

## Bretton Parish Council

### Minutes of the Bretton Community Festival Committee Meeting held on the 10<sup>th</sup> November 2016 at 5.00 p.m. at the Parish Offices, Unit 2, Pyramid Shopping Centre, Bretton

**Present: Councillors, M Clements, C Tilling and S Warren**

**Others: B Champness (Clerk)**

**Not Present: M Gimblett**

#### **Open Forum**

There were no members of the public present and the meeting was formally opened at 17.05

#### **1. To appoint a Chair**

- 1.1 It was resolved that Cllr Lee be appointed Chair for the forthcoming year being the only nomination.

#### **2. To Appoint a Vice Chair**

- 2.1 It was resolved that Cllr Tilling be appointed Vice Chair for the forthcoming year. In the absence of the Chair Cllr Tilling presided for the evening.

#### **3. Apologies for absence**

- 3.1 Apologies were received from Cllr Lee (holiday) Cllr Defraigne (Health)

- 3.2 **Resolved:** that the apologies be accepted.

#### **4. Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item**

- 4.1 No one declared an interest in any item on the agenda.

#### **5. To appoint non parish councillors onto the committee**

- 5.1 It had been anticipated that the two non-councillors who attended the September meeting would be present but one had indicated to Cllr Lee that whilst he wanted to attend he could not for personal reason. It was agreed that this matter be left on the agenda for the next meeting.

#### **6. To approve the minutes of the 8<sup>th</sup> September 2016 (BCF15-11)**

- 6.1 **Resolved:** that the minutes of the 8<sup>th</sup> September 2016 be signed by the Chair as a correct record.

#### **7. To agree the dates when the committee should meet during the forthcoming year.**

- 7.1 It was **resolved** that the meetings would take place on the 2<sup>nd</sup> Thursday of each month starting at 19.30.

## 8. To agree the date of when the festival should take place in 2017

- 8.1 It was confirmed that the date of the festival will be on Saturday 8<sup>th</sup> July 2017
- 8.2 The festival would start at 12 noon. Stall could leave by 5 p.m. but we would carry on with live music for another 2 hours. It was agreed that when stalls left it should be made clearer that we were not closing the festival and that people could and should stay for the remaining 2 hours.

## 9. To discuss what stalls, rides and other attractions we should have for the festival and if appropriate to organise bookings

- 9.1 The Clerk would make sure that we booked the same two fields in Bretton Park as this year. He was to check if we needed to apply for a music licence.
- 9.2 The Clerk would see if it was possible for the Water Park to be closed on the 8<sup>th</sup> July. This made life so much easier this year for the movement of traffic.
- 9.3 The same company who did the Traffic management would be contacted to see if they could help again and to let us have a quote.
- 9.4 Soundstage was to be booked for the day and a quote to be obtained.
- 9.5 With regard to the bar it was agreed that we would use the same people but this year we will ask for 25% of the takings, an increase of 5%
- 9.6 With regard to Bourne Fun their offer of a 4 year agreement was discussed whereby they kept their prices at the same level for that period. They confirmed that we could hire the same equipment as before namely the Barrel Train, Bungee Run, Bucking Bronco and the inflatable assault course. It was confirmed that we could change the equipment in future years. **Resolved** that this offer be accepted.
- 9.7 The Climbing Wall should be booked together with Laser Tag which this year would be provided by the Outdoor Education Company Ltd who would charge £890+VAT for both
- 9.8 The portable loos should be booked and we would keep the same amount of loos as this year and to use the same company.
- 9.9 We should ensure that the Compere is free and willing to attend once again.
- 9.10 The usual firefighting equipment should be booked as should the First Aid lady
- 9.11 With regard to the hire of waste bins it was felt that we should increase the number of bins we had this year. The reason being that some of the food stalls used the bins to put their empty cardboard boxes in. This meant that at the end of the day and even during the day there were insufficient bins to use to take away the rubbish/litter. If we had to pay for extra bins we would consider charging extra for a food stall. It was felt that 3-4 extra bins would be sufficient.
- 9.12 Cllr Warren said that he had been in touch with East Midland Snake Rescue who would like a stall. He had also been in touch with New Ark who were a group which encouraged children to touch and pat live animals. Likewise he had been in touch with Exotic Pet Rescue as well as the Raptor Foundation. All would like a stall.

- 9.13 It was agreed that Cllr Warren would get in touch with Classic Cars and Peterborough Greyhound to see if they would like to attend.
- 9.14 It was agreed that Donald Gray would be contacted to explain that he could bring the normal fairground rides and we would charge him £300
- 9.15 The Clerk was asked to advertise the stalls on Stall Finder. In January we would consider distributing A5 flyers but in the meantime the Clerk to ensure the date of the festival was on the website.

**10. To appoint working parties to carry out specific jobs**

- 10.1 It was agreed that it was too early to decide what working parties needed to do specific jobs

**11. Correspondence**

- 11.1 There was no correspondence at this stage relevant to this meeting.

**12. Any Other Business - \_Reminder by Law – information exchange only no decisions can be made**

- 12.1 There being no other business the meeting was formally closed at 18.05

**13. The date of the next meeting – to be held on **Thursday 8<sup>th</sup> December 2016 at 17.00 p.m. at the Parish Offices, Unit 2 Pyramid Centre, Bretton****

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