



BRETTON PARISH COUNCIL

Chairperson
Councillor Catherine Lee
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Clerk to the Council
Bernard Champness
Parish Offices
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06 February 2019

To all Councillors & Committee members

Dear Councillor/Member

You are hereby summoned to attend a meeting of the Bretton Parish Council Festival Committee, which will be held on **Wednesday 13th February 2019 at Unit 2, Pyramid Shopping Centre, Bretton starting at 17.45**. The Agenda for the meeting is detailed below. Please be seated by 17.40 so a prompt start can be made

If you are unable to attend this meeting, please let me know by 5 p.m the day before the meeting unless it is an emergency. Would you also note that even if the reason for your non-attendance is valid it might not still be accepted by Council?

Yours Sincerely

B M Champness

Bernard Champness
Clerk to Bretton Parish Council

Open Forum

27. **Apologies for absence**
28. **Declaration of Interest** – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item
29. **To appoint non-parish councillors onto the committee**
30. **To approve the minutes of the meeting on the 9th January 2018 (BCF 18-02)**
31. **To receive an update and to decide how we progress the following:**
 1. The proposal for a Festival King & Queen
 2. The proposal for the Great Bretton Bake Off
 3. The proposal that we find Businesses to sponsor the festival.
32. **To discuss bookings made so far**
33. **To discuss what stalls, rides and other attractions we should have for the festival and if appropriate to organise bookings**
34. **To receive updates on acts to appear in the arena.**
35. **To appoint working parties/committee members to carry out specific jobs**
36. **Correspondence**
37. **Any Other Business** - _Reminder by Law – information exchange only no decisions can be made
38. The date of the next meeting – to be held on **Wednesday 13th March 2019 at 17.45 p.m. at the Parish Offices, Unit 2 Pyramid Shopping Centre, Bretton**

Cut off time for the meeting is 19.00.
Further information can be obtained from the Clerk using the details above