bretton Community Festival Committee Meeting held on the 13th November 2019 at 5.45 p.m. at the Parish Offices, Unit 2, Pyramid Shopping Centre, Bretton

Present: Councillors: D. Butler M A Stanton, J Stone and S Warren (presiding)

Others: B Champness (Clerk)

Not Present:

Open Forum

There were no members of the public present and the meeting was formally opened at 17.48

27. Apologies for absence

27.1 Apologies were received from L Aldridge (work) A Fenner (Personal), C Fenner (work) C Lee (work), C Rudd (personal)

Resolved that the apologies be accepted. In the absence of the Chair Cllr Warren acted as Chair for the evening.

28. Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item

28.1 No one declared an interest in any item on the agenda.

29. To appoint non-parish councillors onto the committee

29.1 There was no one to consider to join the committee.

30. To approve the minutes of the meeting on the 9th October 2019 (BCF 20.02)

30.1 **Resolved:** that the minutes of the 9th October 2019 be signed by the Chair as a correct record.

31. To agree the further bookings made to date and approve the cost, if any, of each

31.1 The Clerk explained that after the last meeting he wrote to Richard Smith about the cost of the Table Football. Richard had come back to say he could not go as low as we wanted him to, but he could meet us halfway and reduce his fees to £1225.00. **Resolved:** that we would accept this reduction and book him to attend.

31.2 Now that Table Football had been booked this meant that all the main contributors had been booked and we now had the main shell of the festival organised.

31.3 Cllr Warren said that he had been speaking to a petting farm who were interested in attending and would charge £450 to do so. It was agreed that Cllr Warren would take this matter further and see what could be arranged.

31.4 The Clerk explained that at the Finance meeting two items were reduced by £500 each and that this money was then added to the Festival budget bringing that up to £11,00.00. This still had to be ratified by Full Council. It was explained that because of the difficulties we had with signs being put up on the side of roads giving the date of the festival we might have to spend more money on advertising. It was thought that an article in the Peterborough ET would be a way forward.

32. To discuss the Bretton Bake Off and what further arrangements were needed to be undertaken.

32.1 Cllr Aldridge had sent her apologies but no update on how this matter was progressing. It was noted that the Bake Off was advertised in the latest Gazette.

33. To discuss what stalls, rides and other attractions we should have for the festival and if appropriate to organise bookings

33.1 The Clerk confirmed he had written to all five schools in Bretton inviting them to take part in the festival. Middleton had responded by saying that they might not be able to attend as the school broke up for the summer on the 17th July. He had replied advising that we thought it was the 21st that schools broke up. The school had replied to say we were right by the Academy Trust had agreed to break up on the 17th and the 20 and 21st July to be training days for staff.

33.2 We now had two stalls booked but although the e-mails had been sent out to all of the stall holders last year it was thought that perhaps it was too early to send in the form. It was suggested that an advert be placed in the Gazette asking if anyone wanted to have a stall. This could also be put on social media.

33.3 The Clerk explained that he had received an e-mail from the group who attended but did not perform, as it was raining and the people had gone home, asking if they could be a part of the festival and if so what we wanted them to do. The group that opened the show was in contact with other groups that they knew and somehow, we needed them all to start talking between themselves to see who could do what and when during the day.

33.4 Donna Butler asked if we were having a raffle this year. The Clerk explained that we had not done this for some years now as it proved difficult to sell tickets and as a result it seemed that the top prizes were won by Parish Councillors. A question was asked who the proceeds went to and it was explained that it went to the Parish Council to help with reducing the total cost of running the festival. It was suggested that perhaps we should consider giving the proceeds to a local charity or organisation. That idea was agreed to and it was agreed that the proposal would be put to full council to ensure they agreed. The Clerk would then find out the cost of getting a licence and what the regulations were on the amount we could spend on prizes as well as what we could spend on advertising etc.

33.5 Cllr Warren said that he had on behalf of the Friends of Bretton Library contacted all schools to see if they were interested in getting the pupils to enter into a poetry competition. He was amazed that not one school had bothered to reply It was suggested that this might be because on the work the children had to do in the curriculum and this competition might stop the progress of that work. Both the Clerk and Cllr Warren could check whether this was a correct assumption from their involvement in two of the schools or alternatively we simply open the competition to all children in various age groups. Cllr Warren said that he would put that suggestion to the Friends of Bretton Library at their next meeting. The Clerk explained that if we were to agree to changing the bulky waste collection to every month at every drop off point in North and South Bretton, we could advertise that on a flyer and on the reverse side advertise the poetry competition.

34. To discuss any arrangements/ bookings proposed by Peterborough Presents.

34.1 The Clerk apologised to Josie Stone for not having notified her of the decision that was made at the last meeting. The relevant part of those minutes was read to her and she said that she would start working on this matter straight away.

35. To appoint working parties to carry out specific jobs

35.1 It was agreed that it was too early to decide what working parties needed to do specific jobs

36. Correspondence

36.1 There was no correspondence at this stage relevant to this meeting.

37. Any Other Business - Reminder by Law – information exchange only no decisions can be made

37.2 There being no other business the meeting was formally closed at 18.48

38. The date of the next meeting – to be held on Wednesday 8th January 2020 at 17.45 p.m. at the Parish Offices, Unit 2 Pyramid Shopping Centre, Bretton