

## Bretton Parish Council

### Minutes of the Bretton Community Festival Committee Meeting held on the 16<sup>th</sup> July 2019 at 5.45 p.m. at the Parish Offices, Unit 2, Pyramid Shopping Centre, Bretton

Present: Councillors: C Lee, K Riddler, C Rudd (Presiding), M A Stanton and S Warren

Others: B Champness (Clerk)

Not Present: L Aldridge

	<b>Open Forum</b>
	There were no members of the public present and the meeting was formally opened at 17.45
<b>75.</b>	<b>Apologies for absence</b>
<b>75.1</b>	Apologies were received from Josie Stone (work). <b>Resolved:</b> that the apologies be accepted.
<b>76.</b>	<b>Declaration of Interest</b> – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item
<b>76.1</b>	No one declared an interest in any item on the agenda.
<b>77.</b>	<b>To approve the minutes of the meeting on the 1<sup>st</sup> July 2019 (BCF 18-06)</b>
<b>77.1</b>	<b>Resolved:</b> that the minutes of the 1 <sup>st</sup> July 2019 be signed by the Chair as a correct record.
<b>78.</b>	<b>To appraise the Festival on the 6<sup>th</sup> July 2019 and to see what we did right or wrong and how we can learn and how we can improve what we do in future years.</b>

78.1	<p>There was a discussion on what it was thought went well and what did not go as well as could be expected and how matters could be improved. The following points were made:</p> <ul style="list-style-type: none"> <li>• The organisation on the day went well. It helped that we had more volunteers this year which meant putting up tents etc was made easier. It was agreed that in future there would be two field managers one being Craig Rudd and the other being the Clerk. All problems should go through those two people.</li> <li>• It was good that stall holders were made to wait until either 10.30 or when they were told they could come onto the field. This year as everything had been done and volunteers could then be transferred to other jobs, the stall holders were allowed on earlier. Some stall holders complained that they had to wait of that they did not have enough time to set up. A suggestion was made that they are sent stickers to put up in their cars saying who they were and if they had paid. It was pointed out that we tried this before, but it failed as people either said they had lost the sticker or had forgotten it.</li> <li>• There seemed to be large gaps between some of the stalls. It was explained that this was an error by the person directing stall holders, but this would be addressed next year.</li> <li>• It was thought a good idea if the St John Ambulance had one of our walkie talkies so they could keep in touch if there was an emergency. This year some of the walkie talkies went flat every quickly and it was thought that either the battery was faulty, or it was the charger. In any event it was suggested we purchase another set of 8 walkie talkies.</li> <li>• Because acts cancelled attending at the very last minute the compere suggested that to keep interest going and to stop parents leaving once their child performed in the arena, given that we had good bands, that we should have bands playing all afternoon. The music would then be in dispersed with acts performing in the arena whilst group set up or took down equipment. It was thought that this was perhaps a good idea to consider next year</li> <li>• There was a problem with the dog show this year as people were being charged to enter dogs whereas we were advertising that entries would be free. The vets had written saying there was some confusion as they thought they had written saying they were going to make a charge. The Clerk could not find such an e-mail and told them so. It seems they spent £10 on purchasing prizes and rosettes for each class that was being judged. The Clerk suggested that next year we try and reach a compromise so this would not happen again in the future.</li> <li>• Bourne Fun were once again suggesting that they would like to come back next year and to once again keep their price the same as it has been for the last 4 years. Overall it was agreed that Bourne Fun was good value and should come back next year.</li> <li>• Franks who supplied the food stalls had apologised for not bringing the fish and chip van or the pizza van, but both had problems that had to be fixed. He had agreed that as he had promised them, and they did not attend they would still pay a pitch fee. It was agreed that they were very generous with free food and ice cream to the volunteers on the day.</li> <li>• There seemed to be a problem with the exit sign to leave the car parking area, If you parked by the outdoor gym equipment you could not see the sign directing you out of and off the field. We needed another sign strategically placed in the field to advise drivers.</li> <li>• There was a problem with the stage as when it rained water was coming through the tarpaulin. Even when it stopped raining water was still falling onto the stage. The clerk was asked to tell Soundstage of this problem and hoped it would be fixed for next year.</li> </ul>
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	<ul style="list-style-type: none"> <li>• The Bake Off was not that successful but that could be because it was a last-minute addition so if we were going to proceed with this next year, we needed to start advertising this very soon. Also there should be a dedicated person to take in and mark up the entries.</li> <li>• Volunteers who were on the gate needed a toilet break or a break for food and a drink. This did not happen this year. It was explained that once the stalls were in and the stall holders' cars were off the field there was no need for anyone to be at the entrance until it was time for stall holders to leave.</li> <li>• It was suggested we have a "Catherine box" which was a box which we would have each year which was filled with paper, scissors, sticky labels, string, pens and any other item that we might need to use on the day.</li> <li>• It was pointed out that next year the European Football final was being held in this country so we might have to schedule the day so as not to clash with this tournament.</li> <li>• Special thank should be given to the group The Stark Conspiracy who opened the show and came back at the end to perform and help us out. They should be invited back next year.</li> </ul>
<b>78.2</b>	<p>There was then a discussion about possible improvements or additions to include:</p> <ul style="list-style-type: none"> <li>• Craig Rudd said that he had already spoken to James Hayes to see if he could organise sponsorship as we needed to start this soon rather than leave it to the last minute.</li> <li>• That we have a disabled toilet next year as this was missing this year.</li> <li>• Although we had hired 10 picnic benches this was still not enough, and it might be if we could get sponsorship that we hire a large marquee with seating</li> <li>• Should we as a Parish Council purchase bottles of water and sell them for 50p a bottle</li> <li>• Can we supply water for the dogs as again we did not have anything this year.</li> <li>• It was suggested that we have Tom Puckett back next year as the team interacted with the crowd and were able to perform in the arena as well when we were short of an act to put on.</li> </ul>
<b>79. To consider the Finances</b>	
<b>79.1</b>	The Clerk explained that he was unable to give the figures yet as he was still waiting to receive money from the bar and the caterers. Once this information was to hand the accounts would be ready for inspection.
<b>80. Correspondence</b>	
<b>80.1</b>	There was no correspondence at this stage relevant to this meeting.
<b>81. Any Other Business - <u>Reminder</u> by Law – information exchange only no decisions can be made</b>	
<b>81.1</b>	Craig Rudd asked each member for their highlights of the day. There being no other business the meeting was formally closed at 18.57
<b>82.</b>	<b>The date of the next meeting – to be held on a date to be fixed at 17.45 p.m. at the Parish Offices, Unit 2 Pyramid Shopping Centre, Bretton</b>