

Bretton Parish Council

Minutes of the Bretton Community Festival Committee Meeting held on the 10th April 2019 at 5.45 p.m. at the Parish Offices, Unit 2, Pyramid Shopping Centre, Bretton

Present: Councillors: L Aldridge, C Rudd (Presiding) and M A Stanton

Others: B Champness (Clerk) J Stone (member)

Not Present: S Warren

	Open Forum
	There were no members of the public present and the meeting was formally opened at 17.56
	39. Apologies for absence
	39.1 Apologies were received from Cllr C Lee (work) Resolved: that the apologies be accepted.
	40. Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item
	40.1 No one declared an interest in any item on the agenda.
	41. To appoint non-parish councillors onto the committee
	41.1 There were no potential candidates to consider. The Clerk explained that it just might be a possibility that the members might not be elected at the forthcoming election on the 2 nd May. Those present said that they would like to continue on this committee as non-parish councillors. The Clerk explained that at the Annual Meeting of the Parish Council it might be that we will have to find new members, but he would mention the fact that we had up to 3 non-members who would like to continue on that committee.
	42. To approve the minutes of the meeting on the 6th March 2019 (BCF 18-03)
	42.1 Resolved: that the minutes of the 6 th March 2019 be signed by the Chair as a correct record.
	43. To make arrangements for the Great Bretton Bake Off and to decide what needs to be done

43.1	<p>Cllr Aldridge said that she had thought a great deal about this matter and had a number of suggestions. She was asked to explain what these ideas were, and we could then decide if the could be agreed.</p> <ol style="list-style-type: none"> 1. Cakes would be judged on three different categories. (a) design (b) Theme and (c) Taste 2. There would be three winners in each category and would be awarded gold, silver and bronze. 3. The gold winner in each category would go forward into the final and the cakes would be judged on all three categories. 4. The judges would be (a) Chair of the Festival Committee (b) The Clerk and or Assistant Clerk and (c) L Aldridge 5. Notification of entering a cake to be submitted to the Clerk by the 1st July 2019 and any cake entered after that time would not be accepted. <p>It was resolved that these suggestions would be adopted for this festival. At the next meeting further consideration to be given to prizes and how the judges are to base their awards.</p>
44. To discuss bookings made so far	
44.1	<p>The Clerk explained that a group had booked the Pyramid Centre for a rehearsal and he had asked them if they would like to perform at the festival. They showed an interest and would let us know if they would be opening the event or performing in the evening.</p>
44.2	<p>A couple of dance groups wanted to take part in the arena.</p>
45. To discuss what stalls, rides and other attractions we should have for the festival and if appropriate to organise bookings	
45.1	<p>Josie Stone was asked whether any more arrangements had been done or whether plans had been finalised. Josie handed out a leaflet about A Bird in the Hand Theatre special delivery show. This is a 20-minute show and will be performed 3 times during the day The leaflet gave more details of what the act was about and it was agreed that they should be booked. The show would be performed in the area set aside for Peterborough presents. Josie said that they were also looking at having the following:</p> <ol style="list-style-type: none"> 1. A colouring zone for adults and children 2. Activities for making cards etc which could be given to the postman who was performing in the special delivery show. 3. They were going to commission an artist to make flags which it was hoped would be placed around the site on the day 4. We Love Peterborough stall. People would be asked to write why they like Peterborough and what is good about the city. 5. They would hope to make something that could be kept in the park such as bird boxes.
45.2	<p>The Clerk explained that 15 stalls had been booked and a number had applied for forms to complete. Some who had booked were for double pitches.</p>
45.3	<p>The Clerk was asked to check if the man with the birds of prey was attending.</p>
45.4	<p>The Clerk was satisfied that all the main attractions and equipment had been booked and deposits paid.</p>
46. To receive updates on acts to appear in the arena.	

	46.1	Other than the group as mentioned in Item 44 the Gymnasts had indicated that they would like to attend, and they were booked. A few dance groups had approached the council to see if they could attend and they too had been booked. The man who ran the martial arts club on Saturday at the Pyramid Centre was happy to do a slot in the arena although the man last year did not want to participate this year. The only school to confirm a booking was Middleton. It seemed that we now had a variety of acts, but we needed more partly as a back up as it usually happened that someone would cancel on the day.
	47.	To discuss the advertising of the festival and what is required and when printing needs to be carried out.
	47.1	Cllr Rudd had been in touch with Sam who designed the artwork last year and he had chosen a very similar theme and showed the committee what he had designed. It was agreed that the artwork was good and we should use this for printing later in the year and closer to the festival. It was also agreed that schools in Bretton should be given A5 flyers to take home and we would print A4 posters to place in shops and noticeboards. Regarding the pull up banner Sam would also design something for that as well. The Clerk was asked to check whether we could put up a large banner at Bretton centre at the entrance to the car park.
	48.	To appoint working parties to carry out specific jobs
	47.1	It was agreed that it was too early to decide what working parties needed to do specific jobs
	49.	Correspondence
	49.1	There was no correspondence at this stage relevant to this meeting other than an e-mail from Peterborough City Council asking if we could complete the form which would help them understand what we were doing. It was similar to what we completed last year. .
	50.	Any Other Business - <u>Reminder</u> by Law – information exchange only no decisions can be made
	50.2	There being no other business the meeting was formally closed at 18.53
	51.	The date of the next meeting – to be held on Wednesday 12th June 2019 at 17.45 p.m. at the Parish Offices, Unit 2 Pyramid Shopping Centre, Bretton