

Bretton Parish Council

Minutes of the Bretton Community Festival Committee Meeting held on the 9th June 2016 at 5.00 p.m. at the Parish Offices, Unit 2, Pyramid Shopping Centre, Bretton

Present: Councillors, M Clements, C Lee (presiding), J Merrill, C Tilling and S Warren

Others: B Champness (Clerk)

Not Present:

Open Forum

There were no members of the public present and the meeting was formally opened at 17.00. In the absence of Cllr Defraime Cllr Lee acted as Chair.

92. Apologies for absence

92.1 Apologies were received from Cllr Defraime (personal)

92.2 **Resolved:** that the apologies be accepted

93. Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item

93.1 No one declared an interest in any item on the agenda.

94. To approve the minutes of the 12th May 2016 (BCF15-08)

94.1 **Resolved:** that the minutes of the 12th May 2016 be signed by the Chair as a correct record.

95. To discuss and approve attractions to be booked.

95.1 The following responses and bookings had been made or needed to have a decision made:

1. After the last meeting the Clerk had spoken to Anna Williams, Job Coach with Employment Development regarding supplying people to help with litter picking on the day. She felt confident that she could arrange something. A reminder had been sent and she said that it would not be a problem and she wanted to know if she could help. The Clerk was told to ensure she did attend and her offer to help should be accepted.
2. Someone had been in touch regarding having a hog roast. He was very keen to do one and would be happy to pay the normal fee we charge for a food van. The Clerk explained to him that he would have to put the matter to the committee before a decision could be made. It was agreed this should be booked.
3. A lady had written asking for a stall. When questioned what she was selling she replied that she sells mainly pick and mix style sweets and freshly made candy floss. She was advised that a decision would be made tonight. It was agreed she could have a stall but ask her not to do candy floss as Donald Grey was providing this.
4. Three more stalls had booked plots and one had paid and the money had been banked.
5. Two other stall holders had been in touch enquiring about stalls and they had been sent a reminder today
6. The Compere had replied about a disco but he no longer had the equipment and suggested we might want to contact Pro Disco and Inspiration as they both sell and hire equipment, and they might have an idea of who might be suitable. Cllr Warren said that he would contact Steve Allen to see if he was available and how much he would charge.
7. Cllr Warren said that he would have a word with the Raptor Foundation which was a bird of prey hospital and sanctuary. It specialises in the rehabilitation and rescue of birds of prey, mostly injured, orphaned or unwanted.
8. Cllr Warren said that he would also have a word with Bounce the new trampoline business opened in Bretton as well as the Ice Rink and Bowling Alley.
9. The Clerk was to check that the Police would be in attendance on the day.
10. The Clerk was also asked to make sure the field was cut in time for the festival as it appeared that the policy was not to cut the grass as often as they once did.
11. The Clerk was asked to sort out bar tokens for free drinks to volunteers. They needed to be adult tokens and ones for under 18 years of age.

96. To consider acts for the arena and to prepare a timetable for the day

96.1 Robin Brisley had been booked to open the festival with live music.

96.2 He would be on from 12 noon to 12.30 and would be followed by the Pyramid Pioneers. They would be followed by Middleton School and then Watergall School. There is a space reserved for Heltwate School, although they have not yet confirmed. The Paper Wizard would take us to 3 p.m. when the dog show would take place until 3.30 p.m. This would be followed by Dance Infinity, then The Majorettes followed by Spiral Gymnasts. If we could get anyone else performing this would make life easier and there would not be gaps in the performances. Cllr Merrill was asked if it was correct that the Lions Rugby Club were going to hold a family day on the 16th July. He said that he had seen posters to that effect. He had no idea who organised it. It was agreed that he would ask if they wanted a stall and could do something in the arena rather than having them compete with us to attract customers.

97. To consider appropriate advertising and how we go about ensuring that as much publicity as possible is given.

97.1 The Clerk was to contact Cllr Ellis to see if he would put something on Facebook straight away as well as putting something in the local newspaper.

97.2 As agreed at the last meeting the Clerk would contact Aldi and Sainsbury's to see if we could put up the pull up roller advert and we would then get enough A5 flyers to give out to every child at schools in Bretton. The schools would be asked to put an advert on Parentline. The Voyager and Jack Hunt would be asked if they could do the same.

97.3 It was agreed that all arrangements for the day and acts in the arena should be concluded by the 20th or 21st June so we could get the advertising started.

98. To consider the layout of the field and where and when we need volunteers to help.

98.1 Cllr Lee was more than happy to start the process of the layout of the field and she said that she would call into the office on the 6th or 8th July to start this process and would let everyone know when this was to happen.

99. To consider the final arrangements for the meeting with the volunteers.

99.1 It was agreed that if we did not have volunteers there was little point in having the meeting as long as everyone knew what they were going to do on the day. The Clerk was to check with Cllr Liniovas to see if he had any volunteers who would be attending

100. To consider the accounts

100.1 The Clerk apologised for not being able to get the accounts prepared in readiness for this meeting but they would be ready at the next meeting

101. Correspondence.

101.1 There was no other correspondence other than what has been mentioned above

102. Any Other Business - _Reminder by Law – information exchange only no decisions can be made

102.1 There being no other business the meeting was formally closed at 17.50

103. The date of the next meeting – to be held on **Thursday 7th July 2016 at 16.00 p.m. at the Parish Offices, Unit 2 Pyramid Centre, Bretton**