

Bretton Parish Council

Minutes of the Bretton Community Festival Committee Meeting held on the 6th March 2019 at 5.45 p.m. at the Parish Offices, Unit 2, Pyramid Shopping Centre, Bretton

Present: Councillors: L Aldridge, C Lee C Rudd (Presiding), M A Stanton and S Warren
Others: B Champness (Clerk) P Gatward (resident)

Not Present:

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| | Open Forum |
| | There were no members of the public present and the meeting was formally opened at 17.46 |
| | 27. Apologies for absence |
| | 27.1 Apologies were received from J Stone (health) Resolved: that the apologies be accepted. |
| | 28. Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item |
| | 28.1 No one declared an interest in any item on the agenda. |
| | 29. To appoint non-parish councillors onto the committee |
| | 29.1 There were no potential candidates to consider. |
| | 30. To approve the minutes of the meeting on the 9th January 2019 (BCF 18-02) |
| | 18.1 Resolved: that the minutes of the 9 th January 2019 be signed by the Chair as a correct record. |
| | 31. To receive an update and to decide how we progress the following: |
| | 31.1 The proposal for a Festival King & Queen – Cllr Aldridge explained that she had been speaking to the deputy Head at Watergall school about this matter. He seemed enthusiastic and felt that there should be a competition between the children about Bretton and that one of the prizes was that they could become King and Queen of the Festival. |
| | 31.2 The proposal for the Great Bretton Bake Off – Cllr Aldridge envisaged that people would be encouraged to bake/decorate a cake, and this would be judged either by the King & Queen or a local business. She was asked if we had to put in place anything about people tasting the cakes as they might have an allergy. She felt this was not necessary but concluded that cakes would not be tasted but simply judged on appearance. She was asked what would happen to the cakes as some stall holders that sold cakes might feel a little aggrieved that cakes were either given away or sold. |

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| 31.3 | <p>The proposal that we find Businesses to sponsor the festival. Cllr Aldridge handed out a letter which was sent out the local businesses in Werrington seeking sponsorship and with the letter was a sponsorship package option, an application form and a stall booking form. The letter also explained that raffle tickets were on sale and they were looking for prizes to be donated. It was felt that the idea of a raffle prize was not perhaps a good one as we had done this before and as money made from the raffle was going to the Parish Council people felt disinclined to buy tickets. Also, we had to pay Peterborough City Council a fee for a licence and then we had a limit under the rules of spending a certain amount on advertising, and for prizes before we were left with any profit. However, the sponsorship package was a good idea and one that could work. The Clerk pointed out that he was not in a position to look up the names and addresses of every business in Bretton as neither he or Debbie had time to undertake that task.</p> |
| 31.4 | <p>After a discussion it was agreed that we would leave the King and Queen of the Festival and sponsorship until next year, but we would start the process in October when we started to organise the 2020 festival. It would mean that it would give Cllr Aldridge a few months to get details of businesses. We would proceed with the Bake Off and we would start to advertise this very soon. The Clerk said that he was still unhappy about the health and safety aspects and it was agreed that he would contact Justin Beaumont of Peterborough City Council to see if any hygiene certificates were required or insurance to be in place. Once we knew what was needed we could start advertising.</p> |
| <p>32. To discuss bookings made so far</p> | |
| 32.1 | <p>The Clerk confirmed he had paid deposits and booked:</p> <ol style="list-style-type: none"> 1. Porta Loos 2. Soundstage 3. Climbing Wall and Laser Tag <p>He also confirmed that Bourne Fun had been booked. The bar was booked as was Donald Grey. St John Ambulance were also attending. It appeared that the big attractions had been booked and were attending.</p> |
| 32.2 | <p>The Clerk explained that he had written to every school in Bretton inviting them to take part in the festival. Sacred Heart had replied saying that the festival clashed with their Fun Day and could not attend. Middleton were going to attend and bring dancers and a choir. We had not heard from either Watergall or Eyrescroft. It was felt that these two schools might not respond as they seldom did and did not take part. Cllr Aldridge suggested that rather than approaching the schools we should be contacting the PTA as they might want a stall and they could then spread the word that the festival was a good place to attend. It was agreed that the Clerk would see if he could make contact with the PTAs at each school. He had been in touch with Queen Katherine Academy and a group was willing to attend and perform for 15-20 minutes after 5 p.m. Jack Hunt had been approached and we were waiting to hear from the Music Teacher.</p> |
| <p>33. To discuss what stalls, rides and other attractions we should have for the festival and if appropriate to organise bookings</p> | |

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| 33.1 | It was reported that 9 stalls had booked, and we had two other enquiries. It was explained that before they were booked it was felt appropriate to get the committee's consent. One stall was a SMART car which has been converted to incorporate a barista coffee machine. The car can fit in any space and is self-fuelled by LPG and requires no external power supply or power cables. A range of hot drinks that include barista coffees were sold. It was agreed that they could attend. The other stall was am a newly formed local company who makes handmade gifts, cards and decorations for all seasons. It was agreed they could be booked. |
| 33.2 | The Clerk was asked if we had confirmation that the Water Park was closed on the day. He said that we had. |
| 33.3 | Paul Gatward said that he understood that it might be possible to book Hot Rods and Classic Cars to attend. He knew a couple of people who could help but if wondered if this was of any interest and if we wanted to put a limit to the number of cars that could attend. It was considered to be a good idea to invite them and we would like 15 cars from each group. Paul would make the arrangement and keep the Clerk involved. |
| 33.4 | Cllr Warren said that he might be able to get a sword dancer to attend. He was also in contact with the Police Boxing Team who might attend with a full-sized ring. He had sent the Clerk names of various acts that might be able to attend. |
| 33.5 | A question was asked if Tom Puckett had been booked. The Clerk said that he had not as we were not sure about the budget. He explained that we had at the last meeting shown an interest in Table Football and these had been contacted and pencilled in as we again were not sure if we could afford them to attend. Cllr Warren said that he was prepared to give £500 from his fund from Peterborough City Council towards the Festival. He was hopeful that the other Bretton City Councillors might do the same. If they did, we could book the table football and Tom Puckett. |
| 33.6 | Nothing as yet had been agreed with Peterborough Presents as Josie Stone was unable to attend today as she was ill. |
| 34. | To receive updates on acts to appear in the arena. |
| 34.1 | This was dealt with above in Item 32 |
| 35. | To appoint working parties to carry out specific jobs |
| 35.1 | It was agreed that it was too early to decide what working parties needed to do specific jobs |
| 36. | Correspondence |
| 36.1 | There was no correspondence at this stage relevant to this meeting. |
| 37. | Any Other Business - <u>Reminder</u> by Law – information exchange only no decisions can be made |
| 37.2 | There being no other business the meeting was formally closed at 19.008 |
| 38. | The date of the next meeting – to be held on Wednesday 10th April 2019 at 17.45 p.m. at the Parish Offices, Unit 2 Pyramid Shopping Centre, Bretton |

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